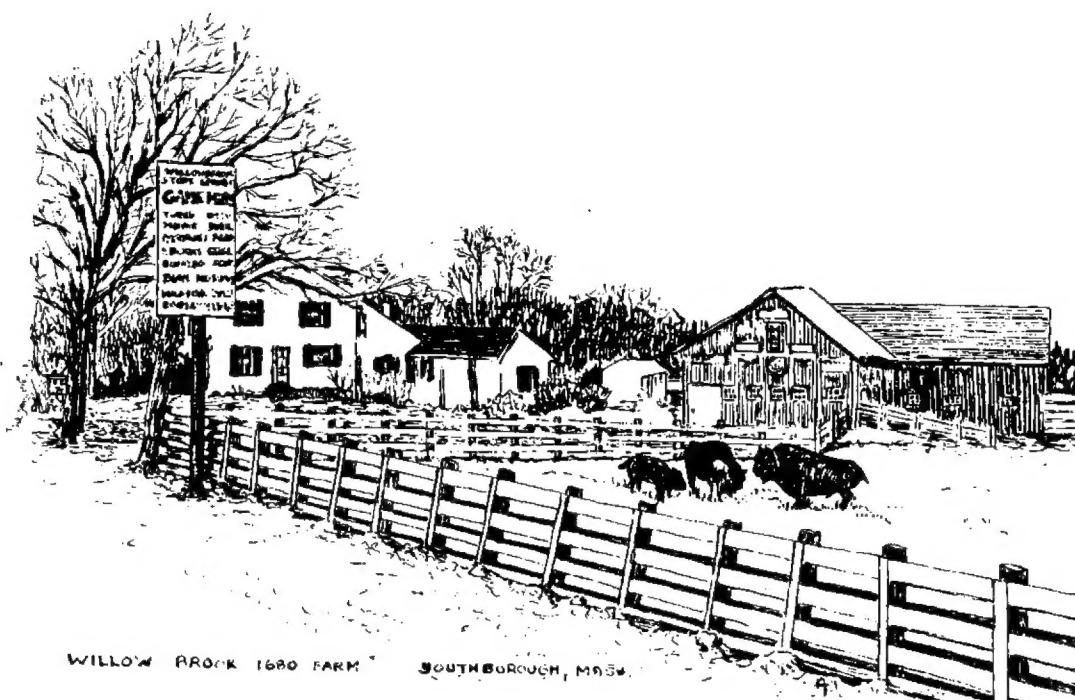


One Hundred and Sixth

**ANNUAL REPORT**

**Town of**

**Southborough, Mass.**



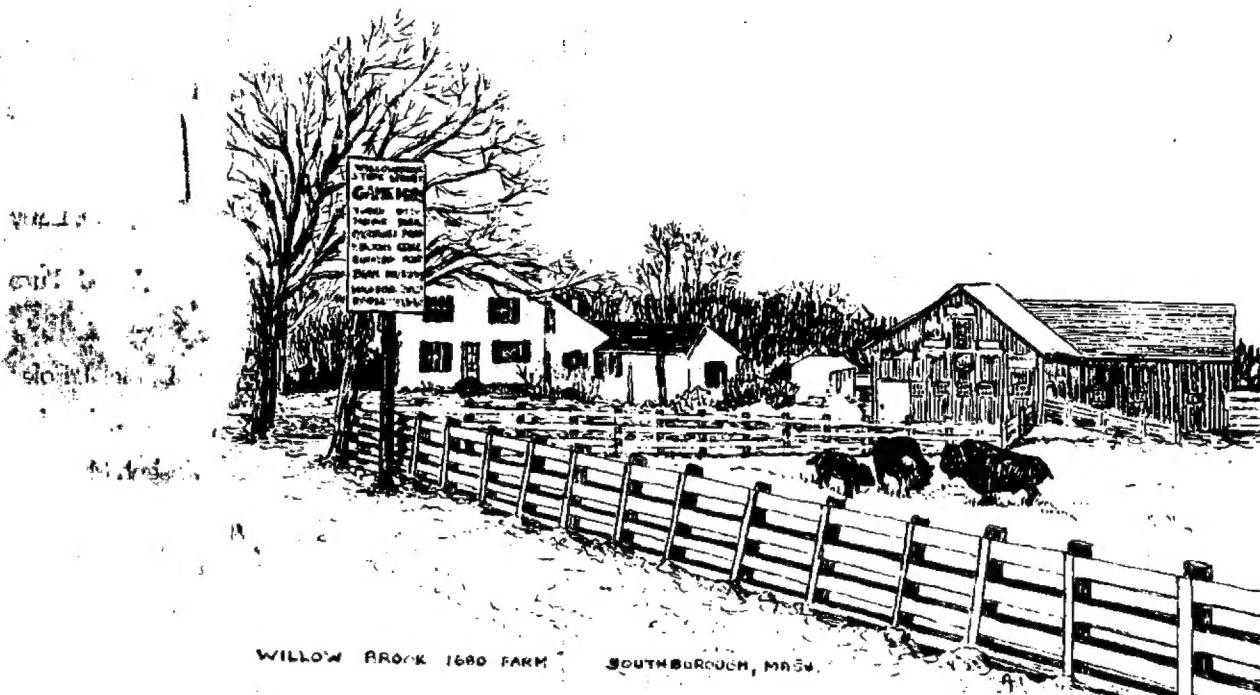
**For the year ending December 31, 1979**

One Hundred and Sixth

**ANNUAL REPORT**

**Town of**

**Southborough, Mass.**



**For the year ending December 31, 1979**

# TOWN OF SOUTHBOROUGH, MASSACHUSETTS

**Incorporated July 6, 1727**

Population, January 1, 1979.....	6,326
Voters .....	3,410

## **State and County Officials - 1980**

Senators in Congress	Edward M. Kennedy Paul E. Tsongas
Governor	Edward J. King
Lieutenant Governor	Thomas P. O'Neill, III
Attorney General	Francis X. Bellotti
Secretary of State	Michael Joseph Connolly
Treasurer	Robert Q. Crane
Auditor	Thaddeus Buczko
Representative in Congress, Third District	Joseph D. Early
Councillor, Seventh District	Leo J. Turo
Senator in General Court, First Worcester & Middlesex District	Daniel J. Foley
Representative in General Court, Fourth Middlesex District	Joseph M. Navin
District Attorney, Middle District	John J. Conte
Register of Probate and Insolvency, Worcester County	William J. McManus
County Commissioners, Worcester County	Paul X. Tivnan Leonard P. Flynn Lillian M. Kelly
County Treasurer, Worcester County	Michael J. Donoghue
Clerk of Courts, Worcester County	Philip J. Philbin
Register of Deeds, Worcester County	Anthony J. Vigliotti
Sheriff, Worcester County	Francis J. Delgnan, Jr.

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Town Report Printed by: The Rene Press, Inc.

# **Southborough at a Glance - 1978**

Settled:	1688
Incorporated:	1727
Population:	6,326
Area:	13.7 Square Miles
Voters:	3,410
Tax Rate:	\$29.00/\$1,000. Valuation
Form of Government:	Open Town Meeting
Hospitals within 10 Miles:	Marlboro Hospital, Framingham Union Hospital, Route 9 Emergency Medical Treatment Center
Houses of Worship:	Catholic (2), Episcopal, Federated, United Church of Christ (Congregational)
Utilities:	Electrical Services provided by Massachusetts Electric Gas Service provided by Commonwealth Gas Company Water Supplied by M.D.C. from Quabbin Reservoir Telephone service provided by New England Telephone Co.
Transportation:	Bus service to Boston and Worcester by Grey Lines
Schools:	One Kindergarten Center, Two Elementary, One Middle, plus Two private Boarding Schools
Public Safety:	Full-Time Police Department, Full-Time Fire Department with two stations, also provides Emergency Ambulance service to Hospitals
Recreation:	Supervised Summer Playgrounds and Tennis instruction, Swimming instruction, Alpine & Cross Country Skiing instruction, Ice Skating instruction, Bus Trips, Road Races, Junior Olympics, Facilities for: Baseball, Basketball, Football, Gymnastics, Hockey, Soccer and Softball



## William L. Zolli

This, the one hundred and sixth annual report of the Town Offices of the Town of Southborough, Massachusetts, is dedicated to the memory of William L. Zolli.

Bill Zolli served as a Selectman from 1974 through 1977, as the Town's first Administrative Assistant to the Board of Selectmen from 1971 to 1974, and prior to that as a member of the Advisory Committee for many years. From 1974 to 1979, Bill was the Administrative Director of the Marlborough-Westborough Mental Health Association. Bill Zolli's service to the Town of Southborough was always marked by his compassion for people, his willingness to take the time to listen to people's problems and work to find a solution even when no simple solution was available. His quiet but firm leadership, compassion for others, love for his family and Town, sense of humor, love of music and dedication to hard work, made Bill Zolli one of those remarkable men who come along very seldom. We shall all miss Bill very much, both as colleagues and as friends. We dedicate this book to Bill's memory.

# **ADMINISTRATION AND FINANCE**

# **Elected Town Officials**

*Term of Office expires in May of Year	
**Resigned	
***Retired	
MODERATOR - 1 year	*1980
Nelson H. Goldin	
TOWN CLERK - 3 years	*1981
Paul J. Berry	
BOARD OF SELECTMEN - 3 years	
Paul R. O'Connell, Jr.	*1980
Donna L. McDaniel	*1981
Louis J. Bartolini	*1982
BOARD OF ASSESSORS - 3 years	
Arthur K. Holmes	*1980
Arthur L. Sisson, Jr.	*1981
Charles W. Johnson	*1982
SCHOOL COMMITTEE - 3 years	
Anne H. Freeman	*1980**
Joseph B. Gill	
(To Fill Vacancy)	
Norman M. Clement	*1981
Robert W. Spayne	*1981
John G. Martin	*1982
Phyllis Self	*1982**
Judith O. Badavas	
(To Fill Vacancy)	
BOARD OF HEALTH - 3 years	
John A. Bartolini	*1980
Timothy P. Stone, M.D.	*1981
Philip G. Mauch	*1982
WATER COMMISSIONERS - 3 years	
Daniel A. Phaneuf	*1980
Arthur L. Hosmer	*1982
Henry C. Valcour, Jr.	*1981**
(Vacancy)	
TREE WARDEN - 3 years	
Howard E. Truesdale	*1981
BOARD OF TRUSTEES OF THE SOUTHBOROUGH LIBRARY - 3 years	
Fred B. Williams	*1980
Barbara H. Clark	*1980
Natalie J. Fantony	*1981
James A. Higgiston	*1981
Beulah T. Callaghan	*1982
Elizabeth B. White	*1982

CEMETERY COMMISSIONERS - 3 years	
George A. Mooney	*1980***
Fred J. Quinn	
(To fill vacancy)	
Charles F. Colcord	*1981
John Mauro	*1982
PLANNING BOARD - 5 years	
Paule Brefka	*1980
Patricia M. Capone	*1981
Margit S. Donath	*1982
James B. Denman	*1983
Fred S. Ellis	*1984

ASSABET VALLEY REGIONAL VOCATIONAL SCHOOL DISTRICT COMMITTEE - 4 years	
Herbert L. Cobb	*1980

## **SOUTHBOROUGH HOUSING AUTHORITY - 5 years**

Barbara A. Murphy	*1980
Henry W. Welch, Jr.	8-2-80
(State Appointee)	
David E. Taylor, Sr.	*1982
William C. Harpster	*1983
Frank R. Aspinwall	*1984

# **Appointive Town Officials**

\*Term of Office Expires in May of Year  
\*\*Resigned  
\*\*\*Retired

## **Appointments By The Moderator**

### **ADVISORY COMMITTEE - 3 years**

Sherman H. Ball	*1980
Edward V. Chaput	*1980**
Kevin W. Cox (To fill unexpired Term)	
Philip A. Jenks	*1980**
Ellyn S. Eder (To fill unexpired Term)	
William E. Pires	*1981**
Edmund W. Ostrander (To fill unexpired Term)	
Brian J. Donavan	*1981
Ann G. Dockstader	*1981**
Cyd C. Ostrovsky (To fill unexpired Term)	
Chapin M. Fay	*1982
Wendy I. Otavsky	*1982
Ann Marie Kelly	*1982**
Arthur R. Miner (To fill unexpired Term)	

### **CAPITAL BUDGET**

PLANNING COMMITTEE - 3 years	
Robert A. Worters, Jr.	*1980

Deborah M. Pearse	*1980**	Patricia B. Brewin (alter.)	*1981
William A. Linnell (To fill unexpired Term)		Frederick S. Tapper (alter.)	*1981
Ralph L. Ellis	*1981	BUILDING DEPARTMENT - 1 year	
F. Grant Waite	*1981	Edgar A. Phaneuf, Jr.	*1980
Jill L. Brennan	*1982	Building Inspector	
Fred S. Ellis (Plan. Bd. Rep.)		George A. Labarre, Jr.	*1980
Sherman H. Ball (Adv. Bd. Rep.)		Asst. Building Inspector in charge of Plumbing Inspections & Gas Inspector	
PERSONNEL BOARD - 3 years		Ronald T. Courtmanche	*1980
Clifford J. Glynn	*1980	Assistant Plumbing Inspector	
C. John M. Hofer	*1980	James A. McCaw	*1980
Barry D. Silver	*1981	Wiring Inspector	
Janice A. Fletcher	*1982	Richard G. Trudel	*1980
Andrew L. Mandell	*1982	Assistant Wiring Inspector	
RECREATION COMMISSION - 3 years		CIVIL DEFENSE DEPT., OPPERATIONAL STAFF - 1 year	
Joseph J. Madison	*1980	Civil Defense Director: Fire Chief Edward F. Brock	
George E. Holbrook III	*1980	Deputy Directors: Sgt. William C. Harpster	
Margery C. Brown	*1981	John W. Boland, Jr.	
Grace T. Ryan	*1981	COMMUNICATIONS STAFF TECHNICIANS	
Richard W. Guzzi	*1982	George A. Labarre, Sr. Charles E. Wood Daniel F. Brock John D. Mauro, Jr.	
FIRE STATION BUILDING COMMITTEE		CHIEF ENGINEERING SERVICE	
Edward F. Brock		John W. Boland, Jr.	
Richard H. Bowen		CHIEF FIRE SERVICE	
Herbert L. Cobb		Edward F. Brock	
Paul R. O'Connell, Jr.		LEGAL OFFICER	
Louis J. Bartolini		Frederick A. Busconi	

## **Appointments By The Board of Selectmen**

ADMINISTRATIVE ASSISTANT TO THE BOARD OF SELECTMEN - 3 years		MEDICAL OFFICER	
John A. Lundblad	*1980	Dr. Timothy P. Stone	
SECRETARY TO THE BOARD OF SELECTMEN - 1 year		CHIEF POLICE SERVICE	
Marjorie R. Putnam		Frank J. Mattioli Robert A. Goyette (To fill unexpired Term)	***
CLERKS TO THE BOARD OF SELECTMEN - 1 year		AUXILIARY POLICE OFFICERS	
Dorothy M. Phaneuf (part-time) Grace T. Ryan (part-time)		Francis J. Fiorvanti Darcy F. Hutchinson Charles M. LaHaye Michelle J. Lanza Francis J. Mattioli Lawrence J. Robinson	
TOWN HOUSE RECEPTIONISTS - 1 year		TRANSPORTATION OFFICER	
Maureen F. Maguire (mornings) A. Jean McCaw (afternoons)		Michael G. Gulbankian	
BOARD OF APPEALS - 5 years			
John Rego	*1980		
Joseph F. Prior, Jr.	*1981		
James R. Cappello	*1982		
James F. Gunning	*1983		
Levio J. Cibelli	*1984		

**ASST. TRANSPORTATION OFFICER**

Harvey D. Bigelow, Sr.

**CHIEF WATER SERVICE**

William G. Binder, Jr.

**CONSERVATION COMMISSION - 3 years**

George F. Killam	*1980
Brian C. Mauro	*1980
Charles Self	*1981**
Lawrence P. Capodilupo (To fill unexpired Term)	
Richard V. Upjohn	*1981
Fred L. Douglas	*1981
Delia A. Mulvaney	*1982
George T. Schnare	*1982
Catherine D. Alsterlund (associate)	
Hamilton Armstrong (associate)	

**DOG OFFICER - 1 year**

Charles F. Hamel

**ENERGY CONSERVATION MANAGER FOR THE  
TOWN OF SOUTHBOROUGH - 1 year**

Edgar A. Phaneuf, Jr.

**FAYVILLE VILLAGE HALL COMM. - 1 year**

John A. Baueri  
 Clarence J. Burton  
 Caesar T. Ghiringhelli  
 Leonard E. Gorman

**FAYVILLE VILLAGE HALL CUSTODIAN - 1 year**

Albert J. Phillipo

**FENCE VIEWERS - 1 year**

Robert E. Hoss  
 William G. Turner

**FIELD DRIVER - 1 year**

Gail M. Hoss  
 Frank J. Rossi, Jr.  
 Frank J. Rossi, Sr.

**CHIEF OF THE FIRE DEPT. - 3 years**

Edward F. Brock \*1980

**DEPUTY FIRE CHIEF - 1 year**

John W. Boland, Jr.

**FIRE WARDEN - 1 year**

Edward F. Brock

**DEPUTY FIRE WARDEN - 1 year**

John W. Boland, Jr.

**HIGHWAY SUPERINTENDENT - 3 years**

John W. Boland, Jr. \*1980

**HISTORICAL COMMISSION - 3 years**

P. Brent Trottier	*1980
(Vacancy)	*1980
(Vacancy)	*1981
Paul P. Henderson	*1982
Frederick J. Quinn, Jr.	*1982

**INDUSTRIAL DEVELOPMENT****COMMISSION - 5 years**

Charles P. Aspesi	*1980
Edward F. Murphy, Jr.	*1981
(Vacancy)	*1981
Russell B. Millholland	*1982
(Vacancy)	*1982
Lorraine C. Keller	*1983
(Vacancy)	*1983
Peter F. Phaneuf	*1984
Ralph DeNorscia	*1984

**INDUSTRIAL DEVELOPMENT FINANCING****AUTHORITY DIRECTORS - 5 years**

(term expires April 1 of year)

Donald F. Dillman	*1980
Louis J. Bartolini	*1981
Herbert F. Ramsdell, Jr.	*1982
(Vacancy)	*1983
(Vacancy)	*1984

**SUPERINTENDENT OF INSECT****PEST CONTROL - 1 year**

Howard E. Truesdale

**INSPECTOR OF ANIMALS - 1 year**

Sereno W. Johnson  
 (nominated by the Selectmen,  
 Appointed by the State)

**METROPOLITAN AREA****PLAN. COUNCIL - 3 years**

John A. Lundblad \*1980

**POLICE DEPARTMENT****Chief of Police**

Frank J. Mattioli	***
Robert A. Goyette	
(To fill unexpired Term)	*1982

**Jail Keeper - 1 year**

Frank J. Mattioli	***
Robert A. Goyette (To fill unexpired Term)	

**Sergeants: 1 year**

William J. Colleary, Jr.	
William C. Harpster	
Philip L. Connors	
William D. Baker (To fill Vacancy)	
Regular Officers - 1 year	

**Regular Officers - 1 year**

Charles R. O'Connell	
Richard L. Mattioli	

Richard C. Waller  
Charles A. Keller  
Danny R. Chernewski  
Ronald S. Gray  
Cheryl D. Schofield

Reserve Police Officers - 1 year

Joseph E. Bennett

Robert J. Durran

Nelson H. Goldin

William E. Klein

Richard L. Mattioli

Ronald G. Mattioli

Frank W. Moore

Paul R. Nelson

Janice E. Norcross

Steven V. Purcell

Theodore W. Pietrasik

Willard S. Putnam

Denson L. Satterfield, Jr.

Civilian Dispatchers - 1 year

Frank W. Moore (part-time)

John D. Mauro, Jr.

Nancy J. Sheppard

Clerk Dispatcher - 1 year

Willard S. Putnam

Constables - 1 year

Chief Robert A. Goyette

William D. Baker

Danny R. Chernewski

William J. Colleary, Jr.

William C. Harpster

Charles A. Keller, Jr.

Richard L. Mattioli

Charles R. O'Connell

Richard C. Waller

Custodian - 1 year

Lewis D. Maida

Police Matrons - 1 year

Anna M. Believeau

Mary-Jane F. Boland

SPECIAL POLICE OFFICERS - 1 year

Alvah Bugley (Eastleigh Property)

John W. Boland, Jr. (Highways)

George R. Boothby (Highways)

Edward F. Brock (Civil Defense)

George A. Hubley, Sr. (St. Matthews Church & So. Union School)

Lewis D. Maida (Town House)

Calvin J. Mauro (Highways)

James A. McCaw (Fay School Property)

Albert J. Phillip (Fayville Hall)

Frank J. Mattioli

John D. Mauro, Jr.

Michelle J. Lanza

Nancy J. Sheppard

SPARE POLICE OFFICERS - 1 year

Donald R. Banks, Jr.

Joseph E. Bennett

FIREMAN APPOINTED AS SPARE POLICE OFFICERS - 1 year

Fire Chief Edward F. Brock

Frank R. Aspinwall

Daniel F. Brock

David J. Dockstader

Stephen N. Foley

George F. Killam

Peter F. Phaneuf

POLICE ARMORER,  
TOWN OF SOUTHBOROUGH

Frederick Mabardy

POUND KEEPER - 1 year

Joseph Mauro

DEPUTY POUND KEEPER - 1 year

Charles Fantony, Jr.

Charles F. Hamel

PUBLIC WEIGHERS &  
WEIGHERS OF COAL - 1 year

James Deasy

Frank Douglas

John J. Falconi

Dennis MacDonald

Albert L. MacDonald, Jr.

Joseph Mauro

James Mayer

Charles Potter

William Tommola



**REGISTRARS OF VOTERS - 3 years**

Dorothy F. Grady	*1980
Sereno W. Johnson	*1981
Charles A. Keller, Jr.	*1982

**SEALER OF WEIGHTS & MEASURES - 1 year**

Edgar A. Phaneuf, Jr.

**SOUTHBOROUGH COUNCIL ON AGING - 1 year**

Hamilton Armstrong
Ellen A. Boland
Eleonora F. Burke
Catherine E. Gralton
John L. Hopkins
Frank J. Landry, Jr.
Edith G. Sinclair

**SOUTH MIDDLESEX OPPORTUNITY****COUNCIL - 1 year**

Public Representative of the Board of Selectmen  
to the Board of Directors  
Carole M. Bates

**TOWN ACCOUNTANT - 3 years**

Elaine M. Hinckley	*1982
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**TOWN COUNSEL - 1 year**

Frederick A. Busconi

**TOWN HALL USERS WORK GROUP - 1 year**

Paule Brefka
Louis J. Bartolini
William G. Binder, Jr. (Water Supt.)
John W. Boland, Jr. (Highway Supt.)
George B. Pearse (Former Town Hall Renov. Comm.)
Judith Swartwood (Former Town Hall Renov. Comm.)

**TOWN HOUSE CUSTODIAN - 1 year**

Lewis D. Maida

**TOWN TREASURER/COLLECTOR - 3 years**

Ruth C. Johnson	*1980
-----------------	-------

**VETERANS' GRAVES OFFICER - 1 year**

Thomas J. Grady

**DIRECTOR, VETERANS' SERVICES AND  
BURIAL AGENT - 1 year**

Irene C. Burkis

**REPRESENTATIVE OF THE BOARD OF  
SELECTMEN ON THE ADVISORY BOARD OF  
THE WESTBOROUGH STATE HOSPITAL - 1 year**

Lorraine C. Keller

**YOUTH COMMISSION - 3 years**

Bruce P. Donath	*1980
Marilyn M. Meserve	*1980**
Edward Maguire (To fill unexpired Term)	
Sabre G. Upjohn	*1980
Carolyn L. Connors	*1981
Paula C. Draper	*1981
Charles J. Forrester, Jr.	*1981
Roger W. Capone	*1982

**AD HOC COMMITTEE TO STUDY DRAINAGE  
PROBLEMS IN THE TOWN OF SOUTHBOROUGH**

-1 year

Donna L. McDaniel (Rep. Board of Selectmen)
Brian J. Donovan (Adv. Committee Rep.)
Len F. Winmill (Citizen at Large)
John W. Boland, Highway Supt. (Ex Officio Member)

**AD HOC COMMITTEE TO STUDY THE  
TRANSFER STATION AND RECYCLING  
CENTER - 1 year**

Donna L. McDaniel
Ingeborg E. Tufts
John W. Boland, Jr.
Chapin M. Fay
Edward V. Chaput (alternate)

**Appointments by the  
Board of Assessors****ADMINISTRATIVE SECRETARY  
TO THE ASSESSORS - 1 year**

Betty J. Davis

**CLERK TO THE ASSESSORS - 1 year**

Ann A. Garavente

**Appointments by the  
Cemetery  
Commissioners****SUPERINTENDENT OF THE SOUTHBOROUGH  
RURAL CEMETERY - 1 year**

Leo Bertonazzi

**Appointments by the  
Water Commissioners****SUPERINTENDENT OF WATER DEPT. - 3 years**

William G. Binder, Jr.	*1980
------------------------	-------

**CLERK, WATER DEPT. - 3 years**

Margaret T. Rossi	*1980
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## Board of Selectmen

In March 1979 the Fire Department shifted its headquarters from the old station on Main Street opposite the Spa to the new building on Main Street adjacent to Police headquarters. Later in April, Town Meeting chose not to authorize a sale of the old headquarters. The building has remained vacant during the year receiving only such maintenance as has been necessary. The Selectmen will present articles to the 1980 Town Meeting to focus on future use of this property.

Town Meeting did approve the purchase of the Davco Farm as conservation land. One-half of the purchase price will be reimbursed through State funding. Town Meeting also gave consideration to requests for drainage projects in several neighborhoods. In view of the Town-wide scope of the problem and the substantial costs involved, action was postponed pending review by a Committee appointed by the Selectmen. That Committee has met frequently during the past year and will present its report to Town Meeting in 1980.

During the fall, after twenty-eight years of service, Frank J. Mattioli submitted his resignation as Chief of Police. J. Mattioli submitted the Police Department is reviewed elsewhere in this Annual Report). After extensive efforts over a period of three months, the Selectmen chose Robert A. Goyette as Frank's successor. Chief Goyette assumed responsibilities beginning December 1. The Selectmen feel fortunate to have found someone of Bob's high caliber.

1979 was not without its share of difficulty including the proposal of a "trotting park" along the Marlborough Town Line and radio towers along the Ashland Line. After lengthly discussions, the City of Marlborough chose to develop sites other than the "trotting park" site in Southborough. Our relationship with the City ended the year on a cooperative note with officials of both communities joining in the dedication of a mental health facility in Marlborough, named in memory of Bill Zolli, a former Selectman who participated in Southborough Town Government in several capacities over many years.

1979 was the first year in which we negotiated with Unions for our Highway and Water Department employees. Negotiations are again underway with both of those Departments as well as our Police and Fire Departments. As for the radio towers, the Board of Appeals refused to grant a special permit and the matter is in court. Federal funding for the CETA Program evaporated during 1979. This will have an impact on the Town since we derived substantial short-term help on a no-cost basis through this program in the past.

On a lighter note, Selectman McDaniel visited Southborough, England for a day and was greeted by the Council President and other local officials. To our knowledge, Donna is the first Selectman to have visited our sister community while in office, although other residents of the Town have visited, particularly within the past ten years. It should also be noted that last year's Annual Report was selected by the Massachusetts Municipal Association as the best town report in 1979. This award is largely due to the efforts of our Administrator, John Lundblad.

This past year has been the first full year of occupation of the Southborough Town House (Town Hall). The departments operating within this building are functioning more effectively. This is due in large part to the efforts of John Lundblad and the willingness of department heads within the building to cooperate with one another. We have professional personnel tackling problems on a team-work basis. This is proving helpful in these difficult economic times.

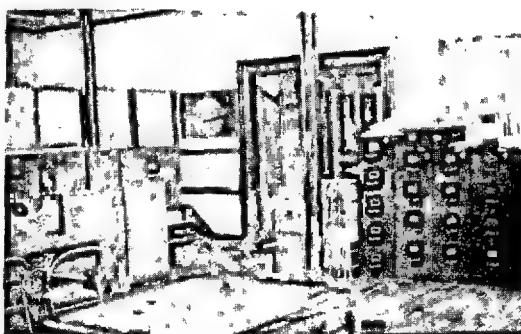
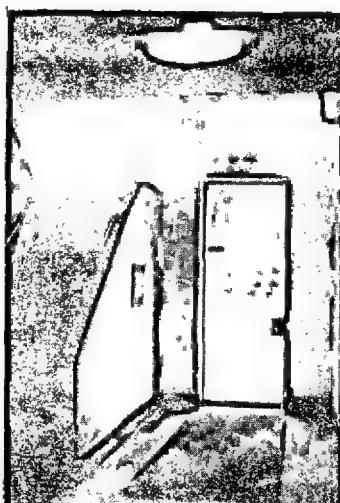
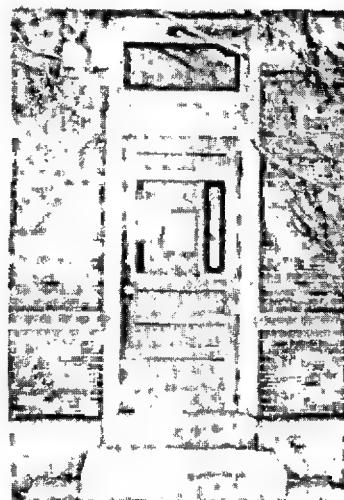
Board of Selectmen  
Paul Revere O'Connell, Jr., Chairman  
Donna L. McDaniel  
Louis J. Bartolini



# **Site Plan Hearings 1979**

DATE:

- |       |   |             |
|-------|---|-------------|
| 1-9   | JOHN DEMETRO, 61 Turnpike Road<br>Palm Reading  | Approved    |
| 1-16  | WILLIAM'S TRAILER SALES, INC.,<br>21 Turnpike Rd.<br>Construction of a repair and assembly<br>facility on the ground floor and sales and<br>display facility on the second floor. | Approved    |
| 5-15  | BRUCE K. MEYER, 2 Woodland Road<br>Landscaping Business   | Approved    |
| 6-19  | FAY SCHOOL, 46 Main Street<br>Convert faculty housing to<br>a dormitory   | Approved    |
| 9-4   | ROBERT & FRANCES SPAYNE,<br>167 Parkerville Road<br>Shop in garage for sale of second-hand<br>books, hand crafted items, center pieces<br>and plants                              | Reconvened  |
| 9-11  | PLYWOOD RANCH, 33 Turnpike Road<br>Conversion of warehouse building to<br>office use  | Approved    |
| 9-11  | ROBERT & FRANCES SPAYNE,<br>167 Parkerville Road<br>Customary home occupation   | No decision |
| 10-30 | REFRIGERATED STORAGE, INC.<br>(Hendrie's) Conversion of single family<br>use to office at 11 Willow Street  | Approved    |



# Zoning Permits Issued for the Year 1979

Bartolini, John	128 Deerfoot Road	Lot A	2-6
Merloni, Peter	11C Bigelow Road	Lot 6C	2-20
Shea, Daniel & Jeanne	11B Bigelow Road	Lot 6B	2-20
Murphy, James P.	14 Bantry Road (updated)	Lot 98	3-6
Oak Hill Construction	1 Peggy Drive (updated)	Lot A-1	3-19
Johnson, Paul E.	45 Sears Road	Lot E(2)	6-30
Hunter, Carl & Nan S.	1 Bigelow Road	Lot B	5-30
Lamy Insurance Co.	9 Johnson Road	Lot 9	6-12
Lamy Insurance Co.	145 Main Street	Lot 1	6-19
Hubley, George Jr.	210 Southville Road	Lot 1	6-26
Sylvio, Richard	104 Marlboro Road	Lot A & B	6-26
Sylvio, Richard	106 Marlboro Road	Lot C	6-26
McCarthy, Bryan H. & Murphy, Edward J.	51 Valley Road (updated)	Lot 1	7-17
Davis, William N.	12 Lynbrook Road	Lot 4	7-17
Davis, William N.	10 Lynbrook Road	Lot 3	7-17
Oak Hill Construction	43 Parkerville Road	Lot 41A	7-17
Oak Hill Construction	41 Parkerville Road	Lot 42A	7-17
John A. Bartolini	196 Parkerville Road	Lot 9	7-17
MacNeil, Roderick M. & Maria L.	257 Parkerville Road	Lot 82	7-31
Harding, Charles P. & Revena E.	181 Woodland Road		8-21
Lamy Insurance Co.	149 Main Street	Lot 3	8-29
Beals, Philip C.	7 Chestnut Hill Road	Lot 4	9-20
Lamy Insurance Co.	5 Johnson Road	Lot 7	9-20
Froeschel, Thomas A.	43 Valley Road	Lot 4	9-20
Ellis, Fred S.	23 Flagg Road	Lot B	10-3
Fantoni, Paul	43 Fairview Drive	Lot 43	10-16
Lamy Insurance Co.	7 Johnson Road	Lot 8	10-23
Wyner, David	39 Valley Road (updated)	Lot 8	10-23
Bare Tracts	25 Fairview Drive	Lot 58	10-30
Bare Tracts	4 High Ridge Road	Lot 51	10-30
Boroughs Co.	66 Marlboro Road	Lot 22	10-30

## Board of Assessors

The Board of Assessors submits the following report for the calendar year 1979:

In retrospect, the year 1979 was a very time-consuming and arduous one for the Board of Assessors. Considerable effort was expended in responding to the numerous inquiries relating to the values established by the Board during our revaluation of the Town. Significant time was also spent preparing for the Appellate Tax Court cases which are scheduled to be heard in early 1980.

During the year the Board of Assessors followed up on the 309 building permits issued in the Town. In addition we reviewed, measured, listed and photographed the 34 new homes which were constructed in Southborough in 1979. The new value added to the tax rolls as of January 1, 1979 was nearly two million (\$1,989,900) which helped to hold the tax rate for fiscal year 1979-1980 to an increase of only \$1.00 (\$28.00 to \$29.00) over that of the previous year.

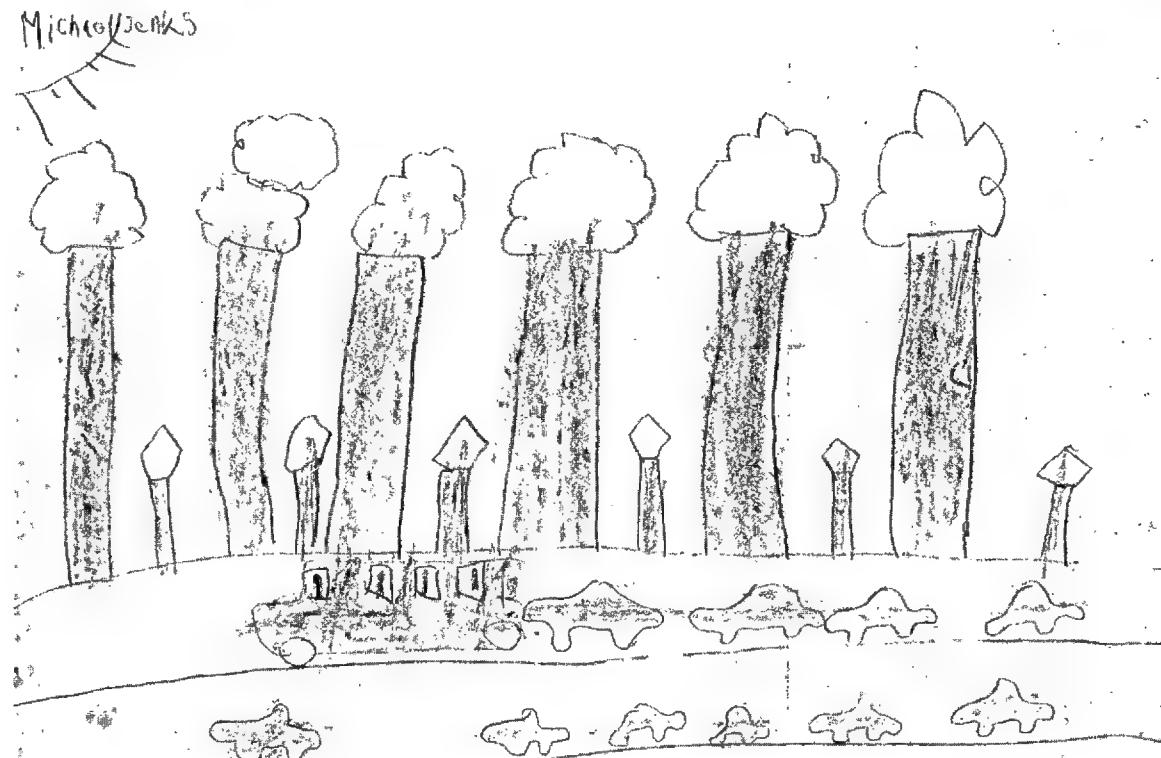
Due to the expeditious manner in which our tax rate was set and approved, the issuance and collection of taxes was accomplished before borrowing became necessary. This can all be attributed to the competence and expertise of both the Assessing Office and the Town Collector.

The Town of Southborough, along with the other cities and towns in the Commonwealth was placed under a state mandated four per cent tax cap. This

caused numerous problems which resulted in the overriding of the tax cap in several instances by the voters at Town Meeting. During the year many words were written and spoken regarding the extra monies being returned to the cities and towns by the State. The intended purpose of these additional funds was to help reduce the property tax burden. However, little or no mention was made of the fact that many of the State and County charges were increased substantially at the same time. The net result to our Town was a loss in revenue from State sources and an increase in the tax rate.

The year 1980 poses several very significant challenges to the Board of Assessors as a result of the passage of Chapter 797. This Act, approved on November 16, 1979, not only requires State Certification of all assessors within the Commonwealth, but makes changes in the laws providing for the taxation of real and personal property by classification. This new legislation is the political answer to classification and, as written, will require the yearly setting of four separate tax rates within the communities. The problems and confusion stemming from Chapter 797 will certainly make the 80's very interesting to be sure.

Respectfully submitted,  
Charles W. Johnson, Chairman  
Arthur K. Holmes, Clerk  
Arthur L. Sisson, Jr.



# **ASSESSORS COMPUTATION OF FISCAL YEAR 1980 TAX RATE**

**Local Expenditures:**

Total Appropriations	\$ 5,752,754.71
Less to reduce taxes	136,000.00
Less borrowing	152,500.00
	\$ 5,464,254.71
Overlay deficits	538.38
Offsets from Cherry Sheet	9,218.00
State Assessments	56,601.76
County Assessments	205,759.53
Overlay	150,000.00
Gross Amount To Be Raised	\$5,886,372.38

**Estimated Receipts and Available Funds:**

Total estimated receipts from state	\$ 702,290.00
Prior year State overestimates	1,454.90
Local estimated receipts	768,090.14
Other available funds	148,872.04
Revenue Sharing funds	130,168.00
To reduce tax rate	136,000.00
Total Receipts and Available Funds	\$1,886,875.08
<b>TAX RATE SUMMARY</b>	
Gross Amount to be Raised	\$5,886,372.38
Estimated Receipts and Available Funds	<u>1,886,875.08</u>
Net Amount to be Raised by Taxation	\$3,999,497.30
Real Property Valuation	\$130,879,600.00
Personal Property Valuation	<u>7,034,100.00</u>
Total Property Valuation	\$137,913,700.00
Tax Rate \$29.00 per thousand	
Real Property Tax	\$3,795,508.40
Personal Property Tax	<u>203,988.90</u>
Total Taxes Levied on Property	<u>\$3,999,497.30</u>

School Rate	\$17.63
General Rate	<u>11.37</u>
Total Tax Rate	\$29.00

## **TOTAL APPROPRIATIONS TO BE RAISED**

Town Meeting Date	Total Appropriations	From Tax Levy	From Free Cash	From Other Available Funds	From Revenue Sharing	To Reduce Tax Rate	Borrowing
April 9 1979	\$5,318,246.00	5,172,305.96		30,372.04	115,568.00		
April 10 1979	303,150.00	17,550.00		118,500.00	14,600.00		152,500.00
April 17 1979	149,901.00	13,901.00				136,000.00	
8/29/79	-18,542.29	-18,542.29					
	<b>TOTALS</b>	<b>\$5,752,754.71</b>	<b>5,185,214.67</b>		<b>148,872.04</b>	<b>130,168.00</b>	<b>136,000.00</b>
							<b>152,500.00</b>

**RECEIPTS**

Motor Vehicle Excise	\$395,000.00
Licenses	8,000.00
Fines	20,000.00
Fees; Appeal Board, Conservation	1,000.00
General Government	1,600.00
Protection of Persons & Property	1,400.00
Health and Sanitation	1,800.00
Highways	1,000.00
Libraries	400.00
Building Department	9,000.00
Cemeteries	3,500.00
Recreation	1,800.00
Farm Animal Excise	400.00
Interest, charges, liens	108,271.14
Water Department	206,419.00
M.D.C. in lieu of taxes	<u>8,500.00</u>
Total Estimated Receipts	\$768,090.14

Water Liens added to Taxes	\$ 9,486.98
1978 Excise Taxes Committed in 1979	20,086.98
1979 Excise Taxes Committed in 1979	515,990.77

**Exemptions and Abatements:**

Motor Vehicle Excise Tax	1972 Levy	\$ 36.50
	1973 Levy	92.40
	1974 Levy	282.43
	1975 Levy	806.30
	1976 Levy	5,002.94
	1977 Levy	3,680.96
	1978 Levy	8,754.35
	1979 Levy	48,328.87
Personal Property Tax	1979 FY Levy	\$3,318.00
	1980 FY Levy	14.50
Real Estate Tax	1978 FY Levy	40,000.00
	1979 FY Levy	19,567.90
	1980 FY Levy	54,597.50

## **Report of the Personnel Board**

The primary purpose of the Personnel Board is to oversee the Salary Administration Plan. In this regard much time has been spent in 1979 in solving problems relating to classification of employees.

The Personnel Board has undertaken the project of reclassifying all employees that come under its jurisdiction. This reclassification should rectify any inequities that may have existed in the schedule.

The Board extends thanks to the Board of Selectmen, Commissioners, Departments Heads and the town employees for their cooperation throughout the year.

Respectfully submitted  
Janice Fletcher, Chairman  
Clifford Glynn  
Andrew Mandell  
John Hofer  
Barry Silver

# TOWN ACCOUNTANT

Chapter 41, Section 61 of the General Laws states that the Town Accountant submits an Annual Report.

This report includes a Classification Statement of Appropriations, Expenditures and Balances, Receipts for the Calendar Year 1979, an Insurance Report, a Balance Sheet for the Fiscal Year ending June 30, 1979 and a Statement of Debt.

I want to thank our Board of Selectmen, Mr. John Lundblad, the Administrative Assistant, Board Members and Department Heads for their continued cooperation and support. This cooperation between town officials is the most important factor in maintaining a pleasant and successful town.

Respectfully submitted,  
Elaine M. Hinckey

## BALANCE SHEET FISCAL YEAR ENDING JUNE 30, 1979

<b>ASSETS</b>	<b>LIABILITIES AND RESERVES</b>
Cash:	
General:	
In Banks	(\$141,434.19)
Invested in:	
Certificates of Deposit	800,000.00
Share Units	309,844.52
Repurchase Agr.	48,000.00
Special:	
Federal Revenue	
Shar. PL-512:	
In Banks	3,514.06
Share Units	<u>182,933.91</u>
Accounts Receivable:	\$1,202,858.30
Taxes:	
Taxes:	
1968 Real Est.	96.09
1973-74 Real Est.	(80.77)
1973-74 Pers. Prop.	174.50
1975 Real Est.	(470.95)
1975 Pers. Prop.	197.82
1977 Pers. Prop.	121.80
1978 Real Est.	2,956.47
1978 Pers. Prop.	372.00
1979 Real Est.	<u>150,819.17</u>
1979 Pers. Prop.	<u>1,937.99</u>
Motor Excise Taxes:	156,124.12
1968	(14.85)
1970	46.38
1971	79.32
1972	(14.50)
1973	(323.10)
1974	(92.44)
1975	122.62
1976	(63.89)
1977	2,616.08
1978	10,005.63
1979	<u>158,882.90</u>
Tax Titles	119,199.33
Tax Possessions	296.88
Agency:	
Payroll Deductions:	
Teachers Annuity	301.90
Emp. Health Ins.	241.09
Emp. Group Ins.	73.67
Bl.Cr.-Bl. Shield	1,963.86
Ma. Teach. Retire.	<u>3,879.49</u>
Dog Lic. Col. to County	6,460.02
Exc.-Sale Land Low Value	502.75
State & County Assessments:	
State Parks	1,419.47
Air Pollution	35.43
Special Education	<u>2,968.00</u>
	4,422.90
Appropriation Balances:	
Revenue:	
General	191,782.32
Federal Rev. Shar.	<u>76,796.92</u>
	268,579.24
Tailings: Unclaim. cks.	1,494.50
Gifts:	
Ambulance Fund	2,507.44
Police E.S. Unit	28.39
St. Mark's School	9,000.00
Youth Commission	2,713.00
Data General Grant	<u>6,561.03</u>
	20,809.86
Premium fr. Bond Issue	985.42
Trust Funds Income Balances	42,256.50
Revenues Reserved until Collected:	
M. M. V. Taxes	171,244.15
Tax Titles	119,199.33
Departmental	14,453.27
Water	<u>23,403.53</u>
	328,300.28
Schools:	
Federal-PL. 874	7,856.79
Liv. Ext.-Title II	3.67
ESEA-Title IV-B	2,396.55
ESEA-Title IV-1978	<u>1.74</u>
	10,258.75
Library:	
State Public Grant	5,596.37
County Grant Dutch Elm Disease	1,027.08

**BALANCE SHEET (Cont.)**

<b>ASSETS</b>				<b>LIABILITIES AND RESERVES</b>
Departmental:				
Veterans Services	11,944.92			Receipts Res. for Appropriation:
Cemetery Mis.	673.35			Federal Revenue Funds
Cem. Sale of Lots	<u>1,835.00</u>	14,453.27		Federal-Snow Reimb.
Water:				State-Traffic Control
Rates & Services	22,130.86			County Dog Money
Liens	<u>1,272.67</u>	23,403.53		Revolving Funds:
Unprovided For Or Overdrawn Accounts:				School Lunch
State & County Assessments:				Spec. Detail-Police
Mosquito Control	454.10			Spec. Detail-School
County Tax Assess.	<u>41,958.14</u>	42,412.24		Recreation Department
Payroll Deductions:				Reserves & Surpluses:
Teachers Assoc.	.10			Overlays Reserved for
Worc. County Retire.	114.00			Abatements
State Tax	34.73			Overlay Surplus
Federal Tax	<u>13.19</u>	162.13		Cemetery Reserve
Net Bonded Debt:		1,585,000.00		Cemetery Perp. Care
				Bequests for Invest.
		<u>3,315,153.95</u>		
				<b>SURPLUS REVENUE</b>
				Outstanding Debt:
				Woodward School
				10,000.00
				Finn School
				180,000.00
				Nearly School
				695,000.00
				Pumping Station
				180,000.00
				Fire Station
				280,000.00
				Town Hall Ren.
				<u>240,000.00</u>
				<b>1,585,000.00</b>
				<b>3,315,153.95</b>

**DEBT STATEMENT**

For Fiscal Year  
7/1/80-6/30/81

	Maturity	Outstanding 7/1/80	Due In Fiscal Yr.	Interest Rate	Interest Due In Fiscal Year	Interest Payable	Principal Payable
Woodward School Addition Loan	1980	\$ 5,000	\$ 5,000	3.40%	\$ 85.00	12/1/80	12/1/80
Finn School Loan	1984	150,000	30,000	3.20%	2,400.00 1,920.00	7/15/80 1/15/81	7/15/80
Nearly School Loan	1986	595,000	100,000	5.70%	16,957.50 16,957.50	12/15/80 6/15/81	6/15/81
Water Loan	1986	155,000	25,000	5.10%	3,952.50 3,315.00	11/15/80 5/15/81	11/15/80
Fire Station Loan	1986	245,000	35,000	5.10%	6,247.50 5,355.00	11/15/80 5/15/81	11/15/80
Town Hall Ren. Loan	1987	210,000	30,000	4.45%	4,672.50 4,672.50	12/1/80 6/1/81	6/1/81
		\$1,360,000	\$225,000		\$66,535.00		

Elaine M. Hinckley  
Town Accountant

## SCHEDULE OF RECEIPTS

### Calendar Year 1979

1973 M.M.V.		306.90
1974 M.M.V.	\$ 886.05	
1974 Pers. Prop.	<u>1.75</u>	887.80
1975 Real Estate	9.20	
1975 Pers. Prop.	17.25	
1975 M.M.V.	<u>235.65</u>	262.10
1976 Real Estate	18.80	
1976 M.M.V.	1,696.91	
Less Refunds	<u>(145.75)</u>	1,569.96
1977 Real Estate	2,528.83	
1977 Pers. Prop.	(28.04)	
1977 M.M.V.	6,121.20	
Less Refunds	<u>(129.52)</u>	8,492.47
1978 Real Estate	22,236.69	
Less Refunds	(40,017.96)	
1978 Pers. Prop.	458.55	
1978 M.M.V.	91,310.83	
Less Refunds	<u>(2,193.11)</u>	71,795.00
1979 Real Estate	1,763,933.69	
Less Refunds	(16,904.51)	
1979 Pers. Prop.	99,648.03	
Less Refunds	(14.00)	
1979 M.M.V.	433,505.78	
Less Refunds	<u>(6,592.40)</u>	2,273,576.59
1980 Real Estate	1,799,393.61	
Less Refunds	(4,693.89)	
1980 Pers. Prop.	<u>101,479.39</u>	1,896,179.11
Charges and Interest:		12,714.52
Tax Titles:		
Redemptions	\$60,922.58	
Tax Title Interest	8,483.35	
Tax Title Fees and Liens	<u>83.40</u>	69,489.33
1979 Farm Animal Excise		506.25
MDC In Lieu of Taxes		8,484.00
State Tax Exemptions & Abatements:		
Blind-C137	350.00	
Elderly-Ch. 967	6,462.53	
Veterans	<u>6,820.80</u>	13,633.33

Schools:		
From Federal:		
Grant-Chapter 874	10,424.58	
Special Education 94-142	<u>910.00</u>	11,334.58
From State:		
Chapter 70 - School Aid	315,980.00	
Chapter 71-Pupil Transportation		
Sec. 7A	45,387.00	
Sch. Build. Assistance Fund	67,059.66	
Tuition-State Ward Reimbursement	15,385.00	
Title-Pl. 89-10	15,394.00	
Title IV-Ed. Curr. Service Library	2,795.55	
Lunch Program-Revolving Fund	<u>32,480.14</u>	494,481.35
Local:		
Lunch Program-Revolving Fund	41,134.12	
Off-Duty Janitor-Revolving Fund	212.00	
Nearly School Scholarship Fund	<u>400.00</u>	41,746.12
Public Safety:		
Police Reports	1,278.00	
Police ID's	132.00	
Special Detail-Revolving Account	11,421.62	
Special Detail-Out-of-Town Revolving	1,116.24	
Tree Warden	42.00	
Dog Officer	573.00	
Care & Destruction-Reimb. fr. County	5,500.00	
County Grant for Dutch Elm Disease	181.84	
Court Fines	<u>34,616.01</u>	54,860.71
From State:		
Governor's Highway Safety		1,000.00
Highway:		
From State:		
Highway Fund Distribution	19,321.00	
Highway-Chapter 497	29,540.00	
Highway-Chapter 90-Reconst. &		
Repairs Rds.	41,184.00	
Highway Safety Bureau	<u>2,681.00</u>	92,726.00
Local:		
Repairs to town department vehicles	2,744.20	
Recycling	413.70	
Scrap Metal	91.00	
Flagg Road Drainage	<u>5,800.00</u>	9,048.90
Veterans Services:		
State Reimbursements-Acct. Rec.		7,827.06
Library:		
Use of Xerox Machine	332.00	
Fines	<u>197.00</u>	529.00
From State:		
Library Grant		2,372.25

Recreation:			
Fees	2,625.50		
Revolving Account	<u>3,010.00</u>		5,635.50
Water:			
Rates	189,449.37		
Services	(206.42)		
Water Liens	<u>12,211.72</u>		218,181.23
<u>Less Refunds</u>	<u>7,483.16</u>		
Cemetery:			
Sale of Lots	4,786.00		
Misc., burials, foundations etc.	8,291.65		
Perp. Care Bequests for Investments	<u>5,902.00</u>		18,979.65
Licenses & Permits:			
Liquor, Victualer, amusements etc.	15,534.00		
Firearms	1,264.00		
Health	3,598.00		
Building	8,248.92		
Wiring	2,030.00		
Plumbing	1,549.50		
Dog Licenses	2,360.70		
Gas	768.00		
Transfer Station	35.00		
Fire	<u>41.50</u>		35,429.62
From County:			
Dog Licenses Reimbursement			372.04
General:			
From State:			
Sec. of Environmental Aff.-Conservation Reimb. Article 34, 1976	14,175.00		
Local Aid Asst.-Cherry Sheet	53,715.00		
Lottery State Aid-Cherry Sheet	<u>29,363.00</u>		97,253.00
Local:			
Zoning Board of Appeals	1,150.40		
Hatch Act	100.00		
Planning Board	6.00		
Hall Rentals	4,703.00		
Board of Assessors	318.75		
Sale of Town History Books	109.00		
Sale of Trees-Conservation	220.50		
Lien Certificates-Collector	2,670.00		
Insurance Dividends	17,459.00		
Hydrant Insurance Reimbursements	998.34		
Vanderism Reimbursement	436.58		
Sale of Miscellaneous Town Items	1,469.00		
Redeposit to Estimated Receipts	2,805.30		
Redeposit to Town Department	8,867.94		
Tailings Account	2,575.00		
Petty Cash Reimbursements	<u>324.67</u>		44,213.48

Federal Revenue Sharing Funds:		
Calendar Receipts	107,340.00	
Cash Turnover of Federal Invested Funds	1,464,590.58	
Interest and Dividends on Invested Funds	<u>21,611.85</u>	1,593,542.43
General Cash & Miscellaneous Funds:		
Cash Turnover on Invested Funds	11,739,684.58	
Interest and Dividends on Invested Funds	93,039.65	
Collector's Savings	3,271.32	
Building Department Savings	16.02	
Data General Grant Interest	740.40	
250th Ann. Celebration Committee Interest	350.54	
Recreation Revolving Interest	79.35	
Youth Commission-Donations & Gifts Interest	52.63	
Choate Trust Fund-Principal	16,911.05	
Choate Trust Fund-Interest	115.97	
Conservation Fund-Principal	58,012.25	
Conservation Fund-Interest	3,373.94	
Newell Cemetery Treasury Bill	57,476.90	
Temporary Loan-Anticipated Highway Funds	18,759.85	
Temporary Loan Interest	<u>58.36</u>	11,991,942.81
Gifts to Town:		
Police E.S. Unit	38.65	
Ambulance Fund	493.64	
St. Mark's School	9,000.00	
Youth Commission	<u>3,891.85</u>	13,424.14
Trust Fund Incomes:		
Buck General	320.77	
Buck Library	634.99	
Buck Charity	852.09	
Waldo B. Fay	3,738.78	
Wilson Charity	131.10	
Bacon Charity	921.20	
Winchester Charity	144.07	
Clapp Charity	75.99	
Harrington Charity	379.85	
Fay Library	126.14	
Mary E. Fay Library	455.78	
Newell Cemetery	8,328.65	
Cemetery Perpetual Trust	9,440.54	
Eames Cemetery	88.20	
Billings-Glidden	75.99	
Brigham Cemetery	<u>135.36</u>	25,849.50
Agents-Payroll Deductions:		
Employees Health	2,644.57	
Teachers Association	13,369.60	
Teachers Annuities	28,439.48	
Teacher Retirement	72,151.99	
Employees Group	1,035.80	

Blue Cross/Blue Shield	59,687.63
Worcester Retirement	59,008.68
State Tax	120,626.20
Federal	400,468.88
Credit Union (Town)	88,042.08
Credit Union (School)	99,560.00
Laborers' Union	<u>583.00</u>
	945,617.91

TOTAL NET RECEIPTS	\$20,064,264.64
GROSS ACTUAL RECEIPTS	6,930,915.08
Less Refunds	(70,925.60)
General Cash Turnovers	11,739,684.58
Federal Cash Turnovers	<u>1,464,580.58</u>
TOTAL NET RECEIPTS	\$20,064,264.64

Elaine M. Hinckley  
Town Accountant

**APPROPRIATIONS-EXPENDITURES-BALANCES**  
**July 1, 1979 thru December 31, 1979**

	Available 7/1/79	Expenditures 12/31/79	Balances 12/31/79
<b>GENERAL GOVERNMENT</b>			
Moderator:			
Elected Officers' Salary	25.00	—0—	25.00
Board of Selectmen:			
Salaries & Wages	43,822.00	20,980.03	22,841.97
Expenses	3,520.00	3,106.96	413.04
Elected Officers' Salary	3,000.00	1,500.00	1,500.00
Accountant:			
Salaries & Wages	22,458.00	10,665.48	11,792.52
Expenses	755.00	739.76	15.24
Treasurer/Collector:			
Salaries & Wages	44,882.00	20,879.03	24,002.97
Expenses	7,153.00	3,710.84	3,442.16
Board of Assessors:			
Salaries & Wages	19,333.00	9,111.99	10,221.01
Expenses	6,910.00	2,452.64	4,457.36
Elected Officers' Salary	6,000.00	3,000.00	3,000.00
Art. 31 ATM '79-Professional Appr. Serv.	13,500.00	—0—	13,500.00
Art. 31 ATM '78-Print Real & Pers. Prop.	265.00	—0—	265.00
Advisory Commission:			
Salaries & Wages	350.00	—0—	350.00
Expenses	405.00	—0—	405.00
Town Clerk:			
Salaries & Wages	9,848.00	4,718.80	5,129.20
Expenses	1,255.00	381.51	873.49
Elected Officers' Salary	5,000.00	2,083.30	2,916.70
Legal:			
Retainer	717.00	358.50	358.50
Billed Hours	16,000.00	3,867.50	12,132.50
Expenses	1,800.00	41.25	1,758.75

<b>Engineering:</b>			
Art. 11 ATM '79	11,500.00	1,412.20	10,087.80
Art. 13 ATM '78	2,522.79	1,480.69	1,042.10
Art. 14 ATM '76	5,576.71	—0—	5,576.71
<b>Elections &amp; Registrations:</b>			
Salaries & Wages	12,629.00	3,026.94	9,602.06
Expenses	5,863.00	67.90	5,795.10
<b>Planning Board:</b>			
Salaries & Wages	1,198.00	293.18	904.82
Expenses	305.00	97.72	207.28
<b>Zoning Board of Appeals:</b>			
Salaries & Wages	806.00	198.38	607.62
Expenses	540.00	60.30	479.70
<b>Personnel Board:</b>			
Salaries & Wages	738.00	147.87	590.13
Expenses	95.00	—0—	95.00
<b>MUNICIPAL BUILDINGS</b>			
<b>Buildings &amp; Grounds:</b>			
Salaries	8,557.00	3,250.49	5,306.51
Expenses	30,668.00	13,487.25	17,180.75
Reserve Fund Transfer	2,400.00	1,095.51	1,304.49
<b>Central Services:</b>			
Salaries & Wages	11,261.00	5,612.73	5,648.27
Expenses	24,600.00	9,943.89	14,656.11
<b>PUBLIC SAFETY</b>			
<b>Police Department:</b>			
Salaries & Wages	242,454.00	123,736.37	118,717.63
Expenses	22,528.00	16,487.41	6,040.59
Police E.S. Unit	28.39	—0—	28.39
<b>Fire Department:</b>			
Salaries & Wages	149,944.00	75,437.61	74,506.39
Expenses	20,740.00	10,514.42	10,225.58
Art. 8 STM '76-New Fire Station Building	18,211.91	9,054.74	9,157.17
Art. 22 ATM '78-New Town Ambulance	740.41	739.46	.95
Art. 1 STM '71-Ambulance Fund	2,507.44		
Donations	<u>248.64</u>	649.36	2,106.72
<b>Tree Warden:</b>			
Salaries & Wages	6,180.00	2,442.61	3,737.39
Expenses	4,390.00	2,675.21	1,714.79
<b>Insect Pest Control:</b>			
Salaries & Expenses	4,254.00	1,553.79	2,700.21
Expenses	4,575.00	2,348.09	2,226.91
<b>Building Inspector:</b>			
Salaries & Wages	17,786.00	8,545.80	9,240.20
Expenses	5,270.00	2,336.40	2,933.60
<b>Dog Officer:</b>			
Salaries & Wages	9,878.00	4,116.01	5,761.99
Expenses	7,025.00	2,594.83	4,430.17
<b>Civil Defense:</b>			
Salaries & Wages	345.00	—0—	345.00
Expenses	1,185.00	366.60	818.40
<b>HEALTH AND SANITATION</b>			
<b>Board of Health:</b>			
Salaries & Wages	6,628.00	2,322.96	4,305.04

Expenses	29,323.00	13,372.62	15,950.38
Art. 13 ATM '79-Mental Health Clinic	13,356.00	7,552.98	5,803.02
Art. 44 ATM '74-Mosquito Control	3,927.93	—0—	3,927.93
Inspector of Animals:			
Salaries & Wages	242.00	—0—	242.00
Expenses	10.00	—0—	10.00
<b>HIGHWAYS</b>			
Salaries & Wages	163,018.00	68,153.30	94,864.70
Office Expenses	2,645.00	1,087.43	1,557.57
Advertising	230.00	392.21	(162.21)
Building Maintenance	9,810.00	2,105.98	7,704.02
Snow and Sanding	26,500.00	1,532.95	24,967.05
Refuse Collection and Disposal	120,000.00	48,961.37	71,038.63
Other Operating Expenses	43,511.00	11,370.86	32,140.14
<b>STREET LIGHTS</b>			
Art. 14 ATM '79-Road Maintenance	69,490.00	27,281.60	42,208.40
Art. 17 ATM '79-School Warning Lights	50,000.00	36,868.09	13,131.91
Art. 18 ATM '79-Land Purchase	18,000.00	—0—	18,000.00
Art. 25 ATM '79-Storm Drain-Latisquama	9,000.00	9,000.00	—0—
Art. 15 ATM '78-Street Maintenance	50,000.00	—0—	50,000.00
Art. 18 ATM '78-Rebuilding-Resurfacing	415.81	415.81	—0—
Art. 19 ATM '78-New Cab Chassis & Sander	52,974.00	52,974.00	—0—
Art. 20 ATM '78-New 3/4 Ton Pick-Up	2,544.16	975.74	1,568.42
Art. 29 ATM '75-Road Machinery Fund	21.26	—0—	21.26
Art. 55 ATM '75-Meadow Lane Drainage	782.20	—0—	782.20
Art. 1 STM '76-Transfer Station	13,000.00	13,000.00	—0—
Art. 47 ATM '73-Traffic Lights	4,805.05	945.20	3,859.85
Art. 26 ATM '69-Clark Property Drainage	1,578.19	69.29	1,508.90
Traffic Control-Rte 9 & Crystal Pond Rd.	52.76	—0—	52.76
	6,711.80	6,645.69	66.11
<b>GASOLINE</b>	25,135.00	11,846.00	13,289.00
<b>INSURANCE</b>	142,105.00	70,137.85	71,967.15
Art. 1 STM '77	2,194.29	—0—	2,194.29
<b>PUBLIC ASSISTANCE</b>			
Council on Aging:	2,780.00	—0—	2,780.00
Art 45 ATM '74 Council on Aging	424.88	—0—	424.88
<b>VETERANS SERVICES</b>			
Veterans:			
Salaries & Wages	3,866.00	1,858.75	2,007.25
Expenses	17,150.00	9,356.39	7,793.61
<b>SCHOOLS</b>			
Administration (1000)	60,009.34	24,120.87	35,888.47
Instruction (2000)	1,574,344.11	555,348.01	1,018,996.10
Health & Transp. (3000)	152,343.75	61,727.35	90,616.40
Build. Maintenance (4000)	253,935.30	90,423.90	163,511.40
New Equipment (7000)	9,477.50	5,213.15	4,264.35
Transp. & Tuition (9000)	93,277.00	34,999.20	58,277.80
P. L. 874		7,855.87	
Vocational Education	6,780.00	293.00	6,487.00
Federal - PL 94-142	910.00	823.49	86.51
Title I	15,394.00	5,640.72	9,753.28

Title IV	2,396.55	2,396.55	—0—
Algonquin Reg. High Assessment	663,958.00	322,691.86	341,266.14
Assabet Valley Vocational Assessment	104,524.71	52,262.54	52,262.17
<b>LIBRARY</b>			
Salaries & Wages	45,167.00	22,201.50	22,965.50
Expenses	21,979.00	8,360.26	13,618.74
Income to town \$529.00			
State Grant	5,596.37	2,928.65	2,667.72
<b>RECREATION</b>			
Salaries & Wages	11,576.00	6,378.91	5,197.09
Expenses	10,145.00	2,331.85	7,813.15
Recreation Revolving	3,512.60		
Interest	45.35	1,746.10	1,811.85
Art. 21 ATM '76-Maint. & Improve. Parks	2,481.72	1,100.00	1,381.72
Income to town \$5,635.50			
<b>YOUTH COMMISSION</b>			
Salaries & Wages	14,649.00	4,611.18	10,037.82
Expenses	2,604.00	532.59	2,071.41
Youth Comm. Donations & Gifts	2,713.00	2,467.92	1,719.01
Interest & Gifts	1,473.93		
Art. 45 ATM '78-Youth Comm.	359.60	351.82	7.78
<b>PUBLIC SERVICE ENTERPRISES</b>			
Water Department:			
Salaries & Wages	91,491.00	44,453.37	47,037.63
Expenses	80,936.00		
Redeposited	965.11	36,207.15	45,693.96
Art. 30 ATM '76-New Pumping Station	19,858.31	—0—	19,858.31
Art. 24 ATM '77-Ext. Main Parkerville	7,071.45	—0—	7,071.45
Art. 24 ATM '78-Main Woodland Road	5,918.32	5,855.00	63.32
Art. 29 ATM '74-Plans for New Pump Sta.	631.37	—0—	631.37
Income to town July to Dec. \$123,493.00			
<b>CEMETERIES</b>			
Salaries & Wages	37,427.00	18,647.99	18,779.01
Expenses	4,615.00	1,607.08	3,007.92
Art. 23 ATM '79-Resurf. & Grad. Cem. Rds.	4,500.00	4,475.00	25.00
Art. 3 STN '76-Water Installation	312.59	—0—	312.59
Income to town July to Dec. \$9,581.00			
<b>CONSERVATION</b>			
Salaries & Wages	636.00	258.16	377.84
Expenses	700.00	95.02	604.98
<b>HISTORICAL COMMISSION</b>			
Budget	120.00	—0—	120.00
Publich Town History	6,200.00	—0—	6,200.00
Art. 40 ATM '76-Town History	1,500.00	—0—	1,500.00
Sale of Town History Books	2,546.00	11.00	2,535.00
<b>INDUSTRIAL DEVELOPMENT COMMISSION</b>			
Budget	800.00	25.80	774.20

CAPITAL BUDGET PLANNING COMMITTEE

Budget	155.00	—0—	155.00
<b>MISCELLANEOUS WARRANT ARTICLES</b>			
Art. 10 ATM '79-Repair & Replace Prop.	2,500.00	—0—	2,500.00
Art. 12 ATM '79-Memorial Day Exercises	900.00	—0—	900.00
Art. 46 ATM '79-Unremitted Bill FY-78	340.00	340.00	—0—
Art. 47 ATM '79-Medical Exp.-Firefight.	61.00	61.00	—0—
Art. 12 ATM '78-Repair & Replace Prop.	2.14	—0—	2.14
Art. 14 ATM '78-Memorial Day Exercises	1.28	—0—	1.28
Art. 27 ATM '78-Citizens Plan. Comm.	276.34	276.34	—0—
Art. 14 ATM '77-250th Cele. Comm.	4,871.04	—0—	4,871.04
Art. 29 ATM '77-Community Youth Center	245.23	—0—	245.23
Art. 2 STM '76-Implementation Syst. Rev.	112.50	—0—	2,112.50
Art 3 STM '76-Tech. Implem. Syst. Rev.	5,000.00	—0—	5,000.00
Art. 13 ATM '75-Casualty & Other Loss.	2,858.43	1,205.00	1,653.43
Art. 37 ATM '75-Bike Path Construction	1,514.84	—0—	1,514.84
Art. 35 ATM '74-New Fire Stat. Plans	97.57	—0—	97.57
Art. 44 ATM '74-Land Taking	200.00	—0—	200.00
Art. 51 ATM '72-Town Housing Authority	177.45	—0—	177.45
Art. 17 ATM '69-Veterans War Memorial	757.28	711.40	45.88
<b>INTEREST ON DEBT</b>			
Federal Revenue Funds	24,068.00	12,480.00	11,588.00
General Funds	53,692.00	27,447.50	26,244.50
<b>DEBT RETIREMENT</b>			
Federal Revenue Funds	65,000.00	35,000.00	30,000.00
General Funds	160,000.00	60,000.00	100,000.00
<b>OTHER FEDERAL REVENUE ARTICLES</b>			
Art. 46 ATM '76-Town Users Group	711.75	—0—	711.75
Art. 1 STM '76-Town Hall Renovations	76,085.17	22,891.75	53,193.43
Art. 16 '79-New Cab & Chassis	26,500.00	—0—	26,500.00
Art. 19 ATM '79-Two-4 dr. Cruisers	14,600.00	—0—	14,600.00

Elaine M. Hinckley  
Town Accountant



<b>POLICY</b>	<b>INSURANCE</b>	<b>COVERAGE</b>
American Insurance Company Automobile Comprehensive, Fire Theft and Collision	\$100,000.00 Bodily injury each person 300,000.00 Bodily injury each accident 50,000.00 Property damage each accident Collision, actual cash value \$50.00 Deductible Fire, actual cash value \$50.00 deductible 5,000.00 Bodily injury uninsured motorist each person 10,000.00 Bodily injury uninsured motorist each person	\$15,133.00
Associated Indemnity Corporation Workmen's Compensation	To pay all compensation under Workmen's Compensation Law	15,644.00
Hartford Steam Boiler Inspect. & Ins. Company	250,000.00 Per accident, property damage	1,457.00
Amer. Home Assur. Co., Police Professional Policy	100,000.00 Each Person 300,000.00 Each Incident. Injury accidentally caused any person by arresting officer in performance of duty. False arrest, false imprisonment, libel, slander, etc.	3,975.00
Aetna Life Insurance Company Police	10,000.00 Loss of limb, sight - Medical Expenses 100.00 Weekly income 10,000.00 Specified disease, death 500.00 Medical Expenses	2,872.00
Aetna Life Insurance Company Fire	Same as police	454.00
American Ins. Co.-Portfolio Policy General Liability, Buildings & Auto. Liab. Fire-Town Buildings & Contents	25,000.00 Each Person 50,000.00 Each accident 50,000.00 Aggregate Fire, extended coverage & Vandalism. Money and security. \$4,000.00 inside, \$2,000.00 outside, \$1,250.00 safe robbery	36,730.00
International Surplus Lines Ins., Co.-Public Officials Liability	1,000,000.00 Each Loss	2,412.80
Boston Mutual Life Ins. Company Employees Group	2,000.00 Life Insurance. Accidental loss of life Loss of limb and sight	1,032.92
Blue Cross/Blue Shield	Hospital and Medical Care	64,079.51
Elaine M. Hinckley Town Accountant		

**TOWN TREASURER'S OFFICE**  
**RECEIPTS & DISBURSEMENTS**  
**1979 Calendar Year**

	Gen'l Fund	Fed'l Revenue Sharing
Cash & Investments on Hand Dec. 31, 1978	970,655.60	121,722.39
Receipts*	18,541,647.89	1,593,542.43
Disbursements*	19,488,360.85	1,711,423.28
Cash on Hand Dec. 31, 1979	23,942.64	3,841.54
Cash Out On Investments	1,333,502.04	178,162.81
Total Available Funds.	1,357,444.68	182,004.35

\*Receipts & Payments are inflated by periodic investment turnover in the Gen'l fund for \$11,739,685 and Fed'l Revenue Sharing for \$1,464,591.

**Earnings (excludes Trust Fund income)**

Interest earned on investments .....	\$119,336.09
Municipal lien certificate fees .....	2,505.00
Interest received on delinquent taxes .....	21,197.87
Total Income .....	\$143,038.96

This total amount of \$143,038.96 represents income generated within the Treasurer-Collector's office and equals \$1.04 on Southboro's tax rate.

The high amount of interest earned on investments during 1979 was due both to our cash management program and also to the high interest rates we have received on our short-term investments.

**LONG TERM DEBT**

Bond Issue	Original Issue	Debt Remaining After June 30, 1980	Percent Remaining of Original Loan	Years Remaining
Wodard	\$ 185,000	5,000	3	½
Finn	620,000	150,000	24	4
Neary	1,695,000	595,000	35	6
Dumping Station	230,000	155,000	67	6½
Fire Station	350,000	245,000	70	6½
Town Hall Renovation	307,000	210,000	68	7
	<b>\$3,380,000</b>	<b>\$1,360,000</b>	<b>40</b>	

Conservation - Commission Purchase \$40,000 (Authorized but not yet issued)

**TRUST FUNDS**

Our Trust fund investment committee met twice during 1979 and recommended some changes in the portfolio of several of the funds. We transferred savings into six-month term certificates to take advantage of current high yields.

The Choate Fund came under the administration of the Town Treasurer in 1979 as per Article 48 voted in at Annual Town Meeting in 1978.

Because of portfolio changes and current high interest rates, the Town's return on investments in trust funds has increased.

**Calendar  
1977**

\$20,216

**Calendar  
1978**

\$23,125

**Calendar  
1979**

\$30,975

## TOWN COLLECTOR'S OFFICE

### **Hearings Conducted At Registry of Motor Vehicles**

We have held 243 hearings at the Registry of Motor Vehicles with delinquent auto excise taxpayers. Of these 243 individuals, 118 eventually paid their taxes and 125 are still under license suspension. We fully anticipate that they will eventually pay these overdue auto excise taxes.

<b>Delinquents</b>	<b>No. Tax Bills</b>	<b>Amount</b>
Payments	118	\$ 8,858.04
Still under license suspension.	126	\$12,682.47
Total Hearings	244	\$21,540.51

### **Motor Vehicle Excise Tax**

	<b>1968-73</b>	<b>1974</b>	<b>1975</b>	<b>1976</b>	<b>1977</b>	<b>1978</b>	<b>1979</b>
Balance Dec. 31, 1978	208.75	1,076.04	1,087.57	6,069.78	11,458.77	81,957.57	—
Plus:						20,086.98	515,990.77
Commitments	—	—	—	—	—	2,193.11	6,592.40
Refunds	—	—	—	145.75	129.52	69.30	—
Rescinded Abatements	307.20	49.50	96.80	500.46	592.70	—	—
Minus:							
Payments	306.90	886.05	235.65	1,696.91	6,121.20	91,310.83	433,505.78
Abatements	128.90	282.43	806.30	5,002.94	3,680.76	8,754.35	48,328.87
Balance Dec. 31, 1979	80.15	42.84	142.42	16.14	2,379.03	4,241.78	40,748.52

### **Collections For Water Bills**

	<b>Monthly Water Bills (Rates)</b>	<b>Service Bills</b>	<b>Miscellaneous Bills</b>
Balance Dec. 31, 1978	20,823.32	1,789.52	1,283.60
Plus:			
Commitments	192,869.94	9,531.81	13,337.80
Refunds	206.42	—	—
Minus:			
Payments	189,449.37	8,843.40	12,611.72
Abatements	239.12	—	—
Transfer to Water Lien	7,682.80	520.58	1,283.60
Balance Dec. 31, 1979	16,528.39	1,957.35	726.08

### **Water Liens (Unpaid Water Bills Added to Real Estate Bills)**

	<b>1976</b>	<b>1978</b>	<b>1979</b>	<b>1980</b>
Balance Dec. 31, 1978	166.11	197.23	2,363.59	—
Plus: Commitments	—	—	—	9,486.98
Minus: Payments	166.11	197.23	1,340.56	5,779.26
Tax Title Transfer	—	—	788.66	—
Balance Dec. 31, 1979	—	—	234.37	3,707.72

**Personal Property Tax**

	<b>1973-74</b>	<b>1975</b>	<b>1977</b>	<b>1978</b>	<b>1979</b>	<b>1980</b>
Balance Dec. 31, 1978	176.25	215.07	93.76	830.55	103,513.70	—
Plus: Commitments	—	—	—	—	—	203,988.90
Refunds	—	—	28.04	—	14.00	—
Minus: Payments	1.75	17.25	—	458.55	99,648.03	101,479.39
Abatements	—	—	—	—	3,318.00	14.50
Balance Dec. 31, 1979	174.50	197.82	121.80	372.00	561.67	102,495.01

**Real Estate Tax**

	<b>1976</b>	<b>1977</b>	<b>1978</b>	<b>1979</b>	<b>1980</b>
Balance Dec. 31, 1978	18.80	2,930.48	30,208.66	1,870,257.37	—
Plus: Commitments	—	—	—	2,189.60	3,795,508.40
Refunds	—	—	40,017.96	16,904.51	4,693.89
Rescinded Abatements	—	175.00	—	—	—
Minus: Payments	18.80	2,528.83	22,236.69	1,763,933.69	1,799,393.61
Abatements	—	175.00	40,000.00	19,567.90	54,597.50
Tax Title Transfer	—	401.65	6,875.36	46,261.60	—
Balance Dec. 31, 1979	—	—	1,114.57	59,588.29	1,946,211.18

**Farm & Animal Tax**

**1980**

Balance Dec. 31, 1978	—
Plus: Commitments	506.25
Refunds	—
Minus: Payments	506.25
Abatements	—

Balance Dec. 31, 1979

Respectfully submitted,  
Ruth C. Johnson  
Treasurer-Collector

## **Principal Municipal Property**

The condition and adequacy of the municipal properties are considered good and no future capital expenditures are anticipated. Normal maintenance and expension are expected to occur but will be paid for from current revenues. The town does not own a sewer system.

**CEMETERY:** A new 4800 square foot cemetery building, built to replace the one lost to fire in 1975 was completed by Assabet Valley Regional High School students for a total cost of 38,921. No debt is outstanding.

**FAYVILLE VILLAGE HALL:** A two-story building currently being used for the Hot Meals Program, Youth Commission offices, Youth Club and various on-going Youth Commission programs. The hall is also available for rental to private groups and organizations with the proceeds turned over to the town. No debt is outstanding.

**FIRE STATION:** A two bay fire station is owned by the town. The proceeds of a recent bond issue is being used to construct and originally equip a new fire headquarter. The two story masonry building has four bays, two vehicles deep plus a dispatch office, hose tower, drum storage, work and mechanical rooms on the first floor. The second floor houses three offices, a day room and one classroom as well as a dormitory, kitchen and shower facilities. Indebtedness totals \$245,000 as of July 1, 1980.

**LIBRARY:** A two-story brick building constructed in 1911. This building was renovated about fifteen years ago with a gallery added. Since then a children's room, rest room facilities and an audio-visual room has been added. No debt is outstanding.

**POLICE STATION:** The town's police force is currently housed in a fifty year old former elementary school which was renovated in 1969. No debt is outstanding.

**RECREATION:** The town owns and maintains 65 acres of park and conservation land for active and passive recreation purposes. School property account of 102 acres of land, much of it used for playgrounds and playing fields.

**SCHOOLS:** Two primary elementary schools have been constructed within the past ten years. The town's middle school has been renovated and expanded

during the same time period. In order to relieve overcrowding in grades K-3, a school has been re-opened for kindergarten use. Indebtedness on the town's primary schools total \$745,000 on the middle school, \$5,000. No new debt issuance for schools is anticipated.

**TOWN HOUSE:** A recent bond issue was used for the total renovation of our Town House where fourteen town boards and committees have their offices. Financing was divided between available funds (\$180,000) and a bond issue (\$300,000). As of July 1, 1980 the outstanding indebtedness totals \$210,000.

**WATER SYSTEM:** The town-owned distribution system is supplied on a cost basis by the Metropolitan District Commission. The proceeds of a recent bond issue was used to install water mains and construct a single story, concrete block, water pumping station on land belonging to the MDC. This new pumping station at Shaft No. 3 of the Hultman Aqueduct was turned over to the town in October, 1977.

## **Principal Employers**

**A. A. TRUCKING:** Trucking Company; employs 40

**ALMAC MOVING AND STORAGE:** Moving Company; employs 125.

**CARLIN MACHINE CO., INC.:** Manufactures component parts; employs 42.

**COMMONWEALTH GAS CORP.:** Headquarters and major repair facility; employs 350.

**DATA GENERAL CORP.:** Manufactures of mini-computer; employs 2100

**DOUGHERTY TOOL COMPANY:** Job shop, commercial broaching, electrical discharging and general machinery; employs 35.

**FAY SCHOOL:** Private elementary school; employs 72

**HENDRIES REFRIGERATED STORAGE, INC.:** Warehouse facilities for frozen and perishable foods; employs 250.

**HOLMES TRANSPORTATION CO.:** Executive Headquarters; employs 17.

**INGERSOLL RAND CORP.**: Sales, service and rental of construction and water-well drilling equipment, employs 28.

**L.B. DARLING**: Meat Packers; employs 125.

**NEW ENGLAND PRIMATE RESEARCH CENTER**: Harvard primate research center, employs 112.

**PILOT FREIGHT CARRIERS, INC.**: Common carriers, employs 37.

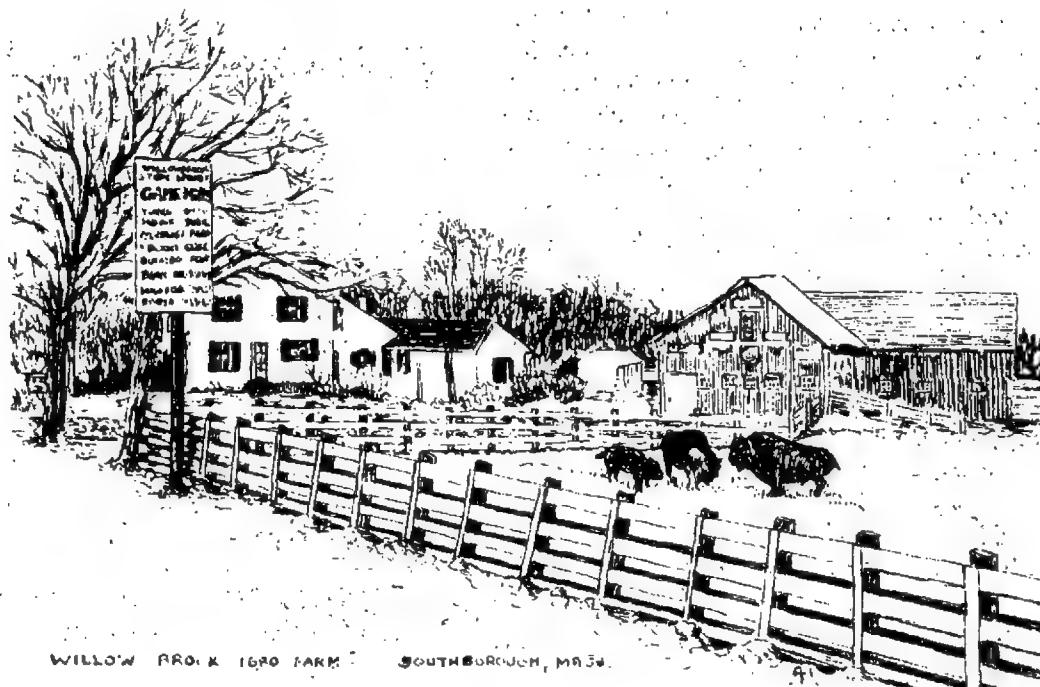
**R.E. JARVIS**: Small machine manufacturer; employs 40

**ST. MARK'S SCHOOL**: Private college preparatory high school, employs 119.

**TELEPHONICS CORP.**: Headquarters for New England; employs 120.

**WELLESLEY CRANE CO.**: Crane rental; employs 19.

**WESTERN ELECTRIC**: Central Massachusetts warehouse facility; employs 100.



WILLOW BROOK FARM - SOUTHBOROUGH, MASS.



ST. MARK'S CHURCH SOUTHBOROUGH, MA.

# **TOWN SERVICES**



POST OFFICE      SOUTHBOROUGH, MA.

## Cemetery Commissioners

### TRUST FUNDS

The Trust Fund Committee is continuing to monitor our Trust Funds to increase income.

### ROADS

The main avenues of the cemetery were resurfaced in the Spring of 1979. This project will continue into the Spring of 1980 until all the bad roads have been resurfaced.

### WATER

We are going to try to move the water faucets closer to the avenues beginning early 1980. This will be a project that will depend on available manpower and funds.

### NEARY LAND

There have been four monitoring wells installed on the Neary Land to monitor the water table. The Cemetery Department has been working closely with Joseph Sullivan of McCarthy-Sullivan Engineers, who has been in contact with the MDC and will eventually contact all other Boards necessary to complete this project.

### WALL

This year we were able to extend our wall about forty feet at the rear of the cemetery. This will be a long-range project.

We wish to thank the Water and Highway Departments for their cooperation and assistance during the past year.

Respectfully yours,  
Charles F. Colcord, Chairman  
John Mauro  
Fred J. Quinn  
Leo Bertonazzi, Superintendent

## Conservation Commission

The Conservation Commission is charged with enforcement of General Laws Chapter 131, Section 40, the Wetlands Protection Act, colloquially known as the Hatch Act. The jurisdiction is limited to land or water areas bordering on or under water bodies and land subject to flooding. The Commission must consider if an activity affects any of these statutory interests: water supply, ground water, flood control, storm damage prevention, pollution prevention, shellfish and fisheries (if applicable). The Commission is required to hold a public hearing if the activity will affect any of these statutory interests.

The land owner files a Notice of Intent with the Commission and the State detailing the work involved and how it will affect the area. At the public hearing he explains the project to the Commission, abutters, and any interested citizens. The Commission may then decide that the proposed activity is not significant to the Act or it may issue an Order of Conditions. The order imposes conditions on the work allowed, requires work to correct damage, or rarely certain work is prohibited. Any decision by the Conservation Commission may be appealed to the state by any interested party.

An individual may start a project in a knowing or unknowing violation of the Wetlands Protection Act. In such cases the Commission may issue a Cease and Desist Order, requiring the individual to stop work and file for a hearing. Failure to obey the cease and desist order can result in court action (either civil or criminal) taken by the Town and the Conservation Commission.

In 1979 the Commission held 3 Public Hearings:

- \*May 1, 1979 - Williams Trailer
- \*August 7, 1979 - Lamy Insurance Agency
- \*Sept. 25, 1979 - Robshaw Industries, Inc.

The process of reviewing zoning permits has changed in the past year. Zoning permits are now reviewed by the Building Inspector. The building inspector approves the permits unless he finds an infringement of the Wetlands Act; in which case the Conservation Commission is notified and investigates. This process was adopted by the Conservation Commission and the building inspector in conjunction with other town boards to try to expedite the approval of zoning permits.

The Conservation Commission purchased and sold 1000 tree seedlings this Spring. In the fall, 30 trees from the tree nursery were planted by Mr. Truesdale at various locations around town. The Community Garden at Neary School was continued for a third year with plots available to all townspeople.

The Conservation Commission sponsored Article 21 to purchase a parcel of land, commonly known as Davco Farm, for the purpose of maintaining open space and a working apple orchard. The Article was passed on a 260-13 vote. This Article was contingent upon receiving matching funds from the Commonwealth. At this time, that funding has been approved. It is expected the final closing will take place in the near future.

A \$14,175.00 reimbursement was received from the Commonwealth of Massachusetts. This is for the 20.8 acre parcel of conservation land between Woodland Rd. and Walnut Dr. that was approved at the 1976 Town Meeting.

The Commission regrets the resignation of Inge Tufts and Charles Self. We welcome Thomas Schnare and Lawrence Capodilupo as new members of the Commission. The Commission thanks all Town Officials, employees, and townspeople who have been of assistance to us in the past year and invites the participation of all residents in our future work.

George F. Killam, Chairman  
Brian C. Mauro  
Delia Mulvaney  
Richard Upjohn  
Fred Douglas  
Thomas Schnare  
Lawrence Capodilupo  
Joan A. Ferretti, Secretary

## Council on Aging

The Southborough Council on Aging meets on the third Thursday of each month at 7:30 p.m. at the Town House, Common St., Southborough.

To meet the needs of our senior citizens, we are continuing the weekly shopping bus which covers the entire Town for pick-up each Thursday and visits shopping centers in either Marlborough or Westborough. Special shopping trips are provided at Thanksgiving and Christmas to Shoppers World and the Natick Mall.

The Vial-of-Life project and the Senior Citizen Identification Card Program continue. These cards may be obtained from Ellen A. Boland (481-2166) or Hamilton Armstrong (485-2615).

The Elderly Nutrition Program at the Fayville Hall continues to be a success and we look forward to seeing more of our senior citizens enjoying this program.

The Council is presently considering the procurement of smoke alarms to be made available to senior citizens who live alone.

Applications for Emergency Fuel Assistance under the South Middlesex Opportunity Council program may be obtained from Ellen A. Boland (481-2166).

Southborough participated in the S.M.O.C. sponsored "Healthy Week" on 10/18/79. This was held at St. Anne's Church Hall. In addition to health information, entertainment and a meal, a clinic covering blood pressure, diabetes, glaucoma, podiatry and dental problems was held. This program was very well attended.

The Council on Aging again wishes to thank The Board of Selectmen, the Board of Health, The Southborough Library (and Friends), the Southborough churches and organizations that have been more than generous to our senior citizens. Special thanks go to Michael G. Gulbankian and his helpful drivers, Albert J. Phillip, for his continuing help, and the South Middlesex Opportunity Council for their helpful cooperation. Extra special thanks go to our loyal volunteers who make so many of our programs possible.

Respectfully submitted,  
Southborough Council on Aging  
Hamilton Armstrong, Chairman  
Ellen A. Boland  
Eleanora F. Burke  
Catherine E. Gralton  
John L. Hopkins  
Frank J. Landry, Jr.  
Edith G. Sinclair, Sec.

# **South Middlesex Opportunity Council**

During 1979 South Middlesex Opportunity Council, Inc. (SMOC) celebrated its fourteenth year of existence by continuing to operate a variety of programs and services designed to assist the children, youth, adult, and elderly population of this area who are economically disadvantaged. In 1979 a total of 13,871 local residents were served by this agency. As the area's official anti poverty agency, SMOC continued to provide overall planning, coordination financial administration, technical assistance, and management for the programs operated by its components. In addition, the Board and staff of the agency worked cooperatively with a number of other organizations and community groups in efforts designed to upgrade the quality of life for low-income people.

In 1979 SMOC received and administered a total of \$3.5 million in federal and state funds. Of this total only 4.8% was utilized to administrate the agency while 95.2% was utilized for community programming. Based on a congressional funding multiplier effort of 4.0/SMOC's operation in the local area during the year infused the local economy to a total of nearly fourteen (14) million dollars through purchase of goods and services, payroll, and deposits.

The Board of Directors of SMOC, comprised on one third public officials, one third low-income persons, and one third interested private groups continued to develop and set policy for the entire agency.

Cited below are the specific programs which SMOC operated during the year:

**A. Preschool Day Care, After School Day Care, and Family Day Care Programs:** for children of working parents, operating centers in Framingham and Marlboro, in order to provide child care, educational, social, health, and nutritional services for children 2½ to 11 years of age.

In 1979 a total of 265 children were served by this program.

**B. Regional Headstart Program:**

which provides pre-school age children and their families with an educational experience, medical assistance, and supportive social services in both a center-based and Homestart mode.

In 1979 a total of 393 children were served by this program.

**C. Headstart Child Care Clinic:**

which in conjunction with Framingham Union Hospital, operates a Pediatric Clinic for low-income children. The Clinic provides preventive and

diagnostic treatment, screening, audio visual, and Denver Developmental testing, as well as follow-up, care and referrals.

During 1979 over 3,126 Clinic visits were made and 2,102 children were served.

**D. An Energy and Weatherization Program:**

which worked to lessen the impact of the high cost of fuel on low-income families through installation of insulation, caulking, weatherstripping, and other home repairs in 25 units in 1979. The program also provided emergency assistance to 2,050 area residents who faced fuel and/or utility shutoffs.

**E. A Community Food and Nutrition Project:**

which worked toward food and agricultural self sufficiency, with several community gardens, including a "solarpod" demonstration project, a farmer's market, and canning and nutrition workshops. In addition the project provided information to local residents regarding the federal food stamp program. Started food buying clubs at two (2) senior centers (Natick and Framingham) and began organizing a storefront food co-op in Framingham.

A total of 1,328 persons were served by this program in 1979.

**F. An Alcohol Detoxification Center:**

which operates an inpatient facility designed to provide alcohol detoxification services to male and female clients in the Greater Framingham, Greater Marlboro, and Greater Newton areas. Intake, medical screening, detoxification, clinical evaluation, and referral services are provided seven (7) days per week on a twenty-four (24) hour basis.

During 1979, 1,889 admissions occurred through this program.

**G. An Alcohol Rehabilitation Center:**

which offers comprehensive services for the drinker and his/her family including an Outpatient Program; a Drinking Driving Program (DIAL) operated in conjunction with the District Courts; an Alcohol Education Program; a Young Peoples Program; Alcoholic Anonymous (A.A.) information and meeting; and a Drop-In-Center.

During 1979 a total of 1,500 persons were assisted by ARC.

**H. An Elderly Nutrition Program:**

Which provides senior citizens, particularly those of low-income with low cost nutritionally sound meals served in strategically located centers where they can obtain other social and rehabilitative services. SMOC has to date established six (6) congregate meal sites: in Natick at the Senior Center; in Framingham at the Callahan Center; and the Corner (46 Concord Street, Framingham); in Marlboro at the Senior Center; in Southboro at the

Fayville Town Hall (serving Southboro, Ashland, Holliston, and Hopkinton residents); and in Hudson at the Senior Drop-In-Center. During 1979 a total of 2,188 persons were served at these sites. In addition we provided home delivered meals to 384 persons who were homebound in Framingham, Natick, Marlboro, Hudson, Southboro, Ashland, Hopkinton, Holliston, Westboro, Northboro, Sherbon and Dover.

During 1979 a total of 75,989 congregate site meals, and a total of 35,301 home delivered meals were served.

#### **I. An Advocacy and Community Organizing Program:**

During 1979, SMOC undertook development of a formalized and systematic planning process for the agency as a whole. Entailing extensive community participation, particularly that of low-income people and human service providers, needs were assessed relative to the most serious problems affecting low-income people in the coming years. The multi-year plan which was developed addresses community determined priorities including energy, welfare rights, health, housing, and transportation. Fundamental to this has been the renewed thrust toward advocacy and community organizing. It is through these efforts, as well as community service programs, that the agency strives to improve the quality of life for low-income people through social and institutional change.

#### **J. SMOC Manpower Services:**

which operates a number of programs for youth and adults including the Neighborhood Youth Corps, serving CETA eligible low-income teenagers through job placement, educational and supportive services through In-School, Out-of-School, Summer Program, and Project Horizon; and Adult Work Experience Program providing eligible residents twenty-two (22) years of age or older with transitional work experience employment. Enrollees are placed in work sites designed to meet their individual occupational and counseling needs. Skills and interests are identified and permanent employment is secured; an Adult Basic Education Program providing tutoring toward improvement of verbal, reading, and math skills with the objectives of improving client employability.

During 1979 a total of 666 youth, and a total of 318 adults were served through Manpower services.

#### **K. South Middlesex Legal Services:**

established as an affiliate agency of SMOC, this program under the auspices of its own Board of Directors provides legal assistance in civil matters to eligible low-income residents in such areas as housing law, administrative law, and domestic

relations. The program also operates the Senior Citizen Legal Services Project which is specifically designed to assist eligible elderly residents with legal representation in civil matters.

In 1979 Legal Services opened a total of 618 cases; closed a total of 517 cases; with a total of 285 cases pending.

In addition to these programs which SMOC operated directly during 1979 the agency also provided technical assistance, financial and administrative management assistance to several other organizations including Pearl Street House, the Framingham Office for Children, the Statewide Emergency Food Services Program, and the Massachusetts Association of Older Americans.

The agency now in its fifteenth year of operation has continued its steady growth in both total funds received and persons employed. In addition, the agency has increased its emphasis on three basic economic problems in the local area, namely shelter, food costs, and energy costs, through such mechanisms as strong advocacy, home weatherization, food cooperatives, and community gardens.

The Board of Directors of SMOC which sets policy for the agency has mandated that during 1980 this emphasis continue as the severe economic strain on area elderly and low-income residents increases.

Report Submitted By:  
Paul Houlihan  
Executive Director  
South Middlesex Opportunity Council, Inc.

## **Historical Commission**

It seems that the Historical Commission's Annual Report has become an Annual Report on the progress of the writing and publication of our town history.

This project, which has been underway for two and one half years, finally seems to be nearing completion.

The author, Mrs. Priscilla Ritter, has completed the writing - 30 chapters with many photographs. She has encountered many difficulties in this enormous task - references as far away as California had to be checked for accuracy. Also she had to start from point zero - as no previous town history had ever been written.

The contract for publishing has been awarded to LaPlante Associates of Auburn Massachusetts. At this point the publisher has typeset half the chapters.

We expect the book to be ready for delivery sometime in May. Seven hundred and fifty copies will be published - to date approximately five hundred have been pre-subscribed to.

The Historical Commission expects the three hundred page hardbound book to be of top quality and something the citizens of Southborough will be proud of.

Finally, the Historical Commission would like to thank all of the people of Southborough for their patience and cooperation during this project.

Respectfully submitted,  
Historical Commission  
Paul P. Henderson  
Frederick J. Quinn, Jr.  
P. Brent Trottier



SOUTHBOROUGH LIBRARY

SOUTHBOROUGH, MA.

## **Southborough Library**

The Board of Trustees of the Southborough Library submits the following report for the year 1979:

Volumes in Main Library	24,175
Volumes in Children's Library	8,498
Total Volumes	32,673

Volumes purchased	
Adult	1,106
Children	291
Total	1,397

Volumes received as gifts and added to collection	
Adult	152
Children	178
Total	330

Material Circulated	
Adult	35,681
Children	16,498
Total	52,179

Worcester Film Library films used & circulated	245
Interlibrary loans	363
Books & materials on loan from Regional	1,138

Fines collected	\$157
Copy machine collections	\$288
Total monies turned in to Town	\$445

Beulah T. Callaghan was relected and Barbara Clark, Elizabeth White and Fred B. Williams were elected to the Board of Trustees at the Annual Town election in May.

Mr. Earl Smiddy of Fayville has donated to the library an extensive collection of pictures, papers and maps concerning the building of the M.D.C. reservoir system particularly the Southboro area, and included are some fascinating pictures of old Southboro homes.

The exterior trim of the library has been painted and the chimney has been repaired and a new cap put on.

We have installed a new coin-operated copier. Two large ceiling fans have been installed in the main room which will help circulate the warm air in the winter helping to conserve fuel and also as the library is not air conditioned, should help keep the building cooler during the summer months.

The Friends of the Library presented several evening meetings to which the public was invited. These included a seminar on the helps and hazards of wood burning stoves, a Meet the Author night when the guest was Frances Shine of Framingham, and a presentation on Landscaping and Gardening. The Friends held Book Sales, a Strawberry Festival, an Apple Festival for the benefit of the library and a

Christmas Open House for the townspeople. The Friends have installed a sign on the lawn to announce library events and have also renewed the library membership for the Fine Arts Museum which enables townspeople to get free passes.

The library continues to up its circulation, this year by over 2000 books. Library programming has included weekly childrens' story hour and crafts, Saturday afternoon movies for children and weekly evening film features for adults. Book Review is held on the first Wednesday morning of each month and a Monday morning nutrition class is currently being held. The library continues its active association with the Regional Library System and library staff members have attended various seminars and planning sessions.

We wish to thank the many thoughtful people who have donated books during the year. Also, many thanks to our most efficient staff who makes everything work so well.

Respectfully submitted,  
James A. Higgiston, Chairman  
Beulah T. Callaghan, Secretary  
Natalie J. Fantony, Treasurer  
Barbara Clark  
Elizabeth B. White  
Fred B. Williams



Heather Klein  
Mary Finn School  
Southboro, Ma.  
Age 6

# Veterans' Services

To the Board of Selectmen  
Southborough, Massachusetts

Dear Members of the Board:

I hereby submit my Annual Report for the year 1979. Monies spent under Chapter 115 were \$16,000, and of this amount 50% will be reimbursed by the State.

I'd like to extend my appreciation to the members of the Board, John Lundblad and the other departments for their assistance to me during the past year.

Respectfully submitted,  
Irene C. Burkis  
Director Veterans Services

## Water Department

Herewith is submitted our Forty-ninth annual report for the year ending, December 31, 1979.

During the year, Twenty-six (26) regular meetings and one (1) Special Meeting were held.

At a meeting of the Board of Water Commissioners held on May 15, 1979, "on a motion made and seconded, to appoint Mr. Henry C. Valcour, Jr., Chairmanship of the board for the next twelve (12) months".

At the Annual Town Election held on May 14, 1979, Mr. Arthur L. Hosmer was elected to the Board of Water Commissioners for a term of three (3) years.

Three members of the Water Department Personnel attended a training course for Public Water Supply Systems Operators at the Monson State Hospital, sponsored by the Massachusetts Department of Environmental Quality Engineering. This class was scheduled for five (5) weeks, one (1) day a week.

Superintendent attended school in Gardner, Mass. for Municipal Department Management.

On December 31, 1979, Mr. Henry C. Valcour, Jr., resigned from the Board of Water Commissioners after many years of faithful service and dedication. The Board extends their thanks and appreciation to Mr. Valcour and wishes him the very best in his future endeavors.

Under the Drinking Water Regulations of Massachusetts, Section 22, Cross Connection, this law makes the supplier of water responsible for the safety of the public water system under its jurisdiction, therefore, the department has started a Cross Connection Program. This means that department

personnel will have to make inspections throughout the system to insure that there are no improper Cross Connections.

With the slow down of new construction, the department has been able to put more emphasis on general maintenance; such as hydrant, valves, meter programs, buildings, fences and easement maintenance.

With the MDC Water Conservation Policy, several reports were filled out which indicated that the department's unaccounted water was very low.

The Water Department hopes to implement a Water Conservation Program; such as Public Education, Water Saving Devices, Leak Detection and repair.

All regular maintenance work has been carried out and all Environmental requirements have been satisfied.

At a regular scheduled meeting of the Board of Water Commissioners, held on December 27, 1979, on a motion made and seconded, "to appoint Mr. Arthur L. Hosmer, interim Chairmanship of the board, to become effective immediately".

### WATER DISTRIBUTION

Amount of water pumped in - 1979

January	11,677,100 gals.
February	11,832,600 gals.
March	12,320,300 gals.
April	13,252,300 gals.
May	14,801,000 gals.
June	18,294,600 gals.
July	18,381,400 gals.
August	15,024,900 gals.
September	13,986,700 gals.
October	13,928,800 gals.
November	14,670,000 gals.
December	13,363,600 gals.
Total for the year	171,533,300 gals.
Highest day - 7/13/79	1,036,000 gals.
Highest week - 7/8-7/17/79	5,054,000 gals.
Longest period of continuous operation: 6/19-6/30/79	- 281 hours.

## GASOLINE CONSUMPTION

SW1	755.2 gals.
SW2	2211.1 gals.
SW3	748.0 gals.
SW4	324.6 gals.
Tractor	227.0 gals.
Diesel	148.6 gals.
Services added - 1979	29
Total now in use	1789
Hydrants added - 1979	0
Total now in use	420
Hydrants broken & repaired	10
Hydrants repaired - maintenance	22
Hydrants extended	6
Hydrants replaced	0
Main Pipe added - 1979	0
Total now in use - 52 miles - 52 feet	0
Services renewed	5
Services relocated	5
Services repaired	37
Services replaced	8
Valve boxes raised or extended	37
Breaks in mains	4
Houses checked for leaks	17
Frozen services	27
Call backs	263
Final readings	115
Emergency call-outs	40
Frozen meters	7

The Board of Water Commissioners wishes at this time to extend their appreciation to the Board of Selectmen, Town Officers, and Department Heads for their cooperation during the year.

Respectfully submitted,  
 Board of Water Commissioners  
 Southborough Water Department  
 Arthur L. Hosmer, Chairman  
 Daniel A. Phaneuf  
 Henry C. Valcour, Jr.  
 William G. Binder, Supt.

## Youth Commission

Over the past year the Youth Commission has been working towards a strong community program that will provide services and opportunities to young people and families in Southborough. It has been, and still is our goal to make a wide range of youth and human services available and accessible to all members of the community. We hope to facilitate more positive growth among the young people and promote more open meaningful communication between youth and adults.

Our program underwent many changes this year. Among them was the hiring of a new Youth Director, Bonnie Idlis. Bonnie was hired in September. She is a certified Substance Abuse Counselor and is experienced in individual, group and family counseling as well as youth advocacy and alternative youth programming.

Other changes took place in the structural aspects of our program. Some programming additions were, our involvement with the Campership Coalition, our Summer Activities Program, and the after school and evening Activities Programs which are presently underway.

Our summer activities were extremely successful. Fifteen children were sent to camp through the Campership Coalition and approximately forty children took part in the Summer Activities Program. This program involved athletic events, day trips and picnics at beaches and recreational areas and educational field trips.

Currently we are offering activities programs to youth between grades five through twelve. Fayville Village Hall is open daily from three to five o'clock to fifth through eighth grades to take part in educational and recreational work shops and other general activities. Tuesday and Thursday evenings are reserved for the older teens (ninth through twelfth grade). These programs are growing rapidly and at present between thirty and forty young people are enjoying them.

Along with coordinating these activities the Director carries a formal caseload offering individual, group and family counseling. There are also a Tri-Town-Counselor and a part-time Counselor from Marlborough-Westborough Community Mental Health Clinic, each spending eight to ten hours per week in Southborough, providing direct counseling services. At present approximately twenty families are being served in this way.

In order to provide a wide variety of quality services it is necessary to recruit other workers. Along with the Tri-Town Counselor and the Clinic Counselor we have had a full time youth worker from Ceta, two

student interns and many volunteers helping to create a really effective program. In total these people are providing over two thousand of services per year, which are of no charge to the town.

Youth advocacy is an important part of the Director's job. If this is to carried out effectively it is essential that linkage with community organizations and agencies be maintained. The Director meets regularly with school counselors and administrators, police and other agency representatives. She is also responsible for representing the Youth Commission on interagency planning and management teams. This past year the Director's involvement in the Substance, Use and Abuse Prevention Planning Team resulted in forty new referrals to the Youth Commission.

The Youth Commission came a long way in 1979. We now feel that we have a strong foundation on which we can build a program that can effectively meet the needs of young people and families in Southborough.

It is not possible to do this alone. Many individuals and organizations have generously donated their time, energy and equipment and to them we are truly grateful. Working together is the key and we look forward to working with more of you in the future.

Respectfully submitted,  
Roger Capone  
Carolyn Connors  
Bruce Donath, Chairman  
Paula Draper  
Charles Forrester  
Bonnie Idlis, Director  
Edward Maguire  
Sabra Upjohn



FAY SCHOOL      SOUTHBOROUGH, MA

# PLANNING



ST. MARK'S SCHOOL      SOUTHBOROUGH, MA

## **Planning Board**

### **SUBDIVISIONS**

Preliminary plans for a sub-division, located off Edgewood Road, called Westwoods was submitted to the Planning Board this past year. The subdivision consists of three lots.

The Board worked with a representative of Bare-Tracts (Southborough Farms) subdivision, located off Parkerville Road, to insure proper completion of the road network.

The Planning Board signed a release of covenant for Wyndemere Drive which was accepted by the town in 1972.

An attorney from Maryland Casualty Company discussed with the Planning Board and Town Counsel a possible reduction in the outstanding bond on the Southborough Industrial Park. No decisions were reached.

### **GENERAL**

The Planning Board met bi-weekly during the year reviewing plans, zoning permit applications, site plans, and subdivisions under construction, and meeting with property owners, developers and other town boards. Representatives attended the Selectmen's site plan hearings on 2 Woodland Road WGTR Radio towers, 167 Parkerville Road, Westmarl Corporation and Fafard Company. Members of the Planning Board attending all meetings concerning the old Marlboro Trotting Park property.

Two accessory apartments were approved by the Zoning Board of Appeals under the provisions of the 1979 by-law.

### **ANNUAL TOWN MEETING**

At the 1980 annual town meeting the Planning Board will present an article to create better buffer strips between residential and commercial/business zones.

Respectfully submitted,

Paul e Brefka

James Denman

Margit S. Donath

Fred S. Ellis

Patricia M. Capone, Chairperson

## **Board of Appeals 1979**

During 1979, the Board of Appeals considered seven cases. The Board's actions thereon are listed below. The asterisk indicates that the variance or special permit was granted with certain limiting restrictions safe guarding the public interest. Actions of the Board are a matter of public record and are on file with the Town Clerk.

Anthony P. & Mae Angelico, 18 Central St.

Variance from the 15 foot sideline requirement.

Granted

Clayton W. Jr. & Susan S. Adams, 21 Flagg Rd.

Variance to divide a 5.8 acre lot into two lots for two single family dwellings on lots that do not have necessary frontage.

Granted\*

David A. & Janice Monroe, 156 Woodland Road

Variance to attach a garage having insufficient side yard setback.

Granted

Grant J. & Evelyn Mayne, 118 Middle Rd.

Variance to permit a racquetball facility in a residential district.

Granted

Home Service Broadcasting Corp., Southville Rd.

Variance to build a transmitter building and five radio antennae with utility bases in a residential district.

Denied

Arthur P. & Maryann T. Lamy, 48 Richards Rd.

Variance to locate a pool having insufficient side yard setback.

Granted

William J. Mauro, Jr., Off Stowe Rd.

Variance to build a single family dwelling on 22.36 acres with insufficient frontage.

Granted\*

Levio Cibelli, Chairman

James F. Gunning

James Cappello

Joseph F. Prior

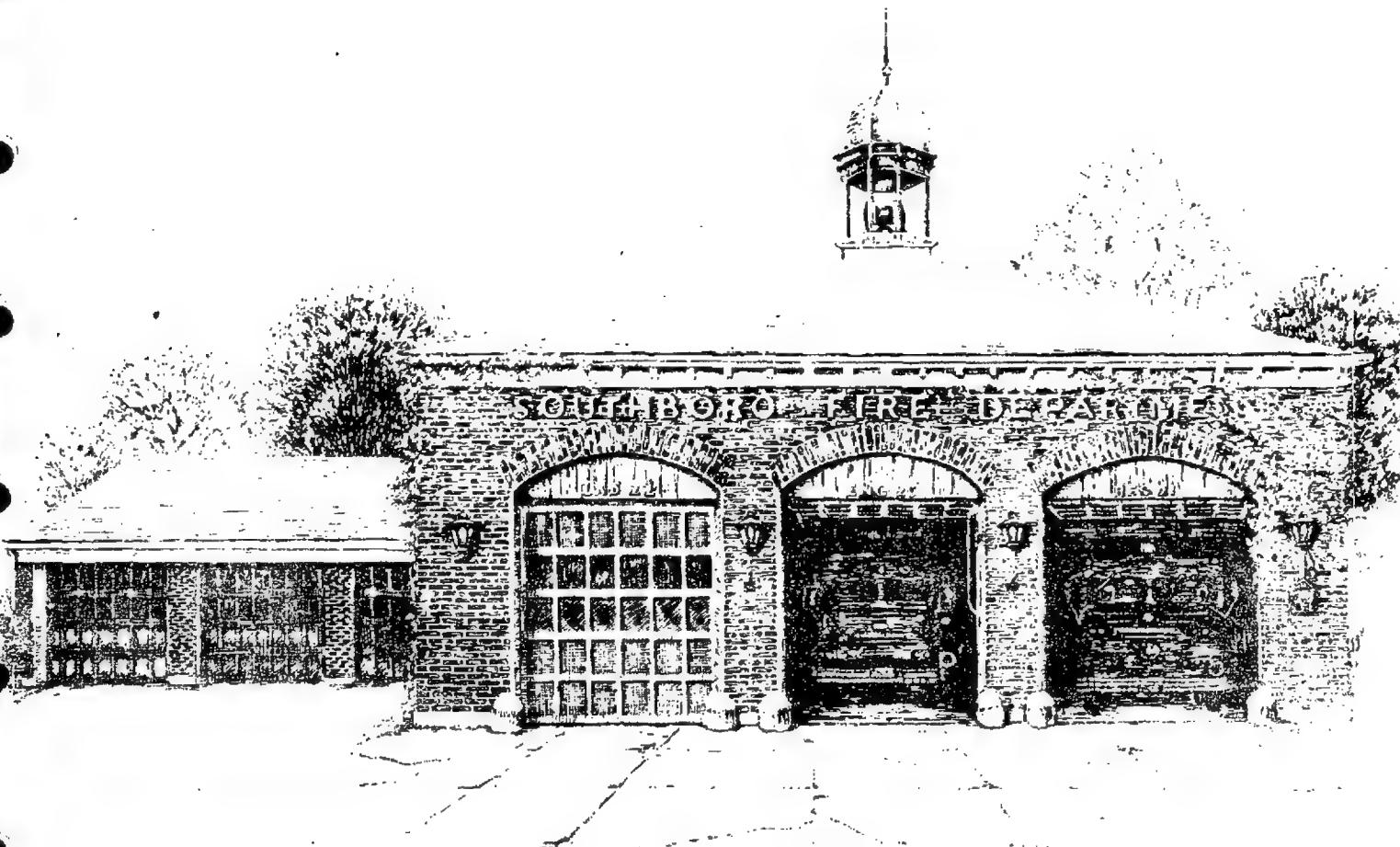
John Rego

Alt. Patricia Brewin

Alt. Frederick S. Tapper

Board of Appeals

# **PROTECTION OF PERSONS AND PROPERTY**





**FRANK J. MATTIOLI**

Chief of Police, Retired

Frank Mattioli was first appointed to the Southborough Police Department in 1952 as a part-time patrolman. At that time the Department consisted only of a part-time chief and a part-time patrolman. Rumor has it that, sometime in 1954, without prior notification, Frank received a letter from the Board of Selectmen advising him that he had been appointed Chief (and he should pick up the cruiser!). Since there was no police station at that time, Frank had the Department telephone installed at his home.

In 1955, the Town created two full-time positions in the Department, with Frank as Chief and Henry B. Pietrasik as patrolman. At that time the Marlborough Police Department provided back-up dispatching service for the Southborough Department; that is, if no one was at Frank's house to answer a call, Marlborough would take it and dispatch to Frank or Hank in the Southborough cruiser.

In 1956, Town Meeting approved the conversion of a kitchen in the Town Hall to Police Department Headquarters. Those familiar with that room and the adjacent facilities can recall how limited they were.

The Department continued to grow under Frank's direction. In 1958, a second and third patrolmen were added. In 1961, in recognition of his efforts, Frank was granted tenure. By the end of the 60's the Department consisted of the Chief, two sergeants and four patrolmen. In 1969, Town Meeting authorized funds for the preparation of plans to convert the Peter's High

School Annex into a Police Station. Construction was funded the next year and the Department occupied their new headquarters in 1971. In 1973, a sixth and seventh patrolmen were added and by 1975 the Department had a sufficient compliment of dispatchers to initiate twenty-four hour coverage.

Frank J. Mattioli's years as Chief of the Department were marked by his quiet and thoughtful manner. Frank was concerned for the residents and their property. He was perhaps most content in his cruiser, checking the Town and looking after its people. Many are the residents who can recall arriving home from vacation, only to be chastised by the Chief for having left a window open or a door unlocked (those who had left home without a house key were more than a bit embarrassed!).

This big man was quiet and introspective and disliked notoriety. Frank preferred to go about his job and see that the members of his Department did the same. His twenty-eight years of service on behalf of the Town and the affection which its residents have for Frank stand as the best testimonials to his efforts.

The Board of Selectmen formally expresses to Frank the gratitude of the residents of the Town, and wishes him well during the retirement he has earned.

Board of Selectmen  
Paul Revere O'Connell, Jr., Chairman  
Donna L. McDaniel  
Louis J. Bartolini

# **Police Department**

Honorable Board of Selectmen  
Paul R. O'Connell, Jr., Chairman  
Southborough Town House  
Southborough, Ma. 01772

Honorable Board:

During the past year the Southborough Police Dept. has seen many changes. Starting with Officer Ralph M. Evangelous leaving in June to join the Los Angeles Police Dept., then Sgt. Philip L. Connors resigned in August to accept the position of Chief of Police in Rowley, Mass. and finally on November 30th Chief Francis J. Mattioli retired after 27 years on the job.

As you will have noted by the statistics presented by the Police Dept. in this Annual Report, the crime rate in Southborough is still on the rise. This I find is the problem throughout Mass. and most of the other States. Unfortunately it is the trend of the times with the economy the way it is. I believe the best way to combat this problem is with a better prevention program through stepped up police patrols and more active participation and cooperation from the citizens of Southborough. In the coming year I plan to revamp the Police Dept. and upgrade it to give the town the best protection possible and also to better educate the public through meetings regarding crime prevention. I believe that with the cooperation of the town we can stem the rising tide of crime and put it on a decrease instead of an increase.

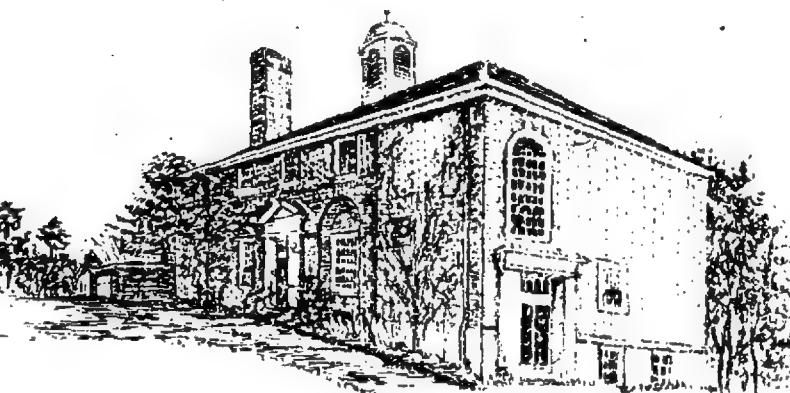
At this time I would like to thank all the departments in the town of Southborough and all the town employees, boards and townspeople for their cooperation and also the State Police and the Police Depts. in the surrounding towns.

Respectfully submitted,  
Robert A. Goyette,  
Chief of Police

To replace the loss of the above people the Police Dept. added 2 new Officers, Ronald Gray formerly of the North Brookfield Police Dept. and also Cheryl Schofield who had the distinction of being the first woman to be a full time police officer on the Southborough Police force. Also Officer William Baker was promoted to the rank of Sergeant and finally I was hire as Chief of Police to replace the retiring Chief.

During the year 1979 three officers attended Northeastern University. One of these officers received an Associate Degree in Law Enforcement. Also one officer took a three week course at Babson College Command Training program.

The Dept. also lost two of their dispatchers, Thomas Boland who accepted a position as a police officer in Dover, N.H. and Veronica Cross who accepted a position in Florida. They were replaced by John D. Mauro, Jr. of Southborough and Nancy Sheppard of Bolton.



POLICE STATION  
(PETERS HIGH SCHOOL ANNEX)  
SOUTHBOROUGH, MASSACHUSETTS

**SOUTHBOROUGH POLICE DEPARTMENT**  
**ANNUAL INCIDENT REPORT**  
Jan.-Dec. 78/79

<b>Nature of Incident</b>	<b>1978</b>	<b>1979</b>	<b>Increased</b>	<b>Decreased</b>
			<b>By</b>	<b>By</b>
Burglary	83	105	22	
Larceny	135	166	31	
Motor Vehicle Thefts	15	32	17	
Recovered Stolen M/V	19	30	11	
Assaults	18	19	1	
Vandalism	96	225	129	
Drug Law Violations	42	15		27
Disturbances	309	300		9
Arrests	139	206	67	
Protective Custody	35	74	39	
Missing Persons/Juv.				
Runaways	49	50	1	
Civil Complaints	25	35	10	
Animal Complaints	100	74		26
Suspicious Activity	673	904	231	
M/V Accidents	283	266		17
M/V Violations	406	948	542	
Burglar Alarms Unfounded	320	375	55	
Assist Other Agencies	280	332	52	
Robbery	1	1		
Rape	7	1		6

Robert Goyette  
Chief of Police

## **Southborough Fire Department**

In accordance with Article XII, Section 7 of the By-laws of the Town of Southborough, I hereby submit the Annual Report of the Fire Chief and Forest Warden for the year 1979.

During the year the Fire Department responded to 742 calls as follows:

Buildings	43
Motor Vehicles	
Fire	19
Accident	22
Brush and Grass	84
False	2

Needless	60
Emergency	2
Ambulance	288
Assistance	123
Miscellaneous	99
<b>Mutual Aid Received</b>	
Framingham	1
Hopkinton	3
Marlborough	4
Westborough	1
Dept. of Natural Resources	11
<b>Mutual Aid Rendered</b>	
Framingham	4
Hopkinton	3
Hudson	1
Marlborough	9
Westborough	2

The year 1979 was one of intense activity for the members of the department. In addition to the 742 alarms, the Department responded to the following training sessions which were sponsored by the Fire Department and/or the Massachusetts Firefighting Academy.

24 hour Recruit Training Course  
 30 hour First Responder Course  
 8 hour Pump Operators Course  
 12 hour Gas Fires - LPN & LPG Course  
 12 hour Flammable Liquid Fires

### 3 hour Mask Drill in Smoke House

### 3 hour CPR Instructor

In addition to the above courses, permission was obtained to burn a two story turkey house at 36 Edgewood Road for training purposes which was done in two nights.

On March 6th and 7th, 1979, we completed the move from 5 Main Street to the new station at 21 Main Street. After moving in, the firefighters and others continued working to finish the building. There will be an open house in the spring of 1980.



In August, a new engine was installed in Engine 21 at a savings to the Town of approximately ten thousand dollars.

In 1979 we were fortunate to obtain a 1 1/4 ton pick-up from Army Surplus at no cost to the Town.

During the winter season we will convert it to a brush fire truck with a 300 gallon water tank.

In 1979 two hundred ninety persons were cared for in the 288 ambulance responses and are recapped as follows:

	Resident			Non-Resident Visiting			Non-Resident Working			Non-Resident			Total
	A	B	C	A	B	C	A	B	C	A	B	C	
Accident													
Motor Vehicle	24	1	4							83	1	1	114
Industrial	2												7
At Home	24	1			3								28
At Play	9	1	1		4					5		1	21
Pedestrian	2									4			6
From Fire	1												1
Drowning													
Sudden Illness													
Heart	30							1		3	1		35
Diabetic	2		1		1								4
Drugs	2							1		1			4
Alcoholic	2		1										3
Epileptic										2			2
Internal	41		13		4			4		3			52
Respiratory	10									1			11
Miscellaneous	5							1		2	1	2	11
Sub Total	154	5	6	11			12			104	2	5	299
Total		165			11			12			111		
(A) Transported to Hospital													
(B) Treated on Scene													
(C) No Action													

In 1977 we were granted a two year waiver on replacing our 1971 Cadillac ambulance which no longer met State specifications for a Class I. Following an extensive search a left over 1978 model was found that satisfied Massachusetts requirements and was purchased with a savings to the Town of five thousand dollars over a 1979 model.



Since the Fire Department assumed the responsibility of the Ambulance Service in Town, twenty one Firefighters have been trained as Emergency Medical Technicians. We have lost eleven, four moved out of Town, three have retired and four have allowed their certification to lapse. In order to compensate for this loss two women have been appointed to the Department for ambulance duty and it has worked out very well. Twelve or thirteen Firefighters will take the 81 hour EMT course in early 1980 and we will be back to full strength.

A First Aid course was conducted in the new station this year plus four Heart Saver CPR courses. A new approach was tried when two CPR courses were taught in citizens homes and their neighbors invited.

In 1979 our Town was plagued by a sick individual or individuals who set six barns afire. The first one was set on October 31st at 67 Northboro Road owned by the Johnson Trust and was reported at 1:33 AM by a passing motorist on Route 495 who had a telephone in his car.

The second one was set on November 8th at 35 Lynbrook Road owned by Philip and Maria Jacobs and was reported at 12:20 AM. The barn contained 5000 bales of hay and farm equipment and was a total loss but the dairy barn attached and another barn approximately fifty feet away were saved.

The third barn located at 124 Turnpike Road was set on November 12th and reported by a passing motorist at 6:21 PM. This barn is owned by Marion M. Mauro and Joan Montvitt. The fourth barn located at 7 Chestnut Hill Road was set on November 20th and was reported at 10:25 PM by a neighbor. This barn was owned by Philip C. and Elaine W. Beals and contained 15,000 bales of hay plus farm equipment. This barn was a total loss but two occupied dwellings, two unoccupied dwellings and several out buildings

located less than 100 feet from the fire building were saved.

This fire was fought with mutual aid from Hopkinton (two pumps), Marlborough (one aerial ladder and one pump) and Westborough (one aerial ladder and one pump) in addition to Southborough's three pumping engines, aerial ladder and rescue pumper. This fire was fought under adverse conditions because the pumps were picking up sand and rocks (up to 2" in diameter) from the water main. The sand plugged the nozzles of our 1½" and 2½" hand lines and the larger rocks that were caught in the intake screens of the pumps impeded the flow of water. During the course of the fire, three pumps, one each from Marlborough, Hopkinton and Westborough became inoperative and had to be replaced. In addition it was necessary to move one Southborough engine from a hydrant to the open MDC aqueduct to get clear water.

The fifth barn located at 99 Pine Hill Road was set on December 1st and reported by a Marlborough police officer on patrol at 12:40 AM. This barn is owned by the Charles P. Beebe Trust and housed farm equipment. As this barn was outside the Town's hydrant district, mutual aid was requested on the first alarm from Framingham, Hopkinton and Marlborough. We were able to extinguish the fire with the water carried on the engines which totaled 2300 gallons.

The sixth barn which was set was located at 123 Middle Road and owned by Sarah V. Hutt. This fire was reported by a neighbor at 6:35 PM on December 2nd shortly after we returned from a mutual aid call to Marlborough.

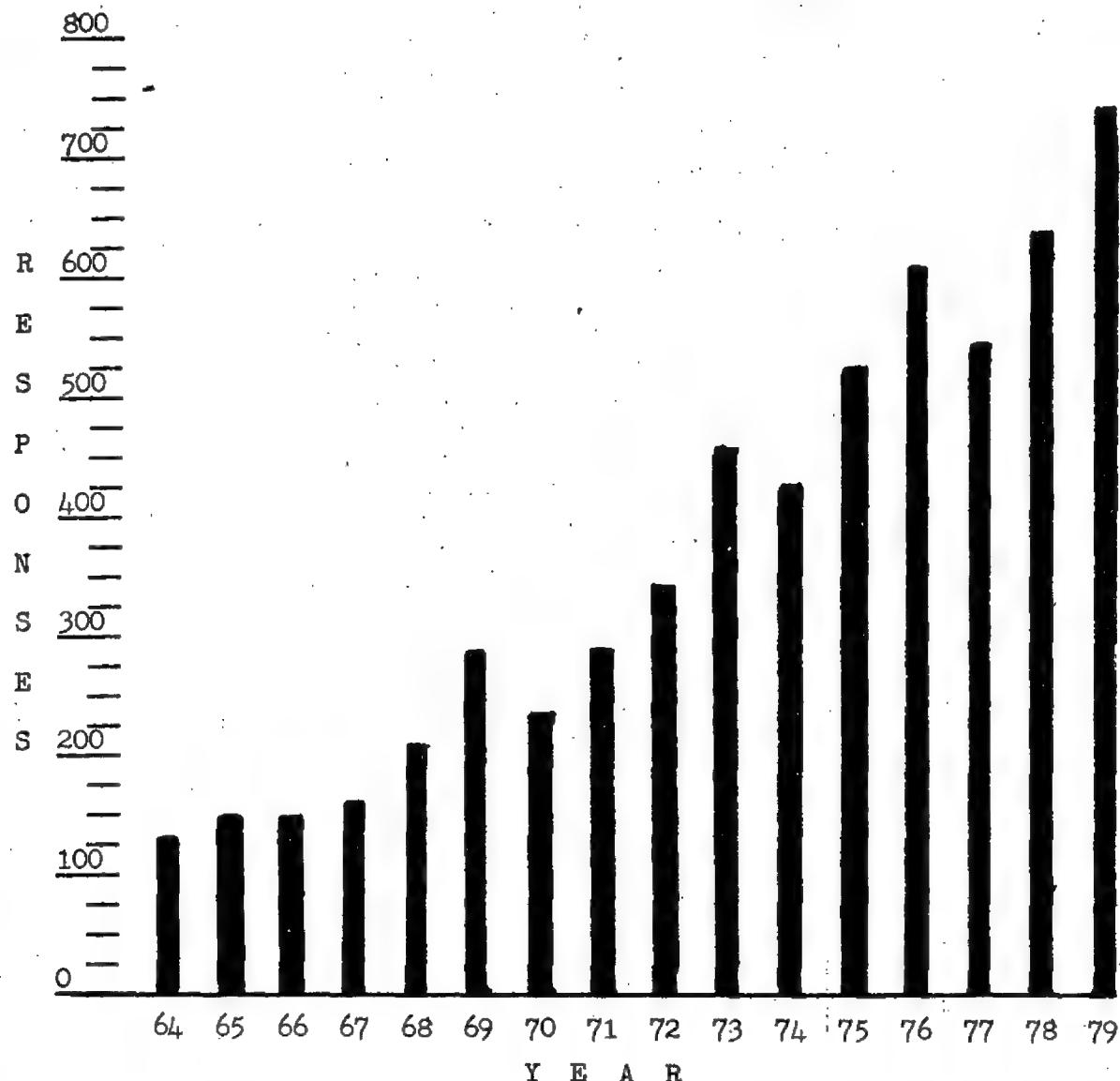
As of this writing no arrests have been made but the investigation continues by the Southborough Police Department.

I would like to take this opportunity to thank Frank Mattioli for his many years of cooperation during his tenure as police chief and wish him many years of happy retirement.

Respectfully submitted,  
Edward F. Brock  
Fire Chief and Forest Warden

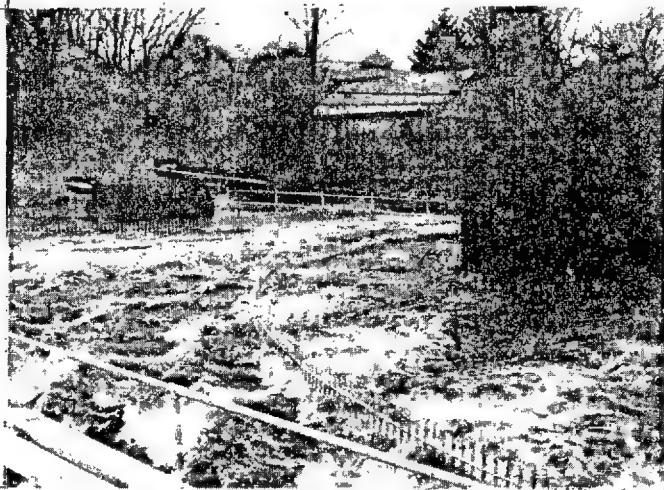
742 responses in 1979 is an increase of 112 over the 1978 total of 630, which is a percentage increase of 17.8.

The following graph showing the responses for the past sixteen years reflects the trend of increasing service by the Fire Department to the community.



1964	133	1968	216	1972	346	1976	613
1965	149	1969	293	1973	463	1977	549
1966	149	1970	239	1974	427	1978	630
1967	155	1971	293	1975	528	1979	742

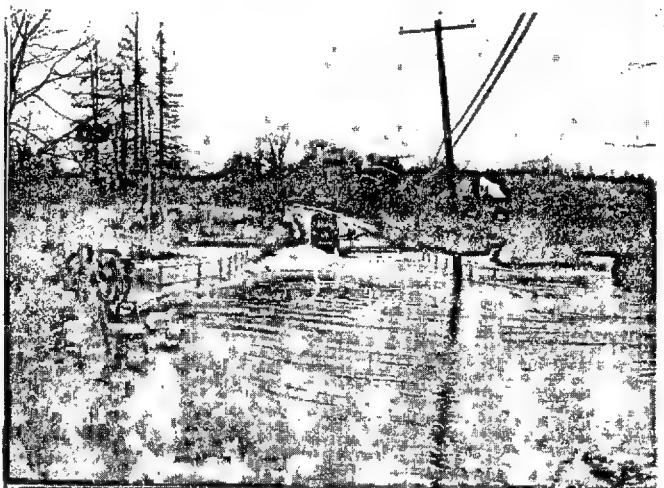
# FLOODING OF JANUARY 1979



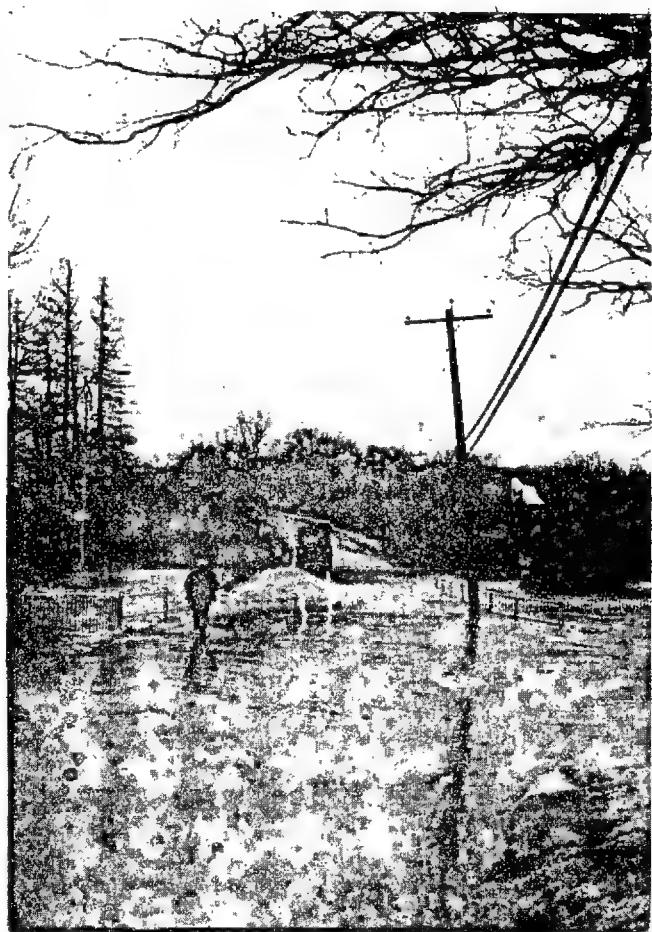
11:00 am - 1/25/79 - Overflowing of deerfoot spillway looking northeast over dam & road toward Garfield barn.



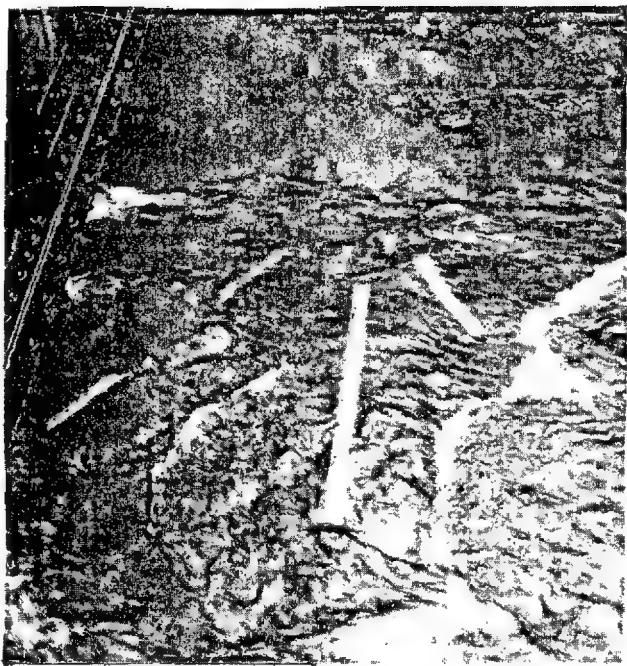
Parkerville Rd. looking east, brook near Branoano.



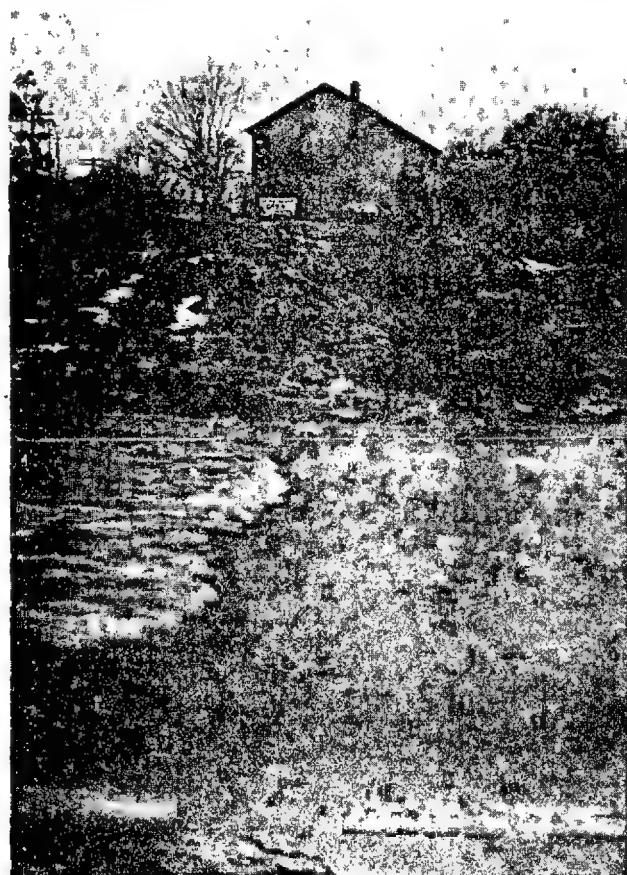
11:30 am - 1/25/79 - Deerfoot Rd. looking south.



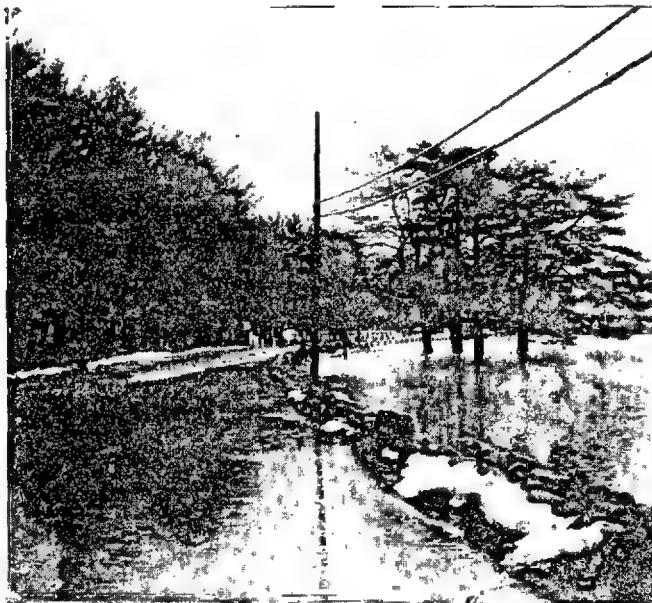
11:30 am - 1/25/79 - Deerfoot Rd. looking south.



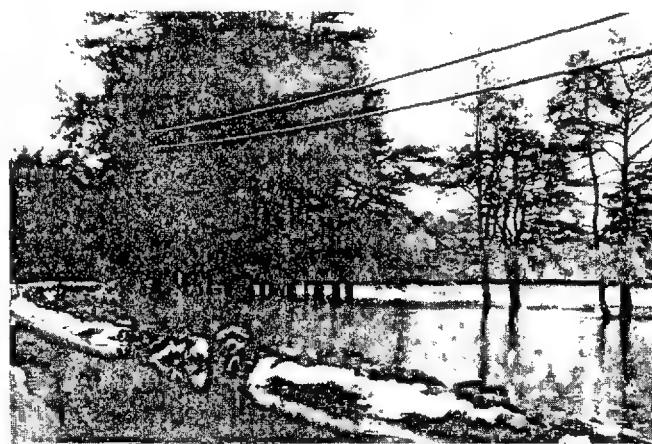
1/25/79 - Photograph from railroad bridge over Route 85 looking directly down to the southerly side of the bridge. Note pavement strewn about.



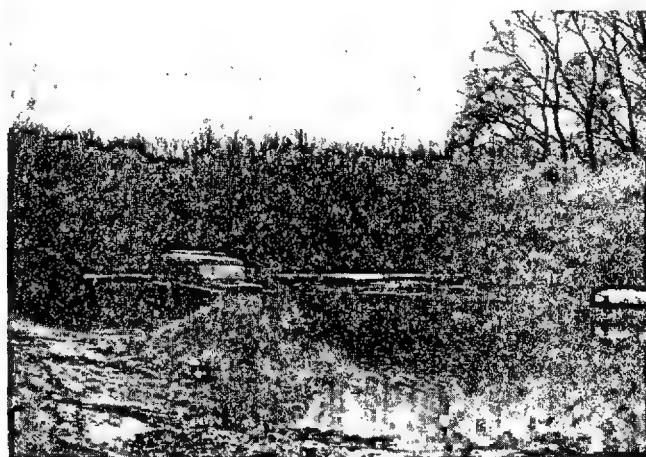
2:00 pm - 1/25/79 - Standing on the westerly side of the Kahili Restaurant looking toward Fitzgerald's Store. Note water flowing southerly on Route 85, white water effect caused by washout in road.



12:45 pm - 1/25/79 - Acrebridge Rd. from Southborough side Road was closed.



12:45 pm - 1/26/79 - Overflowing reservoir from Acrebridge Rd. looking south west.



2:30 pm - 1/25/79 - Wood St. Standing on Bridge St. beyond intersection of Wood St. looking southwesterly.

# Building Department

The Building Department submits herewith its annual report for the year ending December 31, 1979.

Building Permits issued	309
Gas Permits issued	154
Plumbing Permits issued	125
Wiring Permits issued	153

A breakdown of Building Permits issued and the estimated value of construction follows:

32 Single Family Residences	\$1,996,000.00
75 Residential Additions & Alterations	403,520.00
4 Residential Accessory Buildings	6,700.00
7 Commercial Additions & Alterations	141,650.00
2 Institutional Buildings	25,500.00
25 Swimming Pools	129,100.00
135 Stoves, Fireplaces & Chimneys	73,070.00

## Miscellaneous:

16 Re-siding: (Vinyl/Aluminum)	54,940.00
2 Signs	1,050.00
1 Tennis Court	.900.00
1 Tent (Temporary)	700.00
1 Greenhouse	1,400.00
1 Building Moved	505.00
309 Permits issued	TOTAL \$2,835,035.00
7 Structures Demolished	

In creating a full-time Building Department, the Board of Selectmen incorporated the Sealer of Weights & Measures, Energy Conservation Officer, and light maintenance of some town buildings as part of the Building Inspector's responsibilities.

I hereby submit the annual report of the Sealer of Weights & Measures for the year ending December 31, 1979:

## INVENTORY OF STATE STANDARDS

- One Office Balance
- One Brass Yard Measure
- One Set of Standard Weights
- One Set of Dry Measures
- One Set of Liquid Measures

## INVENTORY OF WORKING EQUIPMENT

- Two Seraphin Test Measures
- One Set of Sealer's Portable Weights
- Twelve Fifty Pound Weights
- One Hand Drill
- Two Seals
- One Glass Graduate
- 20 Metallic Seals
- 150 Standard Paper Seals

## WORK COMPLETED IN 1979

Sealed	Number
Scales and Balances	22
Gasoline Pumps	58
Sealing Fees Collected	\$276.40
Sealing Fees Turned Over to Town Treasurer	\$276.40

1979 was a very active year in the Building Department. Along with our duties as Building Inspector and Sealer of Weights and Measures, we attended and completed an Energy Management Training Program sponsored by the Metropolitan Area Planning Council and the Massachusetts Energy Office. We have used some of this training in trying to find ways to conserve energy in our public buildings and to also bring our public buildings in to conformance with the Federal requirement on the consumption of energy for both lighting, heating and cooling. Many of the citizens in Town have boarded the energy conservation bandwagon and installed woodburning, coalburning stoves in their homes.

I would like to take this opportunity to thank the students and the instructors of Assabet Valley Vocational School for the excellent job they completed in the re-roofing of the old Fire Station; re-roofing the VFW section of the Fayville Village Hall. They also constructed storage rooms in the basement of the Town House and altered the basement of the Fayville Village Hall for the Drop-In Center for the Youth Commission.

We were requested by the Board of Selectmen in late winter of 1979 to assist the Fire Department in the completion of the interior woodwork so that they could move into their new Fire Headquarters.

At this time I would like to take the opportunity to thank all the Town Departments for their help in assisting me during the course of the year in fulfilling my responsibilities.

Respectfully submitted,  
Edgar A. Phaneuf, Jr.  
Building Inspector

## Civil Defense

In accordance with Article XII, Section 7 of the By-laws of the Town of Southborough, I hereby submit the Annual Report of the Director of Civil Defense for the year 1979.

During the year we were able to acquire a 1 1/4 ton pickup from Army Surplus for use by the Fire Department. This is a four wheel drive vehicle that can be taken off the paved road with less chance of getting stuck than a conventional fire engine. The members of the Fire Department will convert it so it can be used to fight brush fires.

During the time of the barn fire epidemic several of the Civil Defense Auxiliary Police officers contributed their time to the barn watch program.

I wish to thank all Boards and Departments for their cooperation during the past year.

Respectfully submitted,  
Edward F. Brock  
Civil Defense Director

## Report of the Dog Officer

To the Honorable Board of Selectmen:  
I hereby submit my annual report for 1979.

Mileage: 8091.7	
Dogs to H.M.S.	90
Dogs to Pine Hill Kennels	65
Dogs sold privately	7
Dogs killed by cars	25
Cats killed by cars	18
Other animals killed by cars	86
Dogs destroyed by Dog Officer	31
Cats destroyed by Dog Officer	46
Lost dog calls	176
Lost cat calls	27
Complaint calls	335
Court tickets	58
Warnings issued.	

To the best of my knowledge, all dogs in the town of Southborough have either been licensed or a complaint has been made against the owners and will be taken to court.

Respectively submitted,  
Charles F. Hamel  
Dog Officer

## Report of the Animal Health Inspector

Dairy Herds:	3
Cows age two and over	229
Heifers one to two	39
Calves under one year	34
Beef Herds:	5
Cows age two and over	24
Heifers one to two	4
Calves under one year	14
Bulls	1
Number of goats	21
Number of Sheep	16
Number of Horses	25
Number of Ponies	16
Number of Buffalo	5
Number of Longhorn	11
Number of Donkey	1
Number of Deer	2
Number of Dog Bites	7

Respectfully submitted,  
Sereno W. Johnson

## Board of Health

The Board of Health held twenty-four regularly scheduled meetings on the second and fourth Tuesdays of each month. In addition, eight special meetings were held to accommodate the business at hand.

This past year an overwhelming number of deep hole and perc tests were done, 157. Therefore, a large percentage of the time spent by the Board and its employees was on scheduling and witnessing the tests. The total number of septic permits issued was forty-one; thirty-six for new homes, three for repairs to existing homes, and two for repairs to businesses.

The Board of Health completed a revision of local rules and regulations for subsurface disposal of sanitary sewerage. These regulations are effective as of June 22, 1979. Three new regulations included are:

1. The location of the foundation must be certified by an engineer.
2. The design engineer must submit an "as-built" plan of a new septic system.
3. Garbage grinders are not allowed in homes built after June 22, 1979.

The Board of Health completed preparation of a pamphlet entitled, "Waste Not/Want Not, A Guide to Septic System Management". These are available at Town Hall along with another new pamphlet entitled "Garbage Is Not Trash". The second pamphlet explains the definition of garbage and the routes for pick up. Pick up is available to every household in town and garbage is not allowed at the transfer station. Mr. Paul Starrett again provided this excellent service in 1979 for the Board of Health.

Mr. Robert Rimbach served as the Board of Health sanitarian and conducted monthly inspection of all establishments in Southborough that prepare, serve or sell food. The Board of Health issued eighteen food service establishments licenses as well as twenty-one milk licenses and five food licenses.

The Board of Health held a rabies clinic on May 6 and 7, 1979 at the highway garage. Dr. Ovid Fraser donated his services and vaccinated 157 dogs against rabies, more than twice the number vaccinated in 1978.

The annual flu and pneumococcus immunization clinics were also held during 1979 on November 14 and 20 at Colonial Garden Community Room and the Community House. Senior citizens and high risk persons were vaccinated at this clinic. Diabetes and blood pressure screening was also available. The Visiting Nurses Assoc. (Community Health) along with the volunteer help of the Southborough Women's Club made this possible. Over one hundred people were inoculated at these clinics and in addition the VNA vaccinated several home bound clients.

The Board of Health continues to make physical therapy, occupational therapy, social service and home health aide available to those residents who are in need of these services.

#### COMMUNICABLE DISEASES REPORTED TO THE BOARD DURING 1979

Are as follows:

Salmonella	5
Chicken Pox	36
Streptococcal Pharyngitis	20
Gonorrhea	2
Dog Bites	3

Philip G. Mauch, Chairman  
John A. Bartolini  
Dr. Timothy P. Stone  
Southborough Board of Health

## Central Massachusetts Mosquito Control Project

As another year comes to an end we at the Central Massachusetts Mosquito Control Project look back at the progress we have made during 1979 and ahead towards achieving our goals in 1980.

This past year we re-divided the project into four (4) districts, instead of the three (3) previous ones to allow more manpower to be utilized in each community. Additional equipment was acquired to be used by the fourth district.

In July a Staff Entomologist was hired on a full time basis to evaluate pesticides and control techniques, conduct surveys of larval and adult mosquito populations, and to help plan various control measures and insure their compatibility with the environment.

Our second swamp going tractor with a back-hoe and front end loader was delivered in early September and has been kept busy throughout many of the member communities.

In Southborough we carried out nine (9) larvicing operations and twenty-one (21) adulticiding operations. Our Source Reduction program involved the cleaning of five (5) culverts, we cleaned, cleared, dug and removed trash, dead trees, brush and all sorts of debris from three thousand nine hundred and ninety feet (3,900') of streams, brooks and ditches throughout your community.

We intend to continue to increase our source reduction and water management programs to eliminate many of the mosquito breeding areas. Larvicides will be applied to known breeding sites and adult mosquito spraying will be done to reduce heavy infestations of adult mosquitoes.

Due to the large number of requests for adult mosquito spraying we are no longer able to keep up with spraying upon individual requests, instead we will be treating sections of the communities, this should allow for much better control than does request spraying.

Beekeepers and anyone wishing that their property not be sprayed should contact the Central Massachusetts Mosquito Control Project.

A more comprehensive report of our 1979 achievements and plans for 1980 is currently being prepared.

Thank you for the co-operation which we received this past year, we are looking forward to serving you in 1980.

David W. Scott  
Superintendent

## Insect Pest Control Department

Gypsy Moth appears to be on the upswing here in Central Massachusetts with heavy infestations in neighboring towns to our east. I believe this summer will show a buildup in small scattered areas throughout Southborough.

The purpose of this report is first of all to acquaint you with this threat, and secondly to consider aerial spraying of the town or parts thereof, as an alternative should the situation become that serious.

A better evaluation will be made this summer and fall to determine procedures, if any, to be taken next year.

Sincerely,  
H. E. Truesdale, Supt.  
Dept. IPC

## Marlborough Westborough Community Mental Health Clinic

RE: Program Budget:

Mental Health Services for the Children and Adult Citizens of the Town of Southborough  
Fiscal 1981 - Budget Request - Adults \$8,647.00  
Children 8,634.00  
Total Budget Request \$17,281.00

For Fiscal Year 1981, the Marlborough-Westborough Community Mental Health Clinic's budget request to the Town is \$17,281.00. This amount will underwrite the cost of the diagnostic treatment and support services for the children and adult citizens of the Town of Southborough, thus enabling these individuals and families to pay for the services they received according to their means.

In Fiscal 1979, the Southborough children received 186 interviews or 2.79% of the total child interviews and 961 adult interviews, or 5.35% of the total adult interviews delivered by the clinic to the five communities.

Since Fiscal 1975, the number of interviews delivered to the Town's child population has increased from 174 to 186 or 6.89%. During the same period, the number of adult interviews delivered to the Town's citizens has shown a similar increase - 320 to 961 or 200.31%. Based upon this trend, we anticipate that the number of interviews delivered will increase to

approximately 189 for children and 1,345 for adults in Fiscal 1980. Also, in addition to the time spent in the face to face interview process, time must also be allotted for such support functions as consulting family physicians, report and letter writing, preparing individual treatment plans, etc.

In arriving at the requested amount several factors were taken into consideration. The first of which is the anticipated increases in interviews for Fiscal 1980 which amounts to 1.97% for children and 5.56% for adults over those for Fiscal 1979. Secondly, our trend analysis indicates that there has been a steady increase in the number of interviews delivered to both children and adults of Southborough since Fiscal 1975. Thirdly, the anticipated annual increase of 14.4% for inflation. Fourth, the previous budget support appropriated by the Town of Southborough. In this regard, the Town of Southborough has shown that it recognizes the value of the services that are available to its citizens when they find it necessary to avail themselves of the services offered by the clinic.

It should also be remembered that the Clinic's total budget request for Fiscal 1979 was 3.52% less than that requested for Fiscal 1978. It should be noted also that the reduction was made in spite of the double-digit inflation factor that has been experienced by all of us over the past several years. The clinic has been fortunate in that it has been able to absorb the inflationary pressures and, in turn, has been able to pass those savings on to the citizens and communities who have supported our programs during the past several years.

We are continuing our efforts in keeping our budget requests at the lowest possible level through vigorous attention to cost control, pursuit of third-party payments, state contracts and private paying clients. However, in spite of these efforts, we have, out of necessity, used up our meager cash reserves in support of the added expenses incurred as a result of the increased utilization of our services by residents of the Town, and the continual erosion of our purchasing power by inflationary pressures.

We anticipate that our continuing efforts will allow us to absorb a portion of the additional expenses associated with the anticipated 41.44% overall increase in service delivery and the 14.4% increase due to inflation. However, we would be financially unrealistic and be doing a disservice to the communities if we were to deliver the level of services the community has come to rely on without asking the communities to assist us by shouldering their fair share of the financial burden of providing those services.

This budget request of \$17,281.00 represents an 14.4% increase over that of Fiscal 1980. We feel that we can absorb the remaining 27.04% anticipated overall increase in expenses and continue to supply the citizens of Southborough with high quality, economical mental health services during the upcoming Fiscal Year.

Should you have any questions regarding this request, we will be happy to discuss them with you at year earliest convenience.

Sincerely,  
Simon Witter, Ph.D.  
Clinic Director



**MARLBOROUGH-WESTBOROUGH COMMUNITY MENTAL HEALTH CLINIC**  
 Requests for Appropriations July 1, 1979 - June 30, 1981

TOWN/CITY	From Budget of:	Fiscal 1979 Appropriation	Fiscal 1980		Fiscal 1981 Request	Proportional Percentage	
			Request	Appropriation		Children	Adults
<u>HUDSON</u> Toward School Pop. Toward Non-School Pop.	School Committee Board of Health	\$ 24,039.00	\$ 25,722.00	\$ 25,722.00	\$ 29,426.00	\$ 29,426.00	
		20,492.00	21,926.00	20,492.00	25,083.00		\$ 25,083.00
		\$ 44,531.00	\$ 47,648.00	\$ 46,214.00	\$ 54,509.00	28.68%	17.23%
<u>MARLBOROUGH</u> Toward School Pop. Toward Non-School Pop.	School Committee Board of Health	\$ 29,548.00	\$ 35,936.00	\$ 29,636.00	\$ 41,111.00	\$ 41,111.00	
		61,170.00	74,079.00	62,220.00	74,877.00		\$ 74,877.00
		\$ 90,718.00	\$ 110,015.00	\$ 91,856.00	\$ 115,988.00	40.07%	51.43%
<u>NORTHBOROUGH</u> Toward School Consult. Toward School Pop. Toward Non-School Pop.	School Committee Board of Health Board of Health	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00		
		10,575.00	11,315.00	10,139.00	13,196.00	\$ 14,946.00	
		16,200.00	17,457.00	15,883.00	18,827.00		\$ 18,827.00
		\$ 28,525.00	\$ 30,522.00	\$ 27,772.00	\$ 33,773.00	14.56%	12.94%
<u>SOUTHBOROUGH</u> Toward School Consult. Toward School Pop. Toward Non-School Pop.	School Committee Board of Health Board of Health	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00		
		5,418.00	5,797.00	5,797.00	6,884.00	\$ 8,634.00	
		6,950.00	7,559.00	7,559.00	8,647.00		\$ 8,647.00
		\$ 14,118.00	\$ 15,106.00	\$ 15,106.00	\$ 17,281.00	8.41%	5.93%
<u>WESTBOROUGH</u> Toward School Pop. Toward Non-School Pop.	School Committee Board of Health	\$ 6,943.00	\$ 7,429.00	\$ 7,429.00	\$ 8,499.00	\$ 8,499.00	
		14,844.00	15,883.00	15,883.00	18,170.00		\$ 18,170.00
		\$ 21,787.00	\$ 23,312.00	\$ 23,312.00	\$ 26,669.00	8.28%	12.47%
<u>TOTALS</u> Toward School Consult. Toward School Pop. Toward Non-School Pop.		\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00		
		76,523.00	86,199.00	78,723.00	99,116.00	\$102,616.00	
		119,656.00	136,904.00	122,037.00	145,604.00		\$145,604.00
<b>GRAND TOTAL</b>		<b>\$199,679.00</b>	<b>\$226,603.00</b>	<b>\$204,260.00</b>	<b>\$248,220.00</b>	<b>41.34%</b>	<b>58.66%</b>

**MENTAL HEALTH ASSOCIATION - MARLBORO-WESTBORO AREA, INC.**

**Community Appropriations Fiscal Years 1975 - 1980**

	<b>FISCAL YEAR</b>					
	<b>1975</b>	<b>1976</b>	<b>1977</b>	<b>1978</b>	<b>1979</b>	<b>1980</b>
<b>Hudson - Total</b>	39,603	45,150	49,665	49,469	44,531	46,214
Toward School Pop.	19,938	21,248	23,002	27,899	24,039	25,722
Toward Non-School Pop.	19,665	23,902	26,663	21,570	20,492	20,492
<b>Marlboro - Total</b>	67,689	92,400	86,321	91,751	90,718	91,856
Toward School Pop.	32,791	35,590	29,511	30,811	29,548	29,636
Toward Non-School Pop.	34,898	56,810	56,810	60,940	61,170	62,220
<b>Northboro - Total</b>	25,463	27,300	28,954	29,350	28,525	27,772
Toward School Consult	2,909	2,909	2,909	1,850	1,750	1,750
Toward School Pop.	11,664	13,168	14,103	11,301	10,575	10,139
Toward Non-School Pop.	10,890	11,223	11,942	16,199	28,525	15,883
<b>Southboro - Total</b>	15,465	12,600	11,550	14,633	14,118	15,106
Toward School Consult	2,161	2,161	2,161	1,850	1,750	1,750
Toward School Pop.	6,411	6,909	7,714	5,852	5,418	5,797
Toward Non-School Pop.	6,893	3,530	1,675	6,931	6,950	7,559
<b>Westboro - Total</b>	32,767	32,550	35,574	30,810	21,787	23,312
Toward School Pop.	16,620	17,837	19,301	14,184	6,943	7,429
Toward Non-School Pop.	16,147	14,713	16,273	16,626	14,844	15,883
<b>TOTAL</b>	180,987	210,000	212,064	216,013	199,679	204,260
Toward School Pop.	92,494	99,822	98,701	93,747	80,023	82,223
Toward Non-School Pop.	88,493	110,178	113,363	122,266	119,656	122,037

MARLBORO-WESTBOROUGH COMMUNITY MENTAL HEALTH CLINIC

Application of Appropriations - Fiscal 1979, 1980 and 1981

	Hudson	Marlboro	Northboro	Southboro	Westboro	<u>TOTAL</u>
<b>Fiscal 1979 (Actual)</b>						
Visits	4,917	12,740	2,964	1,147	2,810	24,578
Costs	\$124,603.00	\$322,847.00	\$ 75,111.00	\$ 29,067.00	\$ 71,209.00	\$622,837.00
Revenues	72,101.00	186,813.00	43,463.00	16,819.00	41,204.00	360,400.00
Adjusted Costs	\$ 52,502.00	\$136,034.00	\$ 31,648.00	\$ 12,248.00	\$ 30,005.00	\$262,437.00
Community Appropriations	44,531.00	90,718.00	28,525.00	14,118.00	21,787.00	199,679.00
Balance to State	\$ 7,971.00	\$ 45,316.00	\$ 3,123.00	\$ (1,870.00)	\$ 8,218.00	\$ 62,758.00
<b>Fiscal 1981 (Estimated)</b>						
Visits	6,721	17,842	3,723	1,535	7,272	37,093
Costs	\$166,398.00	\$441,732.00	\$ 92,174.00	\$ 38,003.00	\$180,040.00	\$918,347.00
Revenues	98,523.00	261,546.00	54,562.00	22,486.00	106,582.00	543,699.00
Adjusted Costs	\$ 67,875.00	\$180,186.00	\$ 37,612.00	\$ 15,517.00	\$ 73,458.00	\$374,648.00
Community Appropriations Requests	54,509.00	115,988.00	33,773.00	17,281.00	26,669.00	248,220.00
Balance to State	\$ 13,366.00	\$ 64,198.00	\$ 3,839.00	\$ (1,764.00)	\$ 46,789.00	\$126,428.00

The Mental Health Association - Marlboro-Westboro Area, Inc.  
 Operational Budget - Clinic  
 Fiscal Year 1981

<u>Revenue - Operations</u>	<u>Fiscal Year</u> <u>1981</u>
Hudson	\$ 54,509.00
Marlborough	115,988.00
Northborough	33,733.00
Southborough	17,281.00
Westborough	26,669.00
 Chapter 766	 13,180.00
Consultations	18,000.00
Blue Cross	146,776.00
Medicaid	95,519.00
Other Insurance	220,579.00
Audiology	20,829.00
Self-Pay	46,816.00
Children's Service	10,338.00
Early Intervention	16,130.00
Algonquin RHS Consults	2,428.00
Assabet Valley RHS Consults	1,265.00
Assabet Valley SNC Consults	7,207.00
A.I.D. Contract	51,888.00
Alcoholism	44,543.00
Miscellaneous Other	3,000.00
 Total Revenue - Operations	 \$946,678.00
 Other Income	  
Contributions	\$ 900.00
Interest	<u>2,000.00</u>
 Total Other Income	 \$ 2,900.00
 Other Expenses	  
 Total Revenue	 \$946,678.00

The Mental Health Association - Marlboro-Westboro Area, Inc.  
 Operational Budget - Clinic  
 Fiscal Year 1981

<u>Expenses</u>	<u>Fiscal Year</u> <u>1981</u>
Administrative Salaries	\$180,167.00
Clinical Salaries	<u>427,830.00</u>
Total Salaries	\$607,997.00
Consultants	\$ 37,500.00
Accounting and Auditing	9,000.00
Advertising	2,000.00
Computer Services	25,000.00
Computer Systems	1,000.00
Depreciation	9,000.00
Education Materials	500.00
Equipment Rental	1,500.00
Food and Paper Goods	3,000.00
Housekeeping	5,000.00
Insurance	43,100.00
Legal	500.00
Equipment Maintenance	3,000.00
Medical Supplies	150.00
Office Supplies and Expense	12,000.00
Postage	3,000.00
Professional Development	3,000.00
Rent	24,500.00
Subscriptions	300.00
Supplies	2,600.00
Payroll Taxes	64,000.00
Telephone	17,100.00
Tests and Materials	100.00
Tools and Toys	700.00
Travel	5,000.00
Tuition Reimbursement	2,500.00
Utilities	1,500.00
Xerox	4,000.00
Miscellaneous Other	1,500.00
Contingency	8,000.00
Research and Development	5,000.00
Consultation Contract	<u>15,300.00</u>
 Total Expenses	 <u>\$918,347.00</u>

The Mental Health Association - Marlboro-Westboro Area, Inc.  
Operational Budget - Clinic  
Fiscal Year 1981

Total Revenue (Page 1)	\$946,678.00
Total Expenses (Page 2)	918,347.00
Net Revenue	\$ 28,331.00

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**MENTAL HEALTH ASSOCIATION - MARLBORO-WESTBORO AREA, INC.**

**Expense Sharing - Fiscal Year 1981**

	<b>1977</b>	<b>1978</b>	<b>1979</b>	<b>1980</b>	<b>1981</b>	
	\$	%	\$	%	\$	%
<b>State</b>	\$330,772/	50.5	\$393,995/	50.7	\$449,271/	50.0
<b>Communities</b>	210,083/	30.7	225,362/	29.0	199,679/	22.0
<b>Clinic</b>	123,139/	18.8	157,753/	20.3	249,589/	27.8
<b>TOTAL</b>	<b>\$654,994/</b>	<b>100.0</b>	<b>\$777,110/</b>	<b>100.0</b>	<b">\$898,539/</b">	<b>100.0</b>
	<b>\$1,128,070/</b>	<b>100.0</b>				

MENTAL HEALTH ASSOCIATION - MARLBORO-WESTBORO AREA, INC.

Trend Analysis

	Hudson	Marlboro	Northboro	Southboro	Westboro	<u>TOTAL</u>
<u>Visits</u>						
<u>Adults</u> 1978	2,523	5,964	1,437	573	1,331	11,828
1979	<u>3,479</u>	<u>9,460</u>	<u>1,986</u>	<u>961</u>	<u>2,028</u>	<u>17,914</u>
Increase	956	3,496	549	388	697	6,086
%	37.89	58.61	28.20	67.71	52.36	51.45
<u>Children</u> 1978	880	2,040	614	223	463	4,220
1979	<u>1,438</u>	<u>3,280</u>	<u>978</u>	<u>186</u>	<u>782</u>	<u>6,664</u>
Increase	558	1,240	364	(37)	319	2,444
%	63.40	60.78	59.28	(16.59)	68.89	57.91
<u>Total</u> 1978	3,403	8,004	2,051	796	1,794	16,048
1979	<u>4,917</u>	<u>12,740</u>	<u>2,964</u>	<u>1,147</u>	<u>2,810</u>	<u>24,578</u>
Increase	1,514	4,736	913	351	1,016	8,530
%	44.49	59.17	44.51	44.09	56.63	53.15

**MENTAL HEALTH ASSOCIATION - MARLBORO-WESTBORO AREA, INC.**

**Utilization of Clinic Services - %  
Fiscal Years 1975-1979**

		<u>Hudson</u>	<u>Marlboro</u>	<u>Northboro</u>	<u>Southboro</u>	<u>Westboro</u>	<u>TOTAL</u>
1975	Total	1,872	4,302	1,302	494	1,458	9,314
	%	20.09	46.18	13.97	5.30	15.65	100.0
	Adult	1,063	3,402	896	320	983	6,664
	%	15.95	51.05	13.44	4.80	14.75	100.0
	Children	809	900	406	174	475	2,764
	%	29.26	32.56	14.68	6.29	17.18	100.0
1976	Total	2,919	6,124	1,787	959	1,565	13,354
	%	21.85	45.85	13.38	7.18	11.71	100.0
	Adult	1,875	4,948	1,326	602	1,113	9,864
	%	19.00	50.16	13.44	6.10	11.28	100.0
	Children	1,044	1,176	461	357	452	3,490
	%	29.91	33.69	13.20	10.22	12.95	100.0
1977	Total	3,450	7,036	2,344	1,054	1,659	15,543
	%	22.19	45.26	15.08	6.78	10.67	100.0
	Adult	2,597	5,567	1,665	686	1,269	11,784
	%	22.03	47.24	14.12	5.82	10.76	100.0
	Children	853	1,469	679	368	390	3,759
	%	22.69	39.07	18.06	9.78	10.37	100.0
1978	Total	3,403	8,004	2,051	796	1,794	16,048
	%	21.20	49.87	12.78	4.96	11.17	100.0
	Adult	2,523	5,964	1,437	573	1,331	11,828
	%	21.33	50.42	12.14	4.84	11.25	100.0
	Children	880	2,040	614	223	463	4,220
	%	20.85	48.34	14.54	5.28	10.97	100.0
1979	Total	4,917	12,740	2,964	1,147	2,810	24,578
	%	20.00	51.83	12.05	4.66	11.43	100.0
	Adult	3,479	9,460	1,986	961	2,028	17,914
	%	19.42	52.80	11.08	5.36	11.32	100.0
	Children	1,438	3,280	978	186	782	6,664
	%	21.57	49.21	14.67	2.79	11.73	100.0

**MENTAL HEALTH ASSOCIATION - MARLBORO-WESTBORO AREA, INC.**

**ARC Statistics**

	<u>FY 1975</u>	<u>FY 1976</u>	<u>FY 1977</u>	<u>FY 1978</u>	<u>FY 1979</u>	<u>TOTAL</u>
<b><u>Visits</u></b>						
Hudson	856	1,015	1,614	1,853	1,636	6,974
Marlboro	3,242	5,157	5,377	6,626	6,133	26,535
Northboro	490	305	282	412	525	2,014
Southboro	56	161	8	17	40	282
Westboro	394	345	415	96	46	1,296
Other	<u>1,179</u>	<u>355</u>	<u>582</u>	<u>630</u>	<u>657</u>	<u>3,403</u>
Total	6,217	7,338	8,278	9,634	9,037	40,504

**Individuals Served/Families Served**

	<u>F / I</u>	<u>F / I</u>	<u>F / I</u>	<u>F / I</u>	<u>F / I</u>	<u>F / I</u>
Hudson	138/ 156	124/ 145	241/ 267	305/ 351	342/ 395	1,150/1,314
Marlboro	533/ 567	590/ 677	815/ 896	1,079/1,213	938/1,116	3,955/4,522
Northboro	75/ 79	56/ 71	83/ 99	132/ 150	124/ 144	470/ 543
Southboro	8/ 10	15/ 17	8/ 8	14/ 15	18/ 21	63/ 71
Westboro	58/ 69	28/ 41	37/ 54	49/ 57	19/ 21	191/ 242
Other	<u>186/ 192</u>	<u>88/ 93</u>	<u>228/ 246</u>	<u>289/ 320</u>	<u>297/ 325</u>	<u>1,088/1,176</u>
Total	998/1,073	901/1,044	1,412/1,570	1,868/2,106	1,738/2,075	6,917/7,869

# **TOWN CLERK**

**PRECINCT I  
ELECTION OFFICERS 1979-1980**

(appt.)  
Hamilton Armstrong, Warden  
Helen L. Toomey, Dept. Warden  
Janet M.E. Mattioli, Clerk  
Mary A. McCann, Dept. Clerk  
Colleen A. McAuliffe, Asst. Clerk  
Sheila C. Wilson, Asst. Clerk  
Helen M. Brandano, Insp.  
Ethel N. Armstrong, Insp.  
Marjorie N. Spurr, Insp.  
Alphonsina Torcoletti, Insp.  
Joan L. Weir, Insp.  
Dorothy J. Craig, Insp.  
Eileen L. Salmon, Insp.  
Catherine E. Gralton, Insp.  
Lois V. Denman, Insp.  
Julia I. Fitzgerald, Insp.  
Ruth M. Anketell, Teller  
Jacqueline G. Aspesi, Teller  
Gail V. Rowe, Teller  
Elizabeth C. Bigelow, Teller  
Patricia E. Brewin, Teller  
Lena A. Carloni, Teller  
Lorraine C. Keller, Teller  
Marjorie A. McAuliffe, Teller  
Angeline Pessini, Teller  
Joan M. Misener, Teller  
Jean M. O'Brien, Teller  
Ruth Berry, Teller  
Ethel B. Wright, Teller  
Inez T. Busconi, Teller  
Jean N. Melcher, Teller  
Agnes Pietrasik, Teller  
Sondra L. Rynning, Teller  
Susanne S. Dumont, Teller  
Gladys R. Binder, Teller  
Paula S. Martin, Teller  
Helen F. Rego, Teller  
Catherine D. Alsterlund, Teller  
Marilyn M. Aspesi, Teller  
Cherine N. Pond, Teller  
Lois H. McCarthy, Teller  
Helen M. Thibeault, Teller  
A. Jean McCaw, Teller  
Jean A. Maley, Teller  
Marion R. Carloni, Teller  
Cyd. C. Ostrovsky, Teller  
Sylvia A. Lansberg, Teller  
Patricia A. Aspinwall, Teller  
Natalie J. Fantony, Teller  
Rachel S. Bateman, Teller  
Audrey M. Xaiver, Teller  
Judith A. Kallander, Teller

**PRECINCT II  
ELECTION OFFICERS 1979-1980**

(appt.)  
Walter F. White, Warden  
John L. Hopkins, Dept. Warden  
Gloria M. Aspesi, Clerk  
Marguerite R. Aspesi, Dept. Clerk  
Lena Baldelli, Asst. Clerk  
Irene L. Maguire, Asst. Clerk  
Lynn W. Parsons, Insp.  
Sue Winmill, Insp.  
Gertrude M. Phaneuf, Insp.  
Lidia A. Kiley, Insp.  
Mary E. White, Insp.  
Esther M. Harrington, Insp.  
Jean E. Dezarn, Insp.  
Beulah T. Callaghan, Insp.  
Maxine Juliano, Insp.  
Fred J. Quinn, Insp.  
Anne Sarkis, Insp.  
Kathleen B. Bartolini, Insp.  
Florence P. Slack, Insp.  
Rita A. Quinn, Insp.  
Jeannette Grillo, Insp.  
Elizabeth Hagopian, Insp.  
Joan H. Ferri, Insp.  
Benita M. Hubley, Teller  
Helen Meleones, Teller  
Eleanor E. MacLauchlan, Teller  
Ronetta J. Munroe, Teller  
Caroline Pessini, Teller  
Dorothy E. Manning, Teller  
Alice J. Tornasetti, Teller  
Margaret A. Benson, Teller  
Marie A. Kensinger, Teller  
Mary E. Mooney, Teller  
Joan I. Ellsworth, Teller  
Barbara H. Dorr, Teller  
Rita J. Bertonassi, Teller  
Carole A. Walsh, Teller  
Madeline L. Gracia, Teller  
Gail M. Hoss, Teller  
Rae T. Kay, Teller  
Marjorie R. Putnam, Teller  
Janice E. Norcross, Teller  
Janice M. Monroe, Teller  
Marguerite J. Clifford, Teller  
Alice D. Gulbankian, Teller  
Jennifer A. Bishop, Teller  
Dorothy M. Phaneuf, Teller  
Karen Aghjian, Teller  
Maria L. MacNeill, Teller

# ANNUAL TOWN ELECTION

**May 14, 1979**

## MODERATOR, 1 Year

Nelson H. Goldin	1106
Peter Phaneuf	1
Paul Kinzelman	1
Edward Murphy	1
Paul Brefka	1
Mary White	1
Blanks	467
Total	1578

## SELECTMAN, 3 years

Thomas W. McAuliffe	494
Louis J. Bartolini	611
Charles E. Wood	460
Blanks	13
Total	1578

## ASSESSOR, 3 years

Charles W. Johnson	1140
Ralph Johnson	1
Janet Gorham	1
Beverly Neal	1
Blanks	435
Total	1578

## SCHOOL COMMITTEE, 3 Years

Vote for not more than two

Phyllis S. Self	1055
John G. Martin	962
Catherine Alsterlund	2
Barbara G. Silver	1
Richard A. Hallisey	1
Blanks	1135
Total	3156

## BOARD OF HEALTH, 3 Years

Philip G. Mauch	1206
Hamilton Armstrong	1
Blanks	371
Total	1578

## WATER COMMISSIONER, 3 years

Arthur L. Hosmer	1201
Peter Phaneuf	1
Blanks	376
Total	1578

## TRUSTEES OF LIBRARY, 3 Years

Vote for not more than two

Beulah T. Callaghan	952
Edward G. McCarthy	626
Elizabeth B. White	821
Blanks	757
Total	3156

## TRUSTEES OF LIBRARY, 1 Year

Vote for not more than two

Barbara H. Clark	1003
Fred B. Williams	1111
Silas Allen	1
Blanks	1041
Total	3156

## CEMETERY COMMISSIONER, 3 Years

Thomas J. Grady	440
Arnold B. Gustafson	216
John Mauro	863
Blanks	59
Total	1578

## PLANNING BOARD, 5 Years

Fred B. Ellis	1051
Charles Swartwood	2
Larry Samberg	1
Joseph Duggan	1
Blanks	523
Total	1578

## SOUTHBOROUGH HOUSING AUTHORITY, 5 years

Frank R. Aspinwall	1154
Mary-Jane Boland	3
Maurice Charest	1
Daniel Brock	1
Blanks	419
Total	1578

## SOUTHBOROUGH HOUSING AUTHORITY, 4 years

William C. Harpster	1217
Laurel Baldauf	1
William Colleary	1
Blanks	359
Total	1578

A true copy:

Attest:

Paul J. Berry, Town Clerk

# 1979 JURY LIST MALES

<b>NAME</b>	<b>OCCUPATION</b>	<b>EMPLOYER</b>	<b>AGE</b>	<b>SPOUSES'S NAME</b>	<b>SPOUSES'S OCCUPATION</b>	<b>SPOUSES'S EMPLOYER</b>
ATCHUE, Frank W. 6 Brook Lane	Plumber	H & L Plumbing 65 Hawthorn Rd. Waltham, Ma.	33	Barbara	Housewife	
AUDET, Norman F. 5 Pinecone Lane	Mechanical Eng.	U.S. Navy Clothing & Textile Research Facility 21 Strathmore Rd. Natick, Ma.	44	Barbara A.	Housewife	
BALDELLI, Fernando A. 182 Cordaville Rd.	Service Manager	Richard & Gannon 32 Blake St. Westboro, Ma.	60	Irene R.	Assembler	Fenwal Electronics Fram., Ma.
BATES, Steven J. 21 Newton St.	Assembly Supervisor	King Instrument 80 Turnpike Rd. Westboro, Ma.	27	Susan J.	Machinist	Accumet Eng. Hudson, Ma.
BORGES, Manuel M. 40 Woodbury Rd.	Stockroom Supervisor	Data General Corp. Westboro, Ma.	40	Irene	Waitress	Andrea Restaurant Southboro, Ma.
BOUDREAU, Carlton J. 14 Birchwood Dr.	Sales Management	Prudential Insurance 440 Main St. Worcester, Ma.	39	Jean L.	Real Estate Broker	Able Realty Main St. Southboro, Ma.
BUTLER, Bryan C. 5 Cottage St.	Eng. Technician	Data General Corp. Rt. 9 Westboro, Ma.	32	Rita M.	Housewife	
BUZZELL, Charles E. 51 School St.	Custodian	Town of Southboro School Dept.	60	Gertrude M.	Housewife	
CAIN, Frank W. 141 Southville Rd.	Manager	Specialty Equip. Corp. 25 Brigham St. Westboro, Ma.	48	Carolee	Admin. Asst.	Dennison Mfg. Co. Wyman St. Waltham, Ma.
CARLSON, Lee Allen 8 Richards Road	Chemist	Dennison Mfg. Co. Framingham, Ma.	42	Carol Ann	Regist. Nurse	Bethany Hosp. Fram., Ma. Newton Wells Hosp. Newton, Ma.

CARMAN, Carl D. 5 Hickory Road	Vice President	Data General Westboro, Ma.	43	Donna . . .	Housewife
CLAFLIN, Ralph A. 4 Winchester St.	Sampler Designer	Design Pak Maple St. Marlboro, Ma.	51	Myra L.	Dietitian Cook S.M.O.C. 560 Waver St. Fram., Ma.
CLIFFORD, Paul R. 195 Parkerville Rd.	Asst. Produce Mgr.	Stop & Shop 19 Temple St. Framingham, Ma.	43	Marguerite	Cash Clk. Shawmut Community Bank
CONCANNON, Walter E. 12 Strawberry Hill Rd.	Merchant-President	Cahills Inc. 206 Main St. Milford, Ma.	69	Margaret	Housewife
COWLES, Davis O. 33 Pinecone Lane	Traveling Salesman	Dana Corp. P.O. Box 8440 Toledo, Ohio	41	Barbara M.	Guidance Counselor Southbor School Dept.
CUMMING, Robert H. 10 Atwood St.	Retiree	(form) New England Power Service Co. Westboro, Ma.	62	Evelyn E.	Retiree (form) Cook Southboro School Dept.
DANDO, Thomas J. 157 Parkerville Rd.	Forestry	North East Forest Services 157 Parkerville Rd. Southboro, Ma.	45	Dorothy M.	Clerk Sportswear Howard St. Fram., Ma.
DAVIS, William N., Jr. 15 Clifford St.	Sales Clerk	State Lumber Co. 55 Maple St. Marlboro, Ma.	60	Jeanne O.	Library Aide Town of Southboro School Dept.
DEPAUL, Kenneth E. 12 Woodbury Rd.	Computer Programmer	Incoterm Corp. 65 Walnut St. Wellesley, Ma.	30	Deborah J.	Housewife
DECENZO, Joseph A., Jr. 28 Framingham Rd.	Shoe Cutter	Frye Shoe Co. Inc. Chestnut St. Marlboro, Ma.	65	Virginia	Office Clerk Raytheon Wayland, Ma.
DRUGAN, Joseph P. 11 Foley Dr.	Salesman-Sales Mgr.	Lee Imported Cars Wellesley, Ma	42	Paula	Housewife

FERRI, Richard P. 18 Atwood St.	Sales Rep. Self Employed	Box 545 Norwood, Ma.	45	Joan	!Clerk	Framingham Motor Inn Fram., Ma.
FORAND, Charles E. 13 Ted Lane	Manager	New England Tele. 101 Huntington Av. Boston, Ma.	32	Linda	Paralegal	!Legal Clinic of Albert B. Cook Fram., Ma.
FURLONG, Thomas H. 8 Hillside Ave.	Lab. Tech.	Dept. of Mental Health, Westboro State Hosp. Westboro, Ma.	66	Olivine N.	Housewife	
GAY, George H., Jr. 25 Jericho Hill Rd.	Pres. N.E. Plastics	Kane Ind. Pk. Hudson, Ma.	43	Carol	Teacher	Town of Belmont
GIGNAC, John D. 6 High St.	Senior Tech. Mgr.	Polaroid Corp. Cambridge, Ma.	45	Joanne	Teacher	Southboro School System
GOULD, Alan M. 8 Summit Rd.	Self-Employed (Accountant)	Alan M. Gould & Co.	31	Gail R.	Housewife	
HARRIS, George F. 42 Framingham Rd.	Electrician's Foreman	R & D Electrical Co. Inc. 20 Main St. Ashland, Ma.	25	Rosemarie	Waitress	Andrea Restaurant Turnpike Rd. Southboro, Ma.
HARTER, Russell G. 12 Parkerville Rd.	Investment Officer/Ast. Vice Pres.	State Mutual Life Assurance Co. 440 Lincoln St. Worcester, Ma.	44	Betsy W.	Professor	Fram. State College Fram. Ma.
HATHAWAY, Peter L. 5 Edgewood Rd.	Account Mgr.	Browning MacDougal Inc. 1 Beacon St. Boston, Ma.	36	Susan B.	Reg. Pharmacist	Family Center Pharmacy 224 Washington St. Hudson, Ma.
HENERSON, Paul P. Stub Toe Lane	Retired, Professional Engineer	Metropolitan Dist. Commission 20 Somerset St. Boston, Ma.	64	Dorothy	Housewife	
HIPSON, Herman A. Stowe Rd.	President	Multibank Computer 11 Mid State Dr. Auburn, Ma.	38	Jane Ellen	Real Estate Salesperson	Able Realty Main St. Southboro, Ma.

HOLLAND, William D. 3 Meadow Lane	Manager	The Whipple Co. 58 No. Main St. Natick, Ma.	60	Edith N.	Secretary	C-E William Ins. Agy. Inc. Main St. Marlboro, Ma.
HOSS, Carl C. 84 Framingham Rd.	President	C.C. Hoss Inc. dba London Harness Co. 51 Central St. Wellesley, Ma.	43	Judith	Housewife	
JONES, Donald R. 7 Wood St.	Manager	Electronics for Medicine 56 Union Ave. Sudbury, Ma.	35	Anne G.	Free Lance Editor	7 Wood St. Southboro, Ma.
KAPTEYN, Peter 18 Latisquama Rd.	Project Manager	The Indikon Co. 76 Coolidge Hill Rd. Watertown, Ma.	51	Maria P.	Housewife	
KELLY, Brian 39 Flagg Rd.	Treasurer	Deerfield Specialty Papers Inc. 45 William St.	36	Moira	Housewife	
KING, James L., Jr. 44 Latisquama Rd.	Executive	King Instrument Rt. 9 Westboro, Ma.	30	Patricia	Housewife	
LAWLESS, James P. 52 Richards Rd.	Security Officer	Digital Equip. Corp. 197 Northboro Rd. Marlboro, Ma.	54	Irene R.	Group Leader	Fenwall Inc. Ashland, Ma.
LORING, Richard D. 5 School St.	Admin. Mgr.	Digital Equip. Corp. 200 Forest St. Marlboro, Ma.	31	Joan D.	Housewife	
MACDOUGLAD, Paul G. 15 Meadow Lane	Cycle Count Auditor	Data Gen. Corp. Turnpike Rd. Southboro, Ma.	23	Single		
MALLOY, Matthew J. 4 Harris Dr.	Real Estate Broker Self Employed	4 Harris Dr. Southboro, Ma.	51	Barbara	Teacher	Fram. Public Schools Framingham, Ma.
MANNING, John P. 12 Foley Dr.	Sales Rep.	Kraft Inc. 16 Southwest Park Westwood, Ma.	40	Donna	Housewife	

	MCCARTHY, John R. 23 High St.	Accountant	Mutual Ins. Co. 175 Berkeley St. Boston, Ma.	56	Lois H.	Housewife	
	MILLER, Emil W., Jr. 13 Bryden Rd.	Veterans Admin. Claims Examiner	V.A. JFK Bldg. Boston, Ma.	57	Shirley	Saleslady	Filene's Natick Mall Natick, Ma.
	MUNROE, Charles J. 53 Southville Rd.	Truck Driver	Perini Corp. Framingham, Ma.	43	Ronetta J.	Cafeteria Worker	Ashland Schools Ashland, Ma.
	NELSON, Paul R. 11 Prentiss St.	Truck Driver	Anchor Motor Frt. Western Ave. Framingham, Ma.	39	Loretta A.	Housewife	
	OWEN, Brian T. 6 Strawberry Hill Rd.	Corp. Controller and Secretary	Sonesta Int. Hotels Corp. 390 Commonwealth Ave. Boston, Ma.	41	Hilary	Housewife	
8	PARK, Steven L. 52 A Sears Rd.	Construction Foreman	Creative Housing Box 386 Boxboro, Ma.	25	Single		
	PHILIPTON, Lucien R. 7 Woodbury Rd.	Vax Products Mgr.	Digital Equip. Corp. Maynard, Ma.	40	Claudette	Housewife	
	PRIMEAU, Edward J. 9 Oregon Rd.	Baker	ITT-Continental Baking Co. Speer St. Natick, Ma	59	Millicent Elizabeth	Retired	
	RANCATOR, Robert J. 30 Gilmore Rd.	Consultant	Arthur D. Little Inc. 20 Acorn Park Cambridge, Ma.	29	Joan E.	Housewife	
	RIZUN, Ronald 34 Walnut Drive	Repairman	Crest Electronics 12 Main St. Hudson, Ma.	40	Eleanor	Secretary	Town of Southboro Recreation Comm.
	ROBILLARD, Josepk W. 6 Lovers Lane	Meatcutter	Big Discount Wonder Mkt. Shrewsbury, Ma.	35	Karen	Homemaker	

SANOCKI, Richard F. 4 Water view Terrace	Field Eng.	Honeywell Info. Sys. 141 Needham St. Newton, Ma.	38	Sharon	Home	
SHAW, Clarence W. 98 Oak Hill Rd.	Truck Driver	Holmes Trans. 550 Cochituate Rd. Framingham, Ma.	49	Virginia E.	Cleaning Offices	Aetna Cleaning Co. Boston, Ma.
SLEEPER, Fred F. 20 Flagg Rd.	Retired	(form) Polaroid Corp. Cambridge, Ma.	68	Helen E.	Housewife	
SODERHOLM, Lars G. 3 Crestview Dr.	Magazine Editor	Disign News 221 Columbus Ave. Boston, Ma.	55	Betty	Rehabilitation Teacher	Mass. Commission for the Blind
SPIRO, George J. 2 Crestview Dr.	Salesman	D. Mordecai Co. 1085 Worcester St. Natick, Ma.	50	Dorothea Ann	Nurse	St. Marks School Southboro, Ma.
STACEY, James W 11 Red Gate Lane	Asst. to Vice President	Yankee Atomic Ele. Co. 20 Turnpike Rd. Westboro, Ma.	51	Mary	Sub. Teacher	Southbor School Dept. Southboro, Ma.
STOCKWELL, James F. 246 Parkerville Rd.	Stock Clerk	G.E Co. & Timex Co. Homer Ave. Ashland, Ma.	61	Single		
STROUP, Larry P. 34 Pinecone Lane	Engineering Specialist	GTE Sylvania 77 A Street Needham, Ma.	38	Patricia M.	Secretary	Woodward School Southboro, Ma.
SWIFT, Robert B. 48 Deerfoot Rd.	Owner	Sunshine Coin-Op White City Shpg Center and Mr. Clean 326 Pleasant St. Worcester, Ma.	53	Phyllis M.	Housewife	
THOMPSON, Chester E, III 102 Fisher Rd.	Pres. & Treasurer	Lyons Press Inc. 9 Monument Ave. P.O. Box 76 Marlboro, Ma.	38	Susan M.	Office Ass't.	Lyons Press Inc. Marlboro, Ma.

VAIL, Robert E. 6 Hill Top Dr.	Locksmith	Babson College Babson Park Wellesley, Ma.	45	Elizabeth A.	Housewife	
WALSH, Barent W. 26 Lynbrook Rd.	Ex. Director	Commonwealth of Ma. Worcester State Hospital	31	Jacqueline	Teacher	Brookline Public School Brookline, Ma.
WELCH, Paul R. 10 Hickory Road	Director	New England Ele. 20 Turnpike Rd. Westboro, Ma.	58	Marjorie Ann	Housewife	
WILLIS, Robert H. 165 Southville Rd.	Mechanic	Dutec Inc. Lumber St. Hopkinton, Ma.	46	Patricia A.	Keypunch Operator Fenwal Inc. 400 Main St. Ashland, Ma.	

## 1979 JURY LIST FEMALE

82	BERRY, Nancy R. 220 Boston Rd.	Service Rep.	B.K. Inventory Mgt. Co. Inc. 162 2nd. Ave. Needham, Ma.	29	Scott H.	Sales Rep.	Anchor Hocking Corp. P.O. Box 120 Cambridge, Ma.
	BEZOKAS, Mary D. 75 Turnpike Rd.	Cook	Southborough School Dept. Southborough, Ma.	58	Brone H.	Assembler	General Motors Weston Ave. Framingham, Ma.
	BOGARDUS, Carol F. 8 Atwood St.	Secretary	Enterprise-Sun Inc. 250 Maple St. Marlboro, Ma.	49	Ruthven E.	Field Eng.	Raytheon Co. Rte. 20 Wayland, Ma.
	CHALMERS, Gail 45 Turnpike Rd.	Freezer Operator	Sealtest 290 Old Conn. Path Framingham, Ma.	43	Single		
	CHILDS, Betty J. M. 18 Middle Rd.	Editor		52	James H. F.	unemployed	
	COOPER, Linda B. 11 East Main St.	Buyer	The Talbots 175 Beal St. Hingham, Ma.	23	Laurence A.	District Service Mgr.	Continental Resources 175 Middlesex Turnpike Bedford, Ma.

DANDO, Dorothy M. 157 Parkerville Rd.	Domestic Eng.	--	45	Thomas J.	Partner	Northeast Forest Ser. P.O. Box 316 Southboro, Ma.
GORHAM, Janet R. 14 Red Gate Lane	Housewife	--	48	Benjamin K.	Personnel Systems Analyst	Digital Equip. Corp. 129 Parker St. Maynard, Ma.
GRAY, Gertrude B. 3 Stub Toe Lane	Clerk	Commonwealth Gas Co. 157 Cordaville Rd. Southboro, Ma.	56	Single		
HIPSON, Jane D. 6 Stowe rd.	Housewife (form Credit Dept.)	Security acceptance Corp. Worcester, Ma.	37	Herman A.	President	Multibank Computer Corp. Auburn, Ma.
INGOLD, Lillian 18 Maplecrest Dr.	Housewife	--	60	William	Zone Sales Manager	Delux Check Printers Inc. 125 Newbury St. Framingham, Ma.
JAFFERIAN, Beverly R. 176 Woodland Rd.	Bookkeeper	R & D Ele. Co. Inc. 20 Main St. Ashland, Ma.	40	Richard N.	Teacher	Town of Milford Milford High School Milford, Ma.
JEWETT, Mary A. 200 Main St.	Funeral Dir.	Britton Collins Funeral Home	61	Gordon H.	Sales Mgr.	Northeast Automotive Products Corp. 168 Auburn St. Auburn, Ma., Boston College Chestnut Hill
KENNEDY, Ruth M. 40 Flagg Rd.	At Home (form Secretary)	Neary & Woodward Sc. Southboro, Ma.	54	James P.	Budger Dir.	Micro Ware Dev. Lab. Crescent Rd. Needham, Ma.
LESIEUR, Esther E. 6 Oregon Rd.	Hairdresser	Country Beauty Shop	44	Joseph C.	Foreman	Wellesley Fire Dept. Wellesley, Ma.,
MCCORMICK, Irene M. 40 Clifford Rd.	Lab. Tech. 15 Lunda St.	Boston Medical Laboratory 15 Lunda St. Waltham, Ma.	31	Michael E.	Fire Fighter	Barry Controls Pleasant St. Watertown, Ma.
MCCUE, Kathryn 108 Marlboro Rd.	Sales Rep.	Acumeter Lab. Inc. 27 Mica Lane Wellesley, Ma.	43	Frank Edward Jr.	Manager	

ROCHEFORD, Sylvia H. 28 Gilmore Rd.	Head of Sales	Garland Corp. Oak St. Brockton, Ma.	47	David E.	Contractor	Self Employed Gilmore Rd. Southboro, Ma.
STEVENS, Jane B. 84 Oak Hill Rd.	Hairdresser	Mr. Robert's Ashland, Ma.	38	Clarence	Sanitation Dept.	Continental Bakeries 330 Speen St. Natick, Ma.
TOBIAS, Katherine E. 5 Gen. Henry Knox Rd.	Clerk	Zayre Natick, Ma.	43	Donald P.	Career Consultant	Bernard Holdone Boston, Ma.
TRETHEWEY, M. Lorraine 15 Leonard Dr.	Manager	Sheraton-Lincoln Inn 500 Lincoln St. Worcester, Ma.	44	Ralph S.	Mgr. of Bank	Hudson National Bank West Concord, Ma.
WARD, Edna E. 2 Leonard Dr.	Computer Op.	Crandall Hicks Co. Turnpike Rd. Southboro, Ma.	44	Bobby R.	Disability	(form) Ingersoll Rand Corp. Turnpike Rd. Southboro, Ma.
WIANS, Charlotte M. 207 Cordaville Rd.	Machine Op.	Timex Clock Co. Homer Ave. Ashland, Ma.	51	Frank H. Sr.	Warehouseman	Western Electric Turnpike Rd. Southboro, Ma.

# **TOWN OF SOUTHBOROUGH REPORT OF THE TOWN CLERK ANNUAL TOWN MEETING**

**April 9, 1979**

At the Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on April 9, 1979 at 7:00 P.M., the following Articles were voted upon in a legal manner. There was a quorum present, (150 Voters = quorum, (327) voters were present).

Checkers:	Catherine E. Gralton	Benita M. Hubley
	Gladys R. Binder	Lidia A. Kiley

The meeting was called to order at (7:23) P.M. by Town Moderator, Nelson H. Goldin.

The following Tellers were appointed by Moderator Goldin and sworn-in by Town Clerk, Paul J. Berry:

Carolyn L. Waite, 21 Overlook Drive  
Edward J. Penders, 14 Overlook Drive  
Eleonora F. Burke, 36 East Main St.  
Judith G. Knorr, 7 Tara Road

Moderator Goldin had requests from the following non-voters to attend the Annual Town Meeting:

Danny Caruso, 72 Nashoba Dr., Marlboro, Ma., Marlboro Enterprise  
Paul Courtmanche, Hosmer St., Marlboro, Ma., Marlboro Enterprise  
Ruth C. Johnson, 20 Snow St., Sherborn, Ma., Treasurer/Collector, Town of Southborough  
Roseanne Pawelec, WGTR Radio, Natick, Ma.  
Nancy Durkee, Youth Center  
Rev. Thomas A. Hunt, Youth Center

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Goldin noted the receipt of the return of the posting of the Warrant for the Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

At (7:30) P.M. it was voted unanimously to Temporarily Adjourn the Annual Town Meeting until the completion of the Special Town Meeting.

**TOWN OF SOUTHBOROUGH  
REPORT OF THE TOWN CLERK  
SPECIAL TOWN MEETING**

**April 9, 1979**

At the Special Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, Ma., on April 9, 1979 at 7:30 P.M., the following Article was voted upon in a legal manner. There was a quorum present, (150 voters =quorum, (327) voters were present).

**Checkers:** Catherine E. Gralton      Benita M. Hubley  
Gladys R. Binder      Lidia A. Kiley

The Meeting was called to order at (7:31) P.M. by Town Moderator, Nelson H. Goldin.

The following Tellers were appointed by Moderator Goldin and sworn-in by Town Clerk, Paul J. Berry:

Carolyn L. Waite, 21 Overlook Drive  
Edward J. Penders, 14 Overlook Drive  
Eleonora F. Burke, 36 East Main St.  
Judith G. Knorr, 7 Tara Road

Moderator Goldin had requests from the following non-voters to attend the Special Town Meeting:

or certain other requests from the following non-religious individuals. No special Town listing:  
Danny Caruso, 72 Nashoba Drive, Marlboro, Ma., Marlboro Enterprise  
Paul Courtmanche, Hosmer St., Marlboro, Ma., Marlboro Enterprise  
Ruth C. Johnson, 20 Snow St., Sherborn, Ma., Treasurer/Collector, Town of Southborough  
Roseanne Pawelec, WGTR - Radio, Natick, Ma.  
Nancy Durkee, Youth Center  
Rev. Thomas A. Hunt, Youth Center

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Goldin noted the receipt of the return of the posting of the Warrant for the Special Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

## **ARTICLE 1:**

To see if the Town will vote to authorize the Board of Selectmen to sell the old Fire Station property located at 5 Main Street upon terms and conditions to be approved by a Committee comprised of one member of the Board of Selectmen, one member of the Planning Board, one member of the Industrial Development Commission and one member of the Advisory Committee, and an individual to be appointed by the Moderator, or do or take any other action in relation thereto.

### **MOTION MADE:**

That the Town vote to Authorize the Board of Selectmen to sell the Old Fire Station land, and buildings thereon, located at 5 Main Street, more particularly described in a deed from Francena E. Buck to the Town of Southborough dated June 3rd 1927, recorded with Worcester Registry of Deeds, Book 2438, Page 397 as shown on plan 49, Plan 4 and the premises described in deed of Worcester Suburban Electric Company to the Town of Southborough dated February 28, 1950 and recorded in Worcester Registry of Deeds Book 3313, Page 188 and shown on a plan recorded in said deeds Plan Book 171, Plan 96 from Warranty deeds in 1859 and 1861, upon terms and conditions to be approved by a Committee comprised of one member of the Board of Selectmen, one member of the Planning Board, one member of the Industrial Development Commission, one member of the Advisory Board and one member to be appointed by the Moderator.

The land in Southborough situated on the northerly side of Main Street in that part of Southborough called Southborough Center, bounded and described as follows: Beginning at a point on the northerly side of Main Street marked by an iron pipe at the ninety-one and twenty-seven hundredths (91.27) feet westerly along said Main Street from land now or formerly of the New York, New Haven & Hartford Railroad Company; thence running westerly along the northerly side of said Main Street, one hundred (100) feet to an iron pipe; thence turning at right angles to said Main Street and running North ten degrees nine minutes ( $10^{\circ}9'$ ) West, one hundred fifty (150) feet to another iron pipe; thence turning at right angles and running North seventy-nine degrees fifty-one minutes ( $79^{\circ}51'$ ) East, one hundred seventy-eight and sixty-one hundredths (178.61) feet to land now or formerly of the said New York, New Haven & Hartford Railroad Company; thence turning and running along the land of said Railroad Company South fifteen degrees and twenty-four minute ( $15^{\circ}24'$ ) East, thirty-seven and eleven hundredths (37.11) feet to a stake and land now or formerly of the Phil Sheridan Building Association; thence turning and running along the land of said Association South eighty degrees twenty minutes ( $80^{\circ}20'$ ) West, seventy-seven and eighty-one hundredths feet to another stake; thence turning at an angle and running along the land of said association South eight degrees seven minutes ( $8^{\circ}7'$ ) East, one hundred thirteen and seventy-eight (113.78) feet to the point of beginning, and parcel containing about eighteen thousand two hundred four and eight tenths (18,204.8) square feet more or less. Being the premises conveyed to the Town of Southborough by deed of Francena E. Buck dated June 6, 1931, recorded with Worcester Registry of Deeds, Book 2438, page 387.

The land in Southborough beginning at the South-easterly corner of the premises at the land of the New York, New Haven and Hartford Railroad Company and at the North-easterly corner of the land of the grantee:

Then fronting S  $81^{\circ}36'W$  by said land of the grantee 178.35 feet, to the remaining land of the Grantor at a point;

N  $8^{\circ}24'W$  150 feet from an iron pipe set in the Northerly side of Main Street;

Thence turning and interior angle of  $90^{\circ}$  and running N  $8^{\circ}24'W$  100 feet to a point,

Thence turning and interior angle of  $90^{\circ}$  and running N  $81^{\circ}36'E$  172.9 feet more or less to said railroad land. The last two course in distances being by remaining land of the Grantor.

thence turning and running South Easterly by said railroad land 100.25 feet, more or less to the point of the beginning

Containing 17,560 sq. feet more or less and being a portion of the same premises conveyed by Margaret Neary Et als to this Grantor by deed dated April 25, 1949 and recorded with Worcester Registry of Deeds Book, 3187 P 451 and Plan Book 171 Page 96.

### **MOTION**

(as stated in the words of the Article) DEFEATED by MAJORITY VOTE.

The Special Town Meeting of April 9, 1979 DISSOLVED at (7:55) P.M., on April 9, 1979.

A true copy:  
Attest:

Paul J. Berry, Town Clerk

Moderator	\$ 25.00	Board of Health (3)	\$450.00
Town Clerk	5,000.00	Water Commrs. (3)	450.00
Selectmen (3)	3,000.00	Cemetery Commrs. (3)	150.00
Assessors (3)	6,000.00	Tree Warden	25.00
School Committee (5)	500.00		

and to see if the Town will vote to raise and appropriate Fifteen Thousand Six Hundred Dollars (\$15,600.00) as may be necessary to pay the salaries of all elected officers for the fiscal year beginning July 1, 1979 and ending June 30, 1980.

YES: 309      NO: 15

#### **ARTICLE 4:**

To see what desposition shall be made of the dog money, or do or act anything in relation thereto.

##### **MOTION MADE:**

That the sum of Three hundred seventy-two and 04/100 (\$372.04) Dollars as received from the licensing of dogs be used as part of the appropriation for the Southborough Public Library.

##### **VOTED UNANIMOUSLY:**

That the sum of Three hundred seventy-two and 04/100 (\$372.02) Dollars as received from the licensing of dogs be used as part of the appropriation for the Southborough Public Library.

#### **ARTICLE 5:**

To see if the Town will vote to accept any sum of money from St. Mark's School and deposit same amount in Estimated Receipts Account, and determine what disposition shall be made of the same, if accepted, or do or act anything in relation thereto.

##### **VOTED UNANIMOUSLY:**

That the Town vote to accept any sum of money from St. Mark's School and deposit same amount in Estimated Receipts Account, and determine what disposition shall be made of the same.

#### **ARTICLE 6:**

To see if the Town will vote to authorize the Town Treasurer with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1979 in accordance with the provisions of General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17, or do or act anything in relation thereto. (2/3 vote required)

##### **VOTED UNANIMOUSLY:**

That the Town vote to authorize the Town Treasurer with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1979 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any notes or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

#### **ARTICLE 7:**

To see if the Town will vote to amend the Town By-Laws by striking therefrom in their entirety those sections which apply to the "Salary Administration Plan" and inserting therefor the following sections as the "Salary Administration Plan of the Town of Southborough":

### **"SALARY ADMINISTRATION PLAN OF THE TOWN OF SOUTHBOROUGH"**

#### **PREAMBLE**

This by-law establishes a Salary Administration Plan of the Town of Southborough, hereinafter called the "Plan", which classifies the several position classifications in the Town services into groups, establishes salary schedules; establishes so-called "fringe" benefits, or "indirect pay" provisions, such as holidays and vacations with pay, sick leave and the like and establishes a Personnel Board to administer the plan, as hereinafter provided, and to represent the interest of both taxpayers and Town employees.

The positions of all officers and employees in the service of the Town, whether full-time, part-time, temporary seasonal, special casual, Civil Service or any other, other than those positions filled by popular election and those under the direction and control of the School Committee, are hereby classified by titles in the groups listed in Schedule A, entitled, "Classification Schedule," as set forth in Section 20 of the by-law.

# ANNUAL TOWN MEETING

April 9, 1979

The TEMPORARILY ADJOURNED Annual Town Meeting of Monday, April 9, 1979 RESUMED at (7:55) P.M.

There was a quorum present (150 voters = quorum, (435) voters were present).

## ARTICLE 1:

To hear the reports of the various Town Officers and Committees and to take such action thereon as the Town may vote.

Ann G. Dockstader, Chairman of the Advisory Committee spoke concerning the "Tax Cap Vote" - 2/3 vote.

## ARTICLE 2:

To hear the report of the Southborough Citizens Planning Committee and to take such action thereon as the Town may vote.

Donna L. McDaniel (Selectman) and Lawrence P. Capodilupo spoke on behalf of the Southborough Citizens Planning Committee.

## ARTICLE 3:

To see if the Town will vote to fix for the fiscal year beginning July 1, 1979 and ending June 30, 1980, the annual salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Clerk, three Selectmen, three Assessors, three members of the Board of Health, three Water Commissioners, three Cemetery Commissioners, and one Tree Warden:

Moderator	\$ 25.00	Board of Health (3)	\$450.00
Town Clerk	5,000.00	Water Commrs. (3)	450.00
Selectmen (3)	3,000.00	Cemetery Commrs. (3)	150.00
Assessors (3)	6,000.00	Tree Warden	25.00

and to see if the Town will vote to raise and appropriate a sum of money as may be necessary to pay the salaries of all elected officers for the fiscal year beginning July 1, 1979 and ending June 30, 1980.

## MOTION MADE:

That the Town vote to fix for the fiscal year beginning July 1, 1979 and ending June 30, 1980, the annual salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Clerk, three Selectmen, five School Committee members, three Assessors, three members of the Board of Health, three Water Commissioners, three Cemetery Commissioners, and one Tree Warden:

Moderator	\$ 25.00	Board of Health (3)	\$450.00
Town Clerk	5,000.00	Water Commrs. (3)	450.00
Selectmen (3)	3,000.00	Cemetery Commrs. (3)	150.00
Assessors (3)	6,000.00	Tree Warden	25.00
School Committee (5)	500.00		

and to see if the Town will vote to raise and appropriate Fifteen Thousand Six Hundred Dollars (\$15,600.00) as may be necessary to pay the salaries of all elected officers for the fiscal year beginning July 1, 1979 and ending June 30, 1980. (2/3 vote required)

## VOTED:

(by the following HAND COUNT VOTE) That the Town vote to fix for the fiscal year beginning July 1, 1979 and ending June 30, 1980, the annual salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the General Laws, as amended, which officers are as follows:

One Moderator, one Town Clerk, three Selectmen, five School Committee members, three Assessors, three members of the Board of Health, three Water Commissioners, three Cemetery Commissioners, and one Tree Warden:

The classification of positions which are subject to the Welfare Compensation Plan of the Commonwealth of Massachusetts and the schedule of rates therefor effective July 1, 1966 with subsequent amendments, if any, and the provisions of Section 47D of Chapter 31 of the General Laws relating to the application of rates set forth in the aforementioned Welfare Compensation Plan are hereby incorporated by reference.

## SECTION 1. DEFINITIONS

As used in this by-law, the following words and phrases shall have the following meaning unless a different construction is clearly required by the context or by the laws of the Commonwealth:

“Administrative Authority”, the elected or appointed official or board having jurisdiction over a function or activity.

“Base Pay”, for the purposes of determining retirement credits and contributions for Town employees by the Town of Southborough.

The Town shall contribute funds as required for each employee in accordance with the procedures formula established by the Worcester County Retirement Board and the by-laws of the Town of Southborough.

Contributions shall be made by the Town for:

1. Wages earned during the first eight (8) hours worked in any one day, except in the case of full-time firepersons. No contributions will be made for hours worked in excess of 40 hours per week, except for full-time firepersons.
2. Any lump sum bonus which is guaranteed as outlined in the Salary Administration Plan of the Personnel by-laws of the Town and any collective bargaining agreement in force. Examples of lump sum bonuses are longevity pay and educational bonus.
3. Vacation pay except when paid in lieu of taking vacation.
4. Sick pay.
5. Holiday pay.

Contributions shall be made by the Town only for those hours worked and wages earned by the employee in conjunction with his/her primary position for the Town.

“Casual Position”, a position calling for part-time employment, which service does not constitute continuous service; this service is rendered occasionally and without regularity according to the demand therefor.

“Civil Service Law”, Chapter 31 of the General Laws of the Commonwealth as amended and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification compensation and conditions of employment of officers and employees of the Town under Chapter 31.

“Class”, a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees and that the same scale of compensation can be made to apply with equity.

“Classification Schedule”, titles in Schedules A and D of Section 21 of this by-law plus class specifications which are on file with the Personnel Board and which are hereby incorporated by reference.

“Compensation Grade”, a range of salary or wage rates appearing in Schedule B, C, and D.

“Continuous Full-Time Service”, employment requiring a predetermined minimum work week and uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

“Continuous Employment”, full-time or part-time employment uninterrupted except for authorized vacation leave, sick leave, bereavement leave, or other leave of absence.

“Department”, an employee of the Town occupying a position in the Classification Schedule.

“Full-Time Employee”, an employee retained in full-time employment.

“Full-Time Employment”, employment for not less than 20 hours per week for fifty-two weeks per annum, minus legal holidays and authorized vacation leave, sick leave, bereavement leave, and other leaves of absence.

“Group”, a group of classes appearing in Schedules A and D of Section 20.

“Increment”, the dollar difference between step rates.

“Maximum Rate”, the highest rate in a range which an employee normally is entitled to attain.

“Minimum Rate”, the rate in a range which is normally the hiring rate of a new employee.

“Part-Time Employee”, an employee retained in part-time employment.

“Part-Time Employment”, employment for less than full-time employment, as defined above.

“Personal Rate”, a rate above the maximum rate applicable only to a designated employee.

“Position”, an office or post of employment in the Town service with duties and responsibilities calling for the full-time or part-time employment of one person in the performance and exercise thereof.

"Position Class", same as "Class", (a class may include only one position, in which event it is defined as a "single position class").

"Promotion", a change from a position of lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade.

"Range", the dollar difference between minimum and maximum rates.

"Rate", a sum of money designated as compensation for personal services on an hourly, weekly, monthly, annual or other basis.

"Salary Schedule", Schedules B, C, and D.

"Single Rate", a rate for designated position class which is not in a range.

"Special Position", a position calling for part-time employment which, although constituting continuous employment, is not rendered during prescribed working hours, daily, weekly, or annually, but is rendered as required according to the demands for such service.

"Step Rate", rate in a range of compensation grade.

"Temporary Employee", (1) an employee retained in a temporary position as defined above; (2) any employee holding a temporary appointment under Civil Service Law who does not also have permanent status thereunder.

"Temporary Position" or "Seasonal Position", any position in the Town service which requires or is likely to require the service of the incumbent for a period not exceeding six calendar months; either on a full-time or part-time basis.

"Town", the Town of Southborough.

## SECTION 2. TITLES OF POSITIONS

No person shall be appointed, employed or paid as an employee in any position subject to the provisions of the Salary Administration Plan under any title other than those of the Classification Schedule, or under any title other than that of the job, the duties of which are actually performed. The job title in the Classification Schedule of the Plan shall be the official for all purposes having to do with the position and shall be used to designate the position in all payrolls, budget estimates and official reports, and in every other connection involving personnel and fiscal processes.

## SECTION 3. NEW OR CHANGED POSITIONS

Whenever a new position is established, or the duties of an existing position are so changed that a new level of work demand exists and in effect a new position is created, upon presentation of substantiating data satisfactory to the Personnel Board; the Board shall rate such new or changed position and allocate it to its appropriate compensation grade and establish the rate change therefor.

## SECTION 4. RECLASSIFICATION OF EMPLOYEES

No position may be reclassified to a classification in another compensation grade, either higher or lower, until the Personnel Board shall have determined such a reclassification will be consistent with the provisions of the Salary Administration Plan.

## SECTION 5. JOB DESCRIPTIONS AND INTERPRETATIONS

The Personnel Board shall maintain written job descriptions of the position classes in the Classification Schedule of the Plan, each consisting of a statement describing the essential nature of the work and characteristics that distinguish the class from other classes. The description for any class shall be construed solely as a means of identification and not as prescribing what the duties or responsibilities of any position shall be, or as modifying or in any way affecting the power of any administrative authority, as otherwise existing, to appoint, to assign duties to, or to direct and control the work of any employee under the jurisdiction of such authority.

## SECTION 6. WAGES

- a. The weekly pay period shall begin at 12:01 a.m. Sunday and shall end at 12:00 p.m. the following Saturday.
- b. Employees in the clerical and operating groups shall be paid time and one-half for all hours paid in excess of eight (8) in a calendar day and/or 40 hours in one calendar week, provided such hours of work have been authorized by the department head.
- c. Employees in the weekly and public safety groups except Superintendents, Chief of Police, Chief of the Fire Department, the Town Accountant, the Librarian, and Administrative Assistant to the Selectmen and the Dog Officer shall be paid time and one-half for hours worked in excess of the regular scheduled work week. The regular work week for the purpose of this determination shall be forty (40) hours except for Fire Department eligible personnel. For the latter, the determination is based on the regularly scheduled work week or forty-eight (48) hours whichever is greater.

In addition, all service outside of or out of turn of an employee's regular scheduled tour of duty shall be at the overtime rate. If any employee is recalled to duty hereunder, he shall be paid at the over-time rate for all such time and shall be guaranteed a minimum of four (4) hours overtime recall pay. For the Fire

Department, in case of false alarm, guaranteed overtime pay shall be limited to one (1) hour. The rate shall be determined by dividing his regular weekly compensation by the employees regular scheduled hours of employment.

- d. The Salary Schedule of the Salary Administration Plan set forth as Schedules B, C and D of Section 20 of this by-law, shall consist of the maximum and minimum salaries, step-rate salaries or single rate salaries for the positions in the Classification Schedule. The salary grade shall be the salary range for all position classes allocated to the grade.

#### **SECTION 7. SALARY RATES ABOVE MAXIMUM**

Any salary rate which is above the maximum rate for a job, as established by this Salary Administration Plan, shall be deemed to be a personal rate, and apply only to the incumbent. When such incumbent leaves the employ of the Town or is transferred to another job with a higher maximum rate than his personal rate or higher maximum rates are established, the personal rate shall disappear. No other employee assigned to, or hired for, such job shall advance beyond the maximum of the job.

#### **SECTION 8. ADJUSTMENT POLICIES**

- a. Every employee subject to this plan who is in the continuous full-time service of the Town, computed from the date of his latest employment, and who has a satisfactory performance record, shall be eligible annually, one year from the date of the latest increase, for consideration for advance to the next higher step rate, but not more than one step rate in any one twelve-month period until the maximum for the job is reached, subject to the approval of the department head and the Personnel Board. Any employee denied such an increase has the right to appeal, in writing, to the Personnel Board, which shall confer with both the employee and the department head, and shall decide the matter. All adjustments shall be approved in advance by the Personnel Board.
- b. Regular part-time employees, for whose positions step-rates are provided, shall be eligible for consideration for increases on the same basis as provided for full-time personnel in clause (a) of this section. Special, casual and other part-time personnel for whose positions there is a single rate shall not be eligible for step rate increases.

#### **SECTION 9. TRANSFERS AND PROMOTIONS**

- a. When an employee is promoted to a job with a higher rate range, or rate of pay, he/she shall enter it at the minimum of the job rate range or at his/her own rate, whichever is the higher but in no event at a rate in excess of the maximum for such job. The employee may also receive at the time a onestep rate increase, provided the maximum for the job is not exceeded, if the department head recommends that qualifications and performance warrant it and the Personnel Board approves. If the department head should feel that there should be a trial period before recommending the promotional one step rate increase, on recommendation of the department head, the Personnel Board may approve such a deferred promotional increase at the conclusion of the trial period.
- b. If an employee is transferred to a job with a lower rate range, or rate of pay, he/she shall enter it at his/her own rate or at the maximum rate for the job, whichever is the lower, providing the Personnel Board approves. The employee shall have a right to appeal to the Personnel Board and to be heard thereon, and the Personnel Board shall decide the matter.

#### **SECTION 10. NEW PERSONNEL**

- a. The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Personnel Board. Department heads shall notify the Personnel Board of the hiring of all new personnel and their hiring rates.
- b. For new regular full-time and new regular part-time personnel for whose positions there is a rate range and step rates, the first six months of employment shall be a probationary period, at the end of which the employee may advance one step rate, provided the department head and the Personnel Board decide his/her performance warrants it. The employee shall thereafter be reviewed for a step rate increase each year on his/her anniversary date. This probationary step rate increase shall apply only at the start of employment and shall not apply in case of transfer or promotion from one job to another.

#### **SECTION 11. DEPARTMENT BUDGETS**

Each department head shall include in the annual budget a pay adjustment section to provide funds for anticipated pay adjustments during the ensuing year, expenditures to be made therefrom only in accordance with the Salary Administration Plan with the approval of the Personnel Board.

## **SECTION 12. FRINGE BENEFITS.**

So-called "fringe" benefits, such as holidays and vacations with pay, sick leave and other such matters, are a cost item to the Town and a form of "indirect pay", and included in the coverage of the Salary Administration Plan, both those included in the Plan at its adoption and any other which may be included in the future.

### **a. HOLIDAYS WITH PAY**

- (1) All regular full-time employees shall receive one day's pay at regular straight time for the following state legal holidays - New Year's Day, Martin Luther King's Birthday, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day and Christmas.
- (2) To be eligible for such holiday pay, an employee shall have worked on the regularly scheduled work day next preceding, and shall have worked, or to have satisfactorily presented himself/herself for work, on the regularly scheduled work day next following the holiday, or shall have been in full pay status on the day preceding and the day following.
- (3) In the case of the Police Department or other departments whose personnel is subject to duty seven days a week, those employees who are required to work on said holiday shall be paid in addition to regular weekly compensation, an additional day's pay, unless the employee elects to take an additional day off and the sum can be granted by the department without interference with personnel scheduling; provided that in the case of an employee whose regular day off or vacation days falls on any holiday, an additional day off shall be allowed or payments in lieu, or one day shall be allowed at the election of the employee. Such day's shall be one-fifth of his regular weekly salary.

Details as to administrative policies and practices relative to holidays with pay shall be prepared and established under the direction of the Personnel Board.

### **b. VACATIONS WITH PAY**

- (1) Regular full-time employees who have been in the continuous employ of the Town, as such, shall be paid their regular week's pay or portion thereof as vacation pay in accord with the following schedule:

6 months as of July 1	1 Week
1 year as of July 1	2 weeks
7 years as of July 1	3 weeks
15 years as of July 1	4 weeks

- (2) Vacations shall be granted by department heads at such as, in their opinion, will cause the least interference with the performance of the regular work of the departments. Vacations must be taken in the fiscal year in which they are due, and shall not accumulate from year to year.
- (3) If, in the opinion of the department head, there are unusual circumstances which warrant it, an employee may, upon request, continue at work and receive vacation pay in lieu of his vacation.
- (4) In the event of termination of employment, which is caused through no fault of the employee, or by reason of retirement, the employee shall be paid, or be entitled to time off with pay, for any accumulated vacation prorated on the basis of service since the employee's preceding vacation. In the event of the death of any employee, any accumulated vacation pay shall be paid to his estate.
- (5) Call personnel of the Fire Department shall be entitled to take vacations on the above basis without loss of pay.
- (6) Vacation administrative policies and practices shall be prepared and established under the direction of the Personnel Board.

### **c. SICK LEAVE**

- (1) All regular full-time employees shall be entitled to fifteen days leave per year, accumulative for a period of seven year continuous service or a maximum of 105 days. Pay for each day of sick leave shall be at the rate of a regular days pay. Absences on account of sickness in excess of that authorized may, at the discretion of the department head and the Personnel Board, be charged to vacation leave. Sick leave shall be payable only in cases of bona fide illness or non-work-connected accident.
- (2) Employees who because of sickness or non-work-connected accident are absent for a period of more than two days shall be required to present a doctor's certificate to their department head stating reason and period of time the employee will be absent from work. The above section is not to be construed by any employee or department head for time off for any sickness caused by overindulgence in alcohol or narcotics or by his or her misconduct.
- (3) Details as to sick leave administrative policies and practices shall be as prepared and established under the direction of the Personnel Board.

**d. WORKMEN'S COMPENSATION**

Present practices now followed by the Town related to Workmen's Compensation shall continue unchanged.

**e. MILITARY LEAVE**

An employee in full-time employment in the military reserve shall be paid the difference between compensation received while on reserve duty and regular compensation rates paid the employee by the Town. Such payment by the Town shall be limited to a period not to exceed two weeks in any twelve month period and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.

**f. JURY DUTY**

If an employee is called to jury, he/she shall receive an amount equal to the difference between his/her normal compensation and the amount (excluding any travel allowance) received from the court, upon presentation of evidence of the amount paid by the court.

**g. MISCELLANEOUS PAID TIME OFF**

Working time lost from regularly scheduled work days for reasons listed below shall be without loss of pay, provided such lost time is with authorization of the department head:

- (1) Bereavement leave - In the event of the death of a spouse, father, mother, children, father-in-law, mother-in-law, brother or sister, or of any person residing with the family of an employee, such employee shall be entitled to receive three (3) days leave for the purpose of the funeral arrangements and burial of said deceased. In the event that travel is required out of State, the department head in his or her discretion may authorize two (2) additional days of travel time.
- (2) Inoculation required by Municipal Employer.
- (3) Red Cross blood donation authorized by the Department.
- (4) Promotional examinations conducted under rules for promotion to any position in the municipal employment.
- (5) Medical examinations for retirement purposes.
- (6) Attendance at educational programs required or authorized by Town or Department.

**h. COURT TIME PAY**

An employee on duty at night or on vacation, furlough or day off, who attends as a witness or other capacity in the performance of his/her duty or in behalf of the Commonwealth or the Town in any criminal case pending in any Court or before any official governmental board or agency shall be entitled to over-time compensation for every hour or fraction thereof during which he/she was in such attendance or appearance, but in no event less than three (3) hours of such overtime pay.

**SECTION 13. LEAVE OF ABSENCE**

Leave of absence for valid reasons may be granted by a department head, but shall be without compensation. Leaves of absences may not be granted to seek other employment.

Leaves of absence of over three month's duration except military leave, shall be considered a break in employment, and on return to work the employee shall have the status of a new employee unless an extension of leave beyond three months has been authorized by the Personnel Board.

**SECTION 14. TRANSITIONS BETWEEN FULL-TIME AND PART-TIME STATUS**

- a. A part-time employee shall be eligible for full-time (employee) status when the employee has worked over 20 hours per week for a period of at least three consecutive months. This status change requires prior approval by the appropriate department head and by the Personnel Board.
- b. A full-time employee whose hours of employment total less than 20 hours per week, exclusive of legal holidays and authorized vacation leave, sick leave, bereavement leave and other authorized leaves of absence for a period of more than four consecutive weeks shall be considered to be a "part-time employee".

**SECTION 15. PERSONNEL BOARD**

There shall be a Personnel Board to administer the Salary Administration Plan, said Board to be appointed by the Moderator, consisting of five voters other than employees of the Town or those regularly serving the Town in any elective or appointive capacity. They shall serve without compensation.

Future appointments shall be for three years. Any vacancies shall be filled by the Moderator. All members shall continue to hold office until their successors have been appointed and qualified. The Personnel Board may employ assistance and incur expenses as it deems necessary, subject to appropriation of funds thereof.

**SECTION 16. DUTIES OF THE PERSONNEL BOARD**

- a. The personnel Board shall administer the Salary Administration Plan and shall establish such policies, procedures and regulations as it deems necessary for the administration of the Plan.

- b. The Board shall annually, in July, meet and organize by the choice of a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. The votes of the majority of all the members of the Board shall be necessary on any matter upon which it is authorized to or required to pass under the Salary Administration Plan.
- c. The Personnel Board shall have maintained records of all employees subject to this Plan, included therein such information as it deems desirable, such records are to be kept by the Town Accountant, under the direction of the Board. Department heads shall furnish such information as shall be requested by the Board. The Town Accountant shall also check on matters covered by the Plan and shall bring any deviations to the attention of the Board prior to payment.
- d. The Personnel Board, from time to time, shall review the Salary Schedule and administration policies of the Administration Plan. The Personnel Board may tentatively add a new class to the Classification Schedule or reallocate an existing class to a different compensation grade, either higher or lower, subject to the subsequent ratification of its action by formal amendment of the Salary Administration Plan at the next annual town meeting.
- e. The Personnel Board shall, from time to time, review the Salary Schedule and administration policies of the Salary Administration Plan. It shall keep informed as to pay rates and policies outside the services of the Town, and shall recommend to the Town any action which it deems desirable to maintain a fair equitable pay level.
- f. Upon recommendation of a department head, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Personnel Board, said Board may authorize an entrance rate higher than the minimum rate for a position, and such other variances in the Salary Administration Plan as it may deem necessary for the proper functioning of the services of the Town, and to effectuate the basic intent of the Plan.
- g. The Personnel Board shall make an annual report to the Town, including recommendations on any matters relating to the Plan which it feels should be considered by the Town.

#### **SECTION 17. EMPLOYEES AND THE PERSONNEL BOARD**

All employees shall have the right to request an appointment to confer with the Board on any matter which is of interest or concern to them and which is covered by the Salary Administration Plan. As a matter of courtesy to the department head, the employee shall notify him/her in advance of his/her desire to discuss the matter with the Board. One of the duties of the Board shall be to foster mutual understanding and goodwill with the personnel of the Town.

To facilitate this, if any employee should feel aggrieved by the operation of any provision of the Plan, he/she shall first discuss the matter with his/her department head, in a mutual effort to clear up any problems or misunderstanding.

If two weeks after such a conference, a satisfactory understanding and solution of the problem has not been reached, then either the department head or the employee may take the matter to the Board. The Board shall hear the parties not later than its next regular meeting. There shall be no discrimination or prejudice by any department head against any employee who may take a matter to the Board.

#### **SECTION 18. AMENDMENT OF THE PLAN**

The Salary Administration Plan may be amended in the same manner in which Town by-laws may be amended; provided, however, that no amendment to the Plan shall be made until it has been presented by a signed petition addressed to and submitted to the Personnel Board, and acted upon by the Board. Upon receipt of such a written petition, the Board, after giving the petitioners, the heads of departments and employees affected at least three days' written notice, shall hold a hearing of the parties interested to consider the proposed amendment. If the Personnel Board shall approve of any such proposed amendment, it shall take the proper steps to bring the proposed amendment before the next annual town meeting for its consideration and action. If the Personnel Board shall disapprove any such proposed amendment, and failure to act thereon within fifteen days after the hearing shall be deemed disapproved, the petition may then be presented to the next annual town meeting for its consideration and action, if so desired. The Board of its own motion, after a similar hearing and/or conference with parties interested, may propose an amendment to the Plan.

#### **SECTION 19. CIVIL SERVICE LAW**

Nothing in this by-law, or in the Salary Administration Plan, shall be construed to conflict with Chapter 31 of the General Laws, which is the Chapter dealing with the Civil Service Law.

## **SECTION 20. SEPARABILITY PROVISION**

In the event that any provision of this by-law, or application thereof, shall be held to be invalid by the proper authorities, this shall not be construed to effect the validity of any other provision, or application thereof, of this by-law.

## **SECTION 21. POSITION CLASSES, SALARY, WAGE AND MISCELLANEOUS SCHEDULE**

### **SCHEDULE A**

<b>Class</b>	<b>Grade</b>
Clerk 1	1
Laborer	1
Clerk II	3
Library Assistant	6
Committee Secretary	6
Clerk-Receptionist	6
Maintenance Custodian	6
Clerk III	6
Skilled Laborer	6
Administrative Secretary	7
Financial Clerk	7
Dog Officer	7
Secretary	8
Dispatcher	8
Clerk-Dispatcher	9
Supt. Insect-Pest Control	9
Children's Librarian	10
Cemetery Assistant Foreman	10
Secretary to Assessors	10
Librarian	15
Town Accountant	16
Cemetery Supt.	16
Collector Treasurer	16
Youth Director	16
Building Inspector	19
Water Supt.	20
Highway Supt.	20-24
Administrative Assistant	20-24

### **Public Safety Group**

Patrolman	PS-7
Firefighter	PS-7
Police Sergeant	PS-8
Fire Captain	PS-8
Police Chief	PS-10
Fire Chief	PS-10

### **Weekly Salary Schedule**

<b>Grade</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
1 (Hourly)	2.98	3.15	3.33	3.52	3.72
2 (Hourly)	3.14	3.32	3.50	3.70	3.91
3 (Hourly)	3.30	3.49	3.68	3.89	4.11
4 (Hourly)	3.47	3.67	3.87	4.09	4.32
5 (Hourly)	3.65	3.86	4.07	4.30	4.55
6 (Hourly)	3.84	4.05	4.28	4.53	4.77
7 (Hourly)	4.03	4.26	4.49	4.75	5.02
8 (Hourly)	4.24	4.47	4.73	4.99	5.28

9 (Hourly)	4.46	4.71	4.97	5.25	5.54
10 (Hourly)	4.69	4.95	5.23	5.52	5.83
10 (Weekly)	187.00	198.00	209.00	221.00	233.00
11(Hourly)	4.94	5.20	5.49	5.80	6.13
12(Hourly)	5.17	5.47	5.78	6.10	6.43
13 (Hourly)	5.44	5.75	6.06	6.40	6.76
14 (Weekly)	229.00	242.00	255.00	269.00	284.00
15 (Weekly)	240.00	254.00	268.00	283.00	299.00
16 (Weekly)	253.00	267.00	282.00	297.00	314.00
17 (Weekly)	266.00	280.00	296.00	313.00	330.00
18 (Weekly)	279.00	295.00	311.00	328.00	347.00
19 (Weekly)	293.00	310.00	327.00	345.00	364.00
20 (Weekly)	308.00	325.00	343.00	362.00	383.00
21 (Weekly)	324.00	342.00	361.00	381.00	402.00
22 (Weekly)	340.00	359.00	379.00	400.00	422.00
23 (Weekly)	357.00	377.00	398.00	420.00	444.00
24 (Weekly)	375.00	396.00	418.00	442.00	466.00
25 (Weekly)	394.00	416.00	439.00	464.00	490.00

**Longevity Pay For Full Time Continuous Employment**

**SCHEDULE C - PUBLIC SAFETY GROUP  
COMPENSATION**

GRADE	Min.	2	3	4	Max.	Effective July 1, 1979
PS-7	240.06	251.06	262.06	273.06	284.06	"
PS-8	270.06	283.06	296.06	308.05	321.06	"
PS-10	360.09	376.59	393.09	409.59	426.09	"

**MISCELLANEOUS PUBLIC SAFETY COMPENSATION (NOT COVERED BY THE COLLECTIVE BARGAINING)**

**FIRE DEPARTMENT**

Call Deputy Fire Chief (P.T.)	\$902 (Annual)
Call Fire Captain (P.T.)	547 (Annual)
Call Fire Lieutenant (P.T.)	458 (Annual)
Call Fire Fighter 1 (P.T.)	368 (Annual)
Call Fire Fighter 2 (P.T.)	184 (Annual)

**BRUSH AND FORREST FIRES**

Call Officers (P.T.)	\$6.43 (Hourly)
Call Fire Fighters 1 (P.T.)	4.26 (Hourly)
Call Fire Fighters 2 (P.T.)	2.13 (Hourly)

**SCHEDULE D**

## MISCELLANEOUS COMPENSATION SCHEDULE

<b>General Group</b>		
Agent, Board of Health (P.T.)	\$161 (Annual)	
Animal Inspector (P.T.)	242 (Annual)	
Civil Defense Director (P.T.)	322 (Annual)	
Clerk, Advisory Board (P.T.)	483 (Annual)	
Clerk, Board of Registrars (P.T.)	644 (Annual)	
Election Warden (P.T.)	\$3.69 (Hourly)	
Election Worker (P.T.)	3.16 (Hourly)	
Registrar of Voters (P.T.)	\$ 81 (Annual)	
Slaughtering Inspector (P.T.)	242 (Annual)	
Town Counsel (P.T.)	806 (Annual) plus fees	
Veteran's Agent and Director of Veteran's Services (P.T.)	2,901 - 3,223	
Seasonal Laborer	3,544 - 3,866 (Annual)	
Library Page	2.90 (Hourly)	
	2.90 (Hourly)	

### SCHEDULE E

**Highway Department Employees Group**

Laborer	H-3
Skilled Laborer	H-6
Truck Drive I	H-7
Truck Driver II	H-9
Equipment Operator I	H-10
Equipment Operator II	H-12
Mechanic	H-12
Transfer Station Operator	H-12
Foreman	H-13

**Effective July 1, 1979**

**Compensation**

Grade	Min.	2	3	4	Merit
H-3	3.30	3.49	3.68	3.89	4.11
H-6	3.84	4.05	4.28	4.53	4.77
H-7	4.03	4.26	4.49	4.75	5.02
H-9	4.46	4.71	4.97	5.25	5.54
H-10	4.69	4.95	5.23	5.52	5.83
H-12	5.17	5.47	5.78	6.10	6.43
H-23	5.44	5.75	6.06	6.40	6.76

### SCHEDULE F

**Water Department Employees Group**

Maintenance Worker	W-9
Maintenance Craftsmen	W-11
Foreman	W-13

**Effective July 1, 1979**

**Compensation**

Grade	Min.	2	3	4	Merit
W-9	4.46	4.71	4.97	5.25	5.54
W-11	4.93	5.20	5.49	5.80	6.13
W-13	5.44	5.75	6.06	6.40	6.76

**VOTED UNANIMOUSLY:**

That the Town vote to amend the Town By-Laws by striking therefrom in its entirety those sections which apply to the Salary Administration Plan and inserting therefor the sections as the Salary Administration Plan of the Town of Southborough as set forth in the words of the Article.

**ARTICLE 8:**

To see if the Town will vote to raise such sum of money as may be necessary, for the Town's use, and make appropriations of the same, or do or act anything in relation thereto. (2/3 vote required)

**MOTION MADE:**

That the Town vote a sum of

\$5,050,560.00

for the operation of the general government of the Town. Said sum to be voted as follows:

Library budget request #28 to be reduced by in accordance with the vote on Article 4; Reserve Fund Budget request #1 to be funded by transferring from the Overlay Reserve the amount of (Balance of \$30,000.00 to be raised and appropriated)	372.04 30,000.00
Interest on Debt budget request #36 relative to the Fire Station Debt be reduced by and relative to the Town Hall Renovation Debt be reduced by both sums to be funded from available Revenue Sharing Funds;	13,388.00 10,680.00
Debt Retirement budget request #37 relative to the Fire Station debt be reduced by and relative to the Town Hall Renovation Debt be reduced by both sums to be funded by available Revenue Sharing Funds; and the balance of	35,000.00 30,000.00 <u>\$4,931,119.96</u>
Be raised and appropriated. (2/3 vote required)	

**VOTED UNANIMOUSLY:**

That the sum of

\$5,050,560.00

Five Million fifty thousand five hundred sixty 00/100 Dollars for the operation of the general government of the Town. Said sum to be voted as follows:

Library budget request #28 to be reduced by Three hundred seventy-two and 04/100 Dollars in accordance with the vote on Article 4;	372.04
Reserve Fund Budget request #1 to be funded by transferring from the Overlay Reserve the amount of Thirty thousand 00/100 Dollars (Balance of \$30,000.00 to be raised and appropriated)	30,000.00
Interest on Debt budget request #36 relative to the Fire Station Debt be reduced by Thirteen Thousand three hundred Eighty-eight 00/100 Dollars and relative to the Town Hall Renovation Debt be reduced by Ten Thousand Six Hundred eighty 00/100 Dollars both sums to be funded from available Revenue Sharing Funds;	13,388.00
Debt Retirement budget request #37 relative to the Fire Station debt be reduced by Thirty five Thousand 00/100 Dollars and relative to the Town Hall Renovation Debt be reduced by Thirty Thousand 00/100 Dollars both sums to be funded by available Revenue Sharing Funds; and the balance of	10,680.00 45,000.00 30,000.00 <u>\$4,931,119.96</u>
Four Million Nine Hundred Thirty-one Thousand One Hundred Nineteen and 96/100 Dollars Be raised and appropriated. (as follows)	

BUDGET NUMBER	BUDGET NAME	1979-80 BUDGET REQUESTED
1.	<u>RESERVE FUND</u>	
	Transfers	\$ 60,000

2. BOARD OF SELECTMEN

Salaries	\$ 43,822
Office Supplies	920
Travel, Meetings Dues	2,500
Other Expenses	100
Total	\$ 47,432

MOTION MADE:

To remove line item "Travel, Meetings, Dues" from board of Selectmen Budget.

MOTION (as stated above) DEFEATED by MAJORITY VOTE.

3. ACCOUNTING

Salaries	\$ 22,458
Office Supplies	200
Travel	100
Meetings	400
Dues	55
Total	\$ 23,213

4. TREASURER-COLLECTOR

Salaries	\$ 44,882
Office Expenses	2,619
Operating Expense	1,634
Computer Payroll Expense	2,500
Tax Title Expense	400
Total	\$ 52,035

5. —

6. TOWN CLERK

Salaries	\$ 9,848
Office Expenses	250
Operating Expense	1,005
Total	\$ 11,103

7. ELECTIONS - REGISTRATIONS

Salaries	\$ 12,629
Office Expenses	1,280
Yearly Street Listing	2,400
Operating Expense	2,183
Total	\$ 18,492

8. ASSESSORS

Salaries	\$ 19,333
Office Supplies	900
Travel	1,260
Meetings	800
Dues	200
Subscriptions	250
Contracted Services	1,500
Service Supplies	200
Deeds and Plans	300
Schooling	1,500
Total	\$ 26,243

**MOTION MADE:**

To fund this Budget at the level of \$26,243.00, which includes a salary line item of \$19,333.00.

**MOTION MADE to AMEND:**

THE TRAVEL LINE ITEM from an amount of \$1,440 to \$510. on the Board of Assessors Budget.

**MOTION to AMEND (as stated above) DEFEATED by the following HAND COUNT VOTE:**

YES: 153      NO: 157

**VOTED UNANIMOUSLY:**

(MOTION) to fund this Budget at the level of Twenty Six Thousand Two Hundred Forty-three 00/100 Dollars (\$26,243.00), which includes a salary line item of Nineteen Thousand Three Hundred Thirty-three 00/100 Dollars (\$19,333.00).

**9. LEGAL**

Retainer	\$ 717
Billed Hours	16,000
Tax Title Expense	1,000
Other Expense	800
Total	\$ 18,517

**10. CENTRAL SERVICES**

Salaries Centralized	\$ 11,876
Office Supplies	100
Dues	700
Photocopy & Mimeo	2,600
Legal Ads	450
Printing Services	6,000
Service Contracts	1,750
Postage	5,000
Telephone	8,000
Total	\$ 36,476
	-615
	\$ 35,861

**MOTION MADE:**

To approve the funding of this Budget #10, Central Services at the level of \$35,861.00 which includes a Salary line item of \$11,876.00.

**VOTED UNANIMOUSLY:**

To approve the funding of this Budget #10, Central Services at the level of Thirty five Thousand Eight Hundred Sixty-one 00/100 Dollars (\$35,861.00) which includes a Salary line item of Eleven Thousand Eight Hundred Seventy-six 00/100 Dollars (\$11,876.00). (\*changed accordingly)

**11. PLANNING BOARD**

Salaries	\$ 1,198
Office Supplies	40
P.O. Box	5
Subscription	60
Printing	100
Legal Ads	100
Total	\$ 1,503

**12. ZONING BOARD OF APPEALS**

Salaries	\$ 806
Office Supplies	100
Dues	40
Legal Ads	400
Total	\$ 1,346

**13. POLICE DEPARTMENT**

Salaries	\$ 242,454
Employee Allowance	3,300
Office Supplies	1,270
Postage	85
Telephone	5,400
Travel, Meetings, Dues & Subscriptions	840
Heat	3,920
Electricity	2,360
Water	120
Vehicle Maintenance & Repair	2,500
Equipment - New	400
Service & Repair	400
Radio-Purchase & Repair	400
Other	<u>1,933</u>
Total	\$ 264,982

**14. FIRE DEPARTMENT**

Salaries	\$ 149,944
Employee Allow.	1,900
Office Supplies & Postage	220
Telephone	2,200
Travel, Meetings, Dues Subscriptions	1,200
Heat	5,000
Electricity	2,000
Water	120
Vehicle Maintenance & Repair	1,600
Building Maintenance & Repair	700
Service Equipment & Repair	450
New Equipment	4,000
Service Supplies	800
Grease & Oil	200
Miscellaneous	<u>350</u>
Total	\$ 170,684

**15. INSECT PEST CONTROL**

Salaries	\$ 4,254
Service Equipment	575
Contracted Services	<u>4,000</u>
Total	\$ 8,829

**16. TREE WARDEN**

Salaries	\$ 6,180
Service Equipment & Repair	500
Contracted Services	<u>3,890</u>
Total	\$ 10,570

**17 CEMETERY**

Salaries	\$ 37,427
Employee Allow.	475
Supplies	180
Utilities-Heat, Tele., Elec., Water	2,420
Maintenance & repair	1,100
Other	<u>440</u>
Total	\$ 42,042

18. CIVIL DEFENSE DEPARTMENT

Salaries	\$ 345
Employee Allowance	400
Office Supplies, Postage, & Telephone	195
Service Equipment & Repair	100
Service Supplies	140
Surplus Equipment	<u>350</u>
Total	\$ 1,530

19. BOARD OF HEALTH

Salaries	\$ 6,628
Office Supplies	150
Travel, Meetings & Dues	975
Garbage Collection	15,000
Contracted Services	12,648
Service Supplies	100
Legal Ads	100
Clinics	200
Burial Permits	100
Miscellaneous	<u>50</u>
Total	\$ 35,951

20. INSPECTOR OF ANIMALS

Salaries	\$ 242
Other	10
Total	\$ 252

21. STREET LIGHTS

Incandescent & Mercury Lights	\$ 63,800
Isolated Spots	2,500
Traffic Control	<u>3,190</u>
Total	\$ 69,490

22. HIGHWAY DEPARTMENT

Salaries	\$163,018
Employee Allowance	2,500
Office Expense	470
Telephone	1,800
Travel, Meetings & Dues	375
Utilities	8,810
Building Maintenance & Repair	3,500
Hired Equipment	2,500
Service Supplies & Ads	2,130
Gravel, Concrete, Signs, Drainage & Material	7,000
Sand & Salt	30,000
Grease & Oil	2,000
Guard Rail	1,000
Snow Removal	4,000
Catch Basin Cleaner	2,400
Refuse Disposal	121,150
Equipment & Parts	<u>21,925</u>
Total	\$ 374,578
	-8,864
	\$365,714

**MOTION MADE:**

To fund this budget at the level of \$365,714 to include a Salary line of \$163,018.00.

PASSED by the following HAND COUNT VOTE:

To fund this budget at the level of Three Hundred Sixty-five Thousand Seven Hundred Fourteen 00/100 Dollars (\$365,714.00) to include a Salary line of One Hundred Sixty-three Thousand Eighteen 00/100 \*(changed accordingly above) Dollars (\$163,018.00)

YES: 160      NO: 144  
(\*other operating expenses be reduced by \$8,864).

**23. VETERANS SERVICES**

Salaries	\$ 3,866
Office Supplies	150
Travel	700
Meetings	210
Dues	50
Subscriptions	40
Chapter 115	<u>16,000</u>
Total	\$ 21,016

**24. SOUTHBOROUGH SCHOOLS**

School Committee	\$ 4,950
Superintendent's Office	55,059
Dept. Supervision	11,232
Principal's Office	114,511
Teaching	1,197,872
Textbooks	12,058
Library Services	45,842
Audio Visual, Materials & Equipment	7,194
Guidance	27,590
Personnel Services	2,000
Health Services	18,230
Transportation	100,399
Cafeteria Services	8,000
Student Activities	5,620
Operation of Plant	213,330
Maintenance of Plant	39,755
Fixed Assets	<u>9,478</u>
Sub-total	\$ 1,873,120

**SPECIAL EDUCATION**

**CHAPTER 766**

Supervision	\$ 29,175
Teaching	121,995
Psychological Serv.	6,875
Personnel Services	16,256
Health Services	839
Transportation-Within	1,000
Operation of Plant	750
Maintenance of Plant	100
Other Systems in Ma.	83,325
Collaborative Programs	<u>9,952</u>
Sub-total	\$ 270,267

Total Operating Budget	\$ 2,143,387
Less: Public Law #874 Funds	<u>7,857</u>
Net Operating Budget	\$ 2,135,530

**25. VOCATIONAL EDUCATION**

Day Tuition	\$ 3,830
Day Transportation	450
Evening Tuition	500
Afternoon Transportation	<u>2,000</u>
Total	\$ 6,780

**26. ALGONQUIN REGIONAL HIGH SCHOOL**

School Committee	\$ 12,530
Superintendent's Office	54,446
Department Supervision	11,575
Principal's Office	134,239
Teaching	1,560,970
Textbooks	11,947
Library Services	40,056
Audio Visual	12,495
Guidance	91,199
Health Services	13,612
Transportation	215,371
Student Body Activities	42,250
Plant Operation	232,416
Plant Maintenance	49,263
County Requirement	29,043
Insurance	71,365
Debt Service	10,000
Equipment	<u>27,664</u>
Total Operating Budget	\$ 2,620,441

**SPECIAL EDUCATION****CHAPTER 766**

Legal Fees	\$ 500
Supervision	22,067
Teaching	35,424
Textbooks	400
Psychological Services	6,100
Transportation	500
Plant Maintenance	80
Other Programs	11,000
Collaborative Programs	<u>16,166</u>
Total Operating Budget	92,237
Grand Total Both Budgets	\$ 2,712,678

**LESS REIMBURSEMENTS**

Anticipated Transportation	\$ 83,808
Anticipated Regional School Aid	346,071
Anticipated Chapter #70 Aid	317,134
Public Law #874 Funds	13,364
Trans. From E & D Account	<u>250,000</u>
Total Net Operating Budget	<u>1,010,377</u>
Addition Construction Bond Issue	162,000
Less Anticipated Reimbursement	<u>74,490</u>
Total Maturing Debt Budget	\$ 87,510
Athletic Account Budget	50,847
Anticipated Receipts	<u>25,687</u>

Net Total for Assessment	25,160
Grand Total	\$1,814,971
Southborough Assessment	
Operating Budget	\$ 631,387
Maturing Debt Budget	<u>32,571</u>
	\$ 663,958

**27. ASSABET VALLEY REG. VOC. H.S.**

**ADMINISTRATION**

School Committee	\$ 23,950
Superintendent's Office	146,030
Data Processing	45,240
Inst. Supervision	188,058
Graduation	3,500
Teaching	2,343,259
Textbooks	21,530
Library Services	53,796
Multi Media	19,978
Guidance Services	199,045

**Other School Services**

Attendance	\$ 7,641
Health Services	21,032
Transportation-Reg.	345,640
Transportation-Sports	48,500
Student Act.-Sports	59,983
Student Act.-Other	16,324

**Plant Operation - Maint.**

Operation of Plant	496,907
Maintenance	122,963

**Fixed Charges**

Employees Retirement	20,000
Insurance	154,835

**Acquisition of Fixed Assets**

Buildings & Equipment	\$ 49,810
Sub-total	\$4,388,021

**Adult Evening School**

\$ 115,238

**Special Needs**

Extended Day Voc. Pro.	\$ 99,006
Ext. Day Spec. Needs Pro.	72,000
Special Needs Day	
Operating Budget	<u>120,597</u>
Sub-total	\$ 406,841
Construction Bonds	<u>1,418,680</u>
Grand Total	\$6,213,542

Less Anticipated Reimbursement

Chapter #70 Aid	\$1,458,818
Chapter #71-Section 16D	530,869
Driver Education Fees	5,000
Excess & Deficiency Transfer	1,200,000
Receipts Athletic Account	2,090
Special Needs Collaborative	72,000
Adult Ed. Registration Fees	8,000
Construction Bond Reimbursement	<u>1,035,000</u>
Sub-total	\$4,317,777
Total Assessment to Communities	\$1,895,765
Southborough Assessment	\$ 123,067

28. LIBRARY

Salaries	\$ 45,919
Office Supplies	1,800
Telephone	500
Travel, Meetings & Dues	250
Heat	2,300
Electricity	1,900
Water	50
Building Maint.	1,150
Service Equipment & Repair	200
New Equipment	400
Books	<u>12,677</u>
Total	\$ 67,146.00

\*VOTED UNANIMOUSLY:

To be reduced by Article #4 in the amount of \$372.04. (See page 18 of this transcript.)

29. WATER DEPARTMENT

Salaries	\$ 91,491
Employee Allowance	1,066
Supplies-Office	746
Utilities (Heat & Telephone)	6,346
Advertising	150
Meetings	1,337
Electricity-Water Pumping	15,500
MDC-Payments-Water	27,600
Maintenance & Repair Building	5,300
Maintenance & Repair Equipment	1,300
Equip. Purchase	1,600
Equip. Rental	2,200
Service Conn. & Fittings	14,061
Pumping Sta., Supplies	3,000
Other	<u>730</u>
Total	\$ 172,427

**30. ADVISORY COMMITTEE**

Contracted Services	\$ 350
Office Supplies	300
Dues	80
Meetings	25
Total	<u>\$ 755</u>

**31. BUILDINGS & GROUNDS**

Salaries	\$ 8,557
Telephone	218
Heat, Oil, Gas	7,000
Electricity	4,300
Building & Ground Maintenance	5,000
Contracted Services	14,000
Misc. Office Exp.	150
Total	<u>\$ 39,225</u>

**33. INSURANCE**

Blue Cross/Blue Shield	\$ 60,000
Auto Liability	16,000
Workers Comp.	16,000
Building Fire & Theft	36,730
Public Official Liability	2,500
Public Safety Prof. Liability	3,975
Boiler Insurance	1,500
Public Safety-Health & Accident	3,400
Group Insurance	1,000
Unemployment	1,000
Total	<u>\$ 142,105</u>

**34. GASOLINE**

Fuel	\$ 24,485
State Tax	600
Parts/Repair	50
Total	<u>\$ 25,135</u>

**35. INDUSTRIAL DEVELOPMENT COMMISSION**

Office Supplies	\$ 75
Postage	75
Travel	75
Meetings/Dues	75
Printing	50
Advertising-Public Relations	450
Total	<u>\$ 800</u>

**36. INTEREST ON DEBT**

Woodward School	\$ 255
Finn School	5,280
Neary School	39,615
Pumping Station	8,542
Fire Station	13,388
Town Hall Renovation	10,680
Total	<u>\$ 77,760</u>

\*VOTED UNANIMOUSLY:

To be reduced by \$13,388.00 & \$10,680.00 (See page 18 of this Transcript).

37. DEBT RETIREMENT

Woodward School	\$ 5,000
Finn School	30,000
Neary School	100,000
Pumping Station	25,000
Fire Station	35,000
Town Hall Renovation	30,000
Total	\$ 225,000

\*VOTED UNANIMOUSLY:

To be reduced by \$35,000.00 & \$30,000.00 (See page 18 of this transcript).

38. RECREATION

Salaries	\$ 11,576
Office Supplies	60
Grounds Maintenance	500
Equipment Rental	50
Contracted Services	6,180

Service Supplies	2,300
Miscellaneous	1,055
Total	\$ 21,721

MOTION MADE:

To fund this budget at the level \$20,626.00, including a Salary line item of \$10,481.00.  
MOTION (at stated above) DEFEATED by MAJORITY VOTE.

39. BUILDING INSPECTOR

Salaries	\$ 17,786
Fees	3,700
Office Supplies	100
Travel	900
Equipment	300
Other	270
Total	\$ 23,056

40. PERSONNEL BOARD

Salaries	\$ 738
Office Supplies	75
Dues	20
Total	\$ 833

42. CONSERVATION COMMISSION

Salaries	\$ 636
Office Supplies	150
Dues	75
Trees	150

Postage	50
Subscriptions	100
Grounds Maintenance	100
Schooling	75
Total	\$ 1,336

**43. DOG OFFICER**

Salaries	\$ 9,878
Office Expense	125
Vehicle Maint. & Repair	1,200
Care and Destruction	4,500
Facility Rental	1,200
Total	\$16,903

**44. HISTORICAL COMMISSION**

Office Supplies	\$ 80
Postage	25
Telephone	15
Total	\$ 120

**45. CAPITAL BUDGET PLANNING COMMITTEE**

Salaries	\$ 40
Office Supplies	40
Dues	75
Total	\$ 155

**47. COUNCIL ON AGING**

Office Supplies	\$ 75
Transportation	2,500
Misc. Programs	205
Total	\$ 2,780

**48. YOUTH COMMISSION**

Salaries	\$ 14,649
Travel	400
Office Supplies	50
Contracted Services	1,200
Service Supplies	864
New Equipment	90
Total	\$ 17,253

**ARTICLE 9:**

To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate the sum of \$129,330.00 for the fiscal year beginning July 1, 1979 and ending June 30, 1980 to pay a portion of the expense of the Worcester County Retirement System, of which the Town is a member, and as required by the Worcester County Commissioners, or do or act anything in relation thereto. (2/3 vote required)

PASSED by the following HAND COUNT VOTE:

That the Town raise and appropriate the sum of One Hundred Twenty-nine Thousand Three Hundred Thirty 00/100 Dollars (\$129,330.00) for the fiscal year beginning July 1, 1979 and ending June 30, 1980 to pay a portion of the expenses of the Worcester County Retirement System, of which the Town is a member, and as requested by the Worcester County Commissioners.

YES: 182 NO: 3

**ARTICLE 10:**

To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money not to exceed \$2,500.00 to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, for which a third party is liable and for which the Town is entitled to be reimbursed for damages caused as a result of such accident or casualty, or do or act anything in relation thereto. (2/3 vote required)

**VOTED UNANIMOUSLY:**

That the Town raise and appropriate the sum of Two Thousand Five Hundred 00/100 Dollars (\$2,500.00) to be used to repair or replace Town property or equipment which has been destroyed or damaged as a result of accident or casualty, which a third party is liable and for which the Town is entitled to be reimbursed for damages caused as a result of such accident or casualty.

**ARTICLE 11:**

To see if the Town will vote to raise and appropriate or transfer and appropriate a sum of money not to exceed \$13,000.00 for the purpose of hiring consulting engineers by various Town Departments, or do or act anything in relation thereto. (2/3 vote required)

**MOTION MADE:**

That the Town vote to raise and appropriate the sum of Eleven Thousand five hundred dollars (\$11,500.00) for the purpose of hiring consulting engineers by various Town Departments.

**VOTED UNANIMOUSLY:**

(motion) That the Town raise and appropriate the sum of Eleven Thousand five hundred dollars (\$11,500.00) for the purpose of hiring consulting engineers by various Town Departments.

**ARTICLE 12:**

To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$900.00 to defray expenses of the Memorial Day exercises on May 26, 1980. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars, or do or act anything in relation thereto. (2/3 vote required)

**VOTED UNANIMOUSLY:**

That the Town raise and appropriate the sum of Nine Hundred 00/100 Dollars (\$900.00) to defray expenses of the Memorial Day exercises on May 26, 1980. Observance exercises are to be under the auspices of the Bagley-Fay Post No. 161 American Legion, and Choate Post No. 3276, Veterans of Foreign Wars.

**ARTICLE 13:**

To see if the Town will vote to raise and appropriate or to transfer from its available funds and appropriate the sum of \$13,356.00 for the period July 1, 1979 through June 30, 1980, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction, or do or act anything in relation thereto. (2/3 vote required)

**VOTED UNANIMOUSLY:**

That the Town raise and appropriate the sum of Thirteen Thousand three hundred fifty-six 00/100 Dollars (\$13,356.00) for the period July 1, 1979 through June 30, 1980, as authorized by Chapter 40, Section 5-40C of the General Laws for the purpose of providing cooperative or complementary facilities to out-patient clinics established or to be established in accordance with the provisions of Chapter 19 of the General Laws, in cooperation with the Department of Mental Health and other agencies collaborating with said Department, and for providing payment for services rendered or to be rendered by such public or private agencies. Monies appropriated hereunder shall be expended under the direction of the School Committee and/or the Board of Health or under their joint jurisdiction.

**ARTICLE 14:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of \$50,000 for the maintenance of Town roads, or do or act anything in relation thereto. (2/3 vote required)

**VOTED UNANIMOUSLY:**

That the Town raise and appropriate the sum of Fifty Thousand 00/100 Dollars (\$50,000.00) for the maintenance of Town Roads.

**ARTICLE 15:**

To hear the report of the Capital Budget Planning Committee, or do or act anything in relation thereto.

There were no reports read.

**ARTICLE 16:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of \$26,500.00 for the purpose of purchasing one new cab and chassis for the Highway Department, or do or act anything in relation thereto.

**MOTION MADE:**

That the Town vote to transfer from available and anticipated Revenue Sharing Funds the sum of \$26,500.00 for the purpose of purchasing one new cab and chassis for the HIGHWAY Department, and authorize the Selectmen to sell, turn in or otherwise dispose of the old cab and chassis. (2/3 vote required)

**VOTED UNANIMOUSLY:**

That the Town transfer from available and anticipated Revenue Sharing Funds the sum of Twenty-six Thousand Five Hundred 00/100 Dollars (\$26,500.00) for the purpose of purchasing one new cab and chassis for the HIGHWAY Department, and authorize the Selectmen to sell, turn in or otherwise dispose of the old cab and chassis.

**ARTICLE 17:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate \$18,000 for the purpose of installing school warning lights at four locations in the Town of Southborough, and further to authorize the Board of Selectmen to apply for reimbursable State funds under Section 6 Chapter 616 of the Acts of 1967, or do or act anything in relation thereto.

Challenge from the floor of a QUORUM: COUNT TAKEN (150 voters = quorum).

PRESENT (171) voters, there was a quorum present.

**MOTION MADE:** To move the Previous Question. (2/3 vote required).**PASSED**, by the following HAND COUNT VOTE:

To move the Previous Question.

YES: 156      No: 10

**VOTED UNANIMOUSLY:**

That the Town raise and appropriate Eighteen Thousand 00/100 Dollars (\$18,000.00) for the purpose of installing school warning lights at four locations in the Town of Southborough, and further to authorize the Board of Selectmen to apply for reimbursable State funds under Section 6 of Chapter 616 of the Acts of 1967.

Motion made at (11:18 P.M.) to ADJOURN th eMonday, April 9, 1979 Session of the Annual Town Meeting to Tuesday, April 10, 1979 at 7:30 p.m.

A true Copy:

Attest:

Paul J. Berry, Town Clerk

## **ANNUAL TOWN MEETING ADJOURNED SESSION:**

**April 10, 1979**

At the Adjourned Annual Town Meeting duly called and held in the A.S. Woodward Memorial School, Southborough, MA., on Tuesday, April 10, 1979 at (7:30 P.M.), the following Articles were voted upon in a legal manner. There was a quorum present, (150 voters =quorum, (359) voters were present).

Checkers: Janet M. E. Mattioli

Benita M. Hubley

Gladys R. Binder

Lidia A. Kiley

The Meeting was called to order at (7:52 P.M.) by Town Moderator, Nelson H. Goldin.

The following Tellers were appointed by Moderator Goldin and Sworn-in by Town Clerk, Paul J. Berry:

Carolyn L. Waite, 21 Overlook Drive

Charles P. Aspesi, 57 Central St.

Edward J. Penders, 14 Overlook Drive

Judith G. Knorr, 7 Tara Road

Moderator Goldin had requested from the following non-voters to attend the Adjourned Session of the Annual Town Meeting:

Roseanne Pawelec - WGTR, Natick, Ma.

Ruth C. Johnson - 20 Snow St., Sherborn, Ma., Treasurer/Collector, Town of Southborough

Dan Caruso, 72 Nashoba Drive, Marlboro, Ma., Marlboro Enterprise

There being no objections from the floor, it was voted to allow the above non-voters to remain.

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Goldin noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

#### **ARTICLE 18:**

To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate a sum of money for the purchase or acquisition of land by gift or eminent domain of land adjacent to the Highway Garage located at 147 Cordville Road, or do or act anything in relation thereto.

(2/3 vote required)

#### **MOTION MADE:**

That the Town vote a total sum of \$9,000.00, transferring from the Snow Emergency Reimbursement Fund the amount of \$5,298.00 and transferring from the Traffic Control Devise Reimbursement Fund the amount of \$3,702.00 for the total of \$9,000.00, for the purchase of acquisition of land by gift or eminent domain of land adjacent to the Highway Garage located at 147 Cordaville Road, more fully described as land located off Cordaville Road owned by Grant J. and Evelyn Mayne

beginning at a stone bound by land of the Metropolitan District Commission in a Northerly direction Two Hundred Twelve (212) feet more or less to a stone bound

Thence in a Westerly direction by land of the Metropolitan District Commission Two Hundred Fifty One (251) feet more or less to a stone bound

Thence in a Southerly direction by land of said Mayne One Hundred Ninety Two (192) feet more or less to a drill hole

Thence in an Easterly direction by land of the Town of Southborough Three Hundred Twelve (312) feet more or less to the point of beginning.

Said parcel containing 1.3 acres more or less.

#### **PASSED by the following HAND COUNT VOTE:**

That the total sum of Nine Thousand 00/100 Dollars (\$9,000.00), transferring from the Snow Emergency Reimbursement Fund the amount of Five Thousand two hundred ninety-eight 00/100 Dollars (\$5,298.00) and transferring from the Traffic Control Device Reimbursement Fund the amount of Three Thousand seven Hundred two 00/100 Dollars (\$3,702.00) for the total of Nine Thousand 00/100 Dollars (\$9,000.00), for the purchase or acquisition of land by gift or eminent domain of land adjacent to the Highway Garage located at 147 Cordaville Road, more fully described as land located off Cordaville Road owned by Grant J. and Evelyn Mayne

beginning at a stone bound by land of the Metropolitan District Commission in a Northerly direction Two Hundred Twelve (212) feet more or less to a stone bound

Thence in a Westerly direction by land of the Metropolitan District Commission Two Hundred Fifty One (251) feet more or less to a stone bound

Thence in a Southerly direction by land of said Mayne One Hundred Ninety Two (192) feet more or less to a drill hole

Thence in an Easterly direction by land of the Town of Southborough Three Hundred Twelve (312) feet more or less to the point of beginning.

Said parcel containing 1.3 acres more or less.

YES: 234      NO: 14

**ARTICLE 19:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate \$14,600.00 to acquire two four-door full size sedan-type Police Cruisers, fully equipped with electronic and safety devices, and authorized the Selectmen to sell, turn in, or otherwise dispose of two Police Cruiser cars, or do or act anything thereto.

**MOTION MADE:**

That the Town transfer from anticipated Revenue Sharing Funds \$14,600.00 to acquire two four-door sedan type Police Cruisers, fully equipped with electronical and safety devices, and authorize the Selectmen to sell, turn in, or otherwise dispose of two Police Cruiser cars. (2/3 vote required)

**VOTED UNANIMOUSLY:**

That the Town transfer from anticipated Revenue Sharing Funds Fourteen Thousand Six Hundred 00/100 Dollars (\$14,600.00) to acquire two four-door sedan type Police Cruisers, fully equipped with electronical and safety devices, and authorize the Selectmen to sell, turn in, or otherwise dispose of two Police Cruiser cars.

**MOTION MADE TO MOVE ARTICLE 21 BEFORE ARTICLE 20.**

**VOTED UNANIMOUSLY: TO MOVE ARTICLE 21 BEFORE ARTICLE 20.**

**ARTICLE 21:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate or borrow and appropriate a sum of money to purchase a parcel or parcels of land for conservation purposes as detailed in Section 8c of Chapter 40 of the General Laws of Massachusetts, off of Break Neck Hill Road and Woodland Road from DAVCO Farms or its successors, further that the Conservation Commission shall be charged with the care and control of this parcel(s) and be empowered to seek reimbursements from and enter into any necessary contracts with the Commonwealth of Massachusetts under provisions of Section 11 of Chapter 132A of the General Laws of Massachusetts, or do or act anything in relation thereto.

**MOTION MADE:**

That the Town vote a total sum of \$225,050.00 by raising and appropriating \$17,550.00, transferring \$55,000.00 from the Southborough Conservation Fund, and borrowing \$112,500.00 for a period of one (1) year with a right to renew for another year in anticipation of a state grant, and further borrow \$40,000.00 for a period of three (3) years in accordance with Chapter 44 of the General Laws of the Commonwealth of Massachusetts, being a sum of money to purchase from Ray B. Davis and Eleanor M. Davis a parcel of land containing 88 acres more or less, more fully described by a Plan and deed attached to the Article, for conservation purposes under Chapter 40.

And further that the Conservation Commission be authorized to enter into contracts, leases, or other agreements as relate to the "Parcel" and its purchase.

The Purchase of the Parcel is contingent upon the receipt by the Southborough Conservation Commission of a letter of Approval of the \$112,500.00 from the Commonwealth of Massachusetts Self-Help Program, Chapter 132A, Section 11.

**EXHIBIT A**

BEGINNING at a point in the Westerly line of Woodland Road at the corner of property now or formerly of Ray B. and Eleanor M. Davis;

THENCE S. 23°52'34" W. 60.26 ft. to a point in the westerly line of said Woodland Road;

THENCE N. 70°24'22" W. 430.46 Ft. to a point;

THENCE S. 26°08'21" W. 335.60 ft. to a point;

THENCE S. 63°06'03" E. 170.00 ft. to a point;

THENCE S. 32°03'57" W. 346.00 ft. to a point;

THENCE S. 45°07'18" W. 463.18 ft. to a point;

THENCE S. 22°20'02" W. 222.54 ft. to a point;

THENCE S. 37°00'50" W. 222.70 ft. to a point;

THENCE N. 47°41'12" W. 53.60 ft. to a point;

THENCE S. 33°31'14" W. 205.21 ft. to a point;

THENCE S. 60°28'36" E. 249.10 ft. to a point in the westerly line of Woodland Road;

THENCE S. 29°31'24" W. 134.29 ft. to a point;

THENCE S. 27°17'03" W. 335.64 ft. to a point;

THENCE S. 25°01'45" W. 225.42 ft. to a point;

THENCE S. 27°48'01" W. 126.14 ft. to a point;

THENCE S. 33°49'18" W. 591.65 ft. to a point;

THENCE S.  $49^{\circ}19'46''$  W. 46.93 ft. to a point.  
The last 6 courses being by the westerly line of Woodland Road.  
THENCE N.  $61^{\circ}42'45''$  W. 176.22 ft to a point;  
THENCE N.  $49^{\circ}12'05''$  W. 82.34 ft. to a point;  
THENCE N.  $79^{\circ}46'10''$  W. 173.66 ft. to a point;  
THENCE N.  $75^{\circ}14'10''$  W. 99.12 ft. to a point;  
THENCE N.  $84^{\circ}24'10''$  W. 151.74 ft. to a point;  
THENCE N.  $83^{\circ}12'15''$  W. 110.40 ft. to a point;  
THENCE N.  $80^{\circ}25'10''$  W. 207.70 ft. to a point;  
THENCE N.  $80^{\circ}53'15''$  W. 167.77 ft. to a point;  
THENCE N.  $19^{\circ}46'10''$  E. 192.61 ft. to a point;  
THENCE N.  $02^{\circ}33'30''$  E. 183.89 ft. to a point;  
THENCE N.  $82^{\circ}22'50''$  W. 304.57' to a point in the Easterly side of Breakneck Hill Road;  
THENCE N.  $19^{\circ}31'07''$  E. 66.22 ft. to a point;  
THENCE N.  $03^{\circ}20'29''$  W. 141.49 ft. to a point;  
THENCE BY A CURVE TO THE RIGHT THE RADIUS of which is 338.39 ft., 138.05 ft. to a point;  
THENCE N.  $19^{\circ}52'00''$  E. 254.66 ft. to a point;  
THENCE by a curve to the left the radius of which is 575.29 ft., 99.75 ft. to a point;  
THENCE N.  $09^{\circ}55'56''$  E. 120.00 to a point;  
THENCE by a curve to the right the radius of which is 325.61 ft., 212.16 ft. to a point;  
THENCE N.  $47^{\circ}15'54''$  E. 80 ft. to a point;  
THENCE by a curve to the left the radius of which is 557.89 ft., 159.43 ft. to a point;  
THENCE N.  $30^{\circ}53'29''$  E. 286.16 ft. to a point;  
THENCE by a curve to the right the radius of which is 760.82 ft., 207.63 ft. to a point;  
THENCE N.  $46^{\circ}31'38''$  E. 114.03 ft. to a point;  
THENCE by a curve to the left the radius of which is 1,266.66 ft., 123.84 ft. to a point;  
THENCE N.  $40^{\circ}55'35''$  E. 154.50 ft. to a point;  
The last 15 courses being by the Easterly line of Breakneck Hill Road.  
THENCE S.  $52^{\circ}07'40''$  E. 20.71 ft. to a point;  
THENCE S.  $40^{\circ}42'00''$  E. 480.13 ft. to a point;  
THENCE S.  $40^{\circ}16'39''$  E. 227.51 ft. to a point;  
THENCE S.  $45^{\circ}19'22''$  E. 17.56 ft. to a point;  
THENCE N.  $46^{\circ}56'54''$  E. 1,354.22 ft. to a point;  
THENCE N.  $16^{\circ}15'50''$  E. 213.02 ft. to a point;  
THENCE N.  $01^{\circ}36'51''$  W. 304.96 ft. to a point;  
THENCE S.  $61^{\circ}32'52''$  E. 74.01 ft. to a point;  
THENCE S.  $09^{\circ}08'07''$  W. 413.18 ft. to a point;  
THENCE S.  $67^{\circ}19'09''$  E. 335.94 ft. to a point;  
THENCE S.  $68^{\circ}09'26''$  E. 449.75 ft. to Woodland Road and the point of beginning.  
containing 94.01 acres of land.

Excepting therefrom 6 acres located on the Westerly side of Woodland Road located between other land now or formerly of Ray B. and Eleanor M. Davis described as Lot A and shown on plan entitled "Plan of Land in Southborough, Mass., Owned by Ray B. & Eleanor M. Davis", dated July 19, 1976, by Highland Land Surveyors, Inc., and recorded in the Worcester District Registry of Deeds, Plan Book 434, Plan 96, and land now or formerly of HMD Realty Trust.

Excepting therefrom 6.01 acres located on the Easterly line of Breakneck Hill Road bounded and described as follows:

BEGINNING on the Easterly line of Breakneck Hill Road;  
THENCE by a curve to the left the radius of which is 557.89 feet, 159.43 ft. to a point;  
THENCE N.  $30^{\circ}53'29''$  E. 286.16 ft. to a point;  
THENCE by a curve to the right the radius of which is 760.82 ft. 207.63 ft. to a point;  
THENCE N.  $46^{\circ}31'38''$  E. 114.03 ft. to a point;  
THENCE by a curve to the left the radius of which is 1,266.66 ft., 123.84 ft. to a point;  
THENCE S.  $49^{\circ}04'25''$  E. 275 ft. to a point;

THENCE S.  $36^{\circ}07'39''$  W. 618 ft. to a point;  
THENCE N.  $71^{\circ}15'01''$  W. 30 ft. to a point;  
THENCE S.  $41^{\circ}51'27''$  W. 285 ft. to a point;  
THENCE N.  $42^{\circ}44'06''$  W. 250 ft. to the point of beginning.

Subject to the right-of-way granted by Ray B. and Eleanor M. Davis to Marion C. Davis over the following described premises:

BEGINNING at a point on the Westerly line of Woodland Road at the corner of land now or formerly of Ray B. and Eleanor M. Davis;

THENCE S.  $23^{\circ}52'34''$  W. 60.26 ft. by the line of said Woodland Road to a point;

THENCE N.  $70^{\circ}24'22''$  W. 430.46 ft. by land of Marion C. Davis to a point;

THENCE N.  $26^{\circ}08'21''$  E. 77.33 ft. to a point;

THENCE S.  $68^{\circ}09'26''$  E. 426.47 ft. to the point of beginning.

Together with a right-of-way over a 30 ft. drive located on the Westerly line of Breakneck Hill Road from said Breakneck Hill Road through property of Ray B. and Eleanor M. Davis to the parcel to be conveyed herewith which right of way shall terminate upon sale of said property by Ray B. and Eleanor M. Davis. (2/3 vote required)  
MOTION made:

To LIMIT DEBATE on ARTICLE 21. (2/3 vote required)

DEFEATED by the following HAND COUNT VOTE: (YES: 195 NO: 102) To LIMIT DEBATE on ARTICLE 21. -- (Did not have required 2/3 vote)

DEBATE CONTINUES.

MOTION made:

To LIMIT DEBATE on ARTICLE 21. (2/3 vote required)

VOTED UNANIMOUSLY:

To LIMIT DEBATE on ARTICLE 21.

PASSED by the following HAND COUNT VOTE: (YES: 260 NO: 13)

That the Town vote a total sum of Two Hundred Twenty-five Thousand, fifty 00/100 Dollars (\$225,050.00) by raising and appropriating Seventeen Thousand Five Hundred fifty 00/100 Dollars (\$17,550.00) transferring Fifty-five Thousand 00/100 Dollars (\$55,000.00) from the Southborough Conservation Fund, and borrowing One Hundred Twelve Thousand Five Hundred 00/100 Dollars (\$112,500.00) for a period of one (1) year with a right to renew for another year in anticipation of a state grant, and further borrow Forty Thousand 00/100 Dollars (\$40,000.00) for a period of three (3) years in accordance with Chapter 44 of the General Laws of the Commonwealth of Massachusetts, being a sum of money to purchase from Ray B. Davis and Eleanor M. Davis a parcel of land containing 88 acres more or less, more fully described by a Plan and deed attached to the Article, for conservation purposes under Chapter 40.

And further that the Conservation Commission be authorized to enter into contracts, leases, or other agreements as related to the "Parcel" and its purchase.

The Purchase of the Parcel is contingent upon the receipt by the Southborough Conservation Commission of a letter of approval of the One Hundred twelve Thousand five Hundred 00/100 Dollars (\$112,500.00) from the Commonwealth of Massachusetts Self-Help Program, Chapter 132A, Section 11.

#### EXHIBIT A

BEGINNING at a point in the Westerly line of Woodland Road at the corner of property now or formerly of Ray B. and Eleanor M. Davis;

THENCE S.  $23^{\circ}52'34''$  W. 60.26 ft. to a point in the westerly line of said Woodland Road;

THENCE N.  $70^{\circ}24'22''$  W. 430.46 ft. to a point;

THENCE S.  $26^{\circ}08'21''$  W. 335.60 ft. to a point;

THENCE S.  $63^{\circ}06'03''$  E. 170.00 ft. to a point;

THENCE S.  $32^{\circ}03'57''$  W. 346.00 ft. to a point;

THENCE S.  $45^{\circ}07'18''$  W. 463.18 ft. to a point;

THENCE S.  $22^{\circ}20'02''$  W. 222.54 ft. to a point;

THENCE S.  $37^{\circ}00'50''$  W. 222.70 ft. to a point;

THENCE N.  $47^{\circ}41'12''$  W. 53.60 ft. to a point;

THENCE S.  $33^{\circ}31'14''$  W. 205.21 ft. to a point;

THENCE S.  $60^{\circ}28'36''$  E. 249.10 ft. to a point in the westerly line of Woodland Road;  
THENCE S.  $29^{\circ}31'24''$  W. 134.29 ft. to a point;  
THENCE S.  $27^{\circ}17'03''$  W. 335.64 ft. to a point;  
THENCE S.  $25^{\circ}01'45''$  W. 225.42 ft. to a point;  
THENCE S.  $27^{\circ}48'01''$  W. 126.14 ft. to a point;  
THENCE S.  $33^{\circ}49'18''$  W. 591.65 ft. to a point;  
THENCE S.  $49^{\circ}19'46''$  W. 46.93 ft. to a point.

The last 6 courses being by the westerly line of Woodland Road.

THENCE N.  $61^{\circ}42'45''$  W. 176.22 ft. to a point;  
THENCE N.  $49^{\circ}12'05''$  W. 82.34 ft. to a point;  
THENCE N.  $79^{\circ}46'10''$  W. 173.66 ft. to a point;  
THENCE N.  $75^{\circ}14'10''$  W. 99.12 ft to a point;  
THENCE N.  $84^{\circ}24'10''$  W. 151.74 ft. to a point;  
THENCE N.  $83^{\circ}12'15''$  W. 110.40 ft. to a point;  
THENCE N.  $80^{\circ}25'10''$  W. 207.70 ft. to a point;  
THENCE N.  $80^{\circ}53'15''$  W. 167.77 ft. to a point;  
THENCE N.  $19^{\circ}46'10''$  E. 192.61 ft. to a point;  
THENCE N.  $02^{\circ}33'30''$  E. 183.89 ft. to a point;

THENCE N.  $82^{\circ}22'50''$  W. 304.57' to a point in the Easterly side of Breakneck Hill Road;  
THENCE N.  $19^{\circ}31'07''$  E. 66.22 ft. to a point;

THENCE by a curve to the left the radius of which is 245.47 ft., 98.65 ft. to a point;

THENCE N.  $03^{\circ}30'29''$  W. 141.49 ft. to a point;

THENCE by a curve to the right the radius of which is 338.39 ft., 138.05 ft. to a point;

THENCE N.  $19^{\circ}52'00''$  E. 254.66 ft. to a point;

THENCE by a curve to the left the radius of which is 575.29 ft., 99.75 ft. to a point;

THENCE N.  $09^{\circ}55'56''$  E. 120.00 to a point;

THENCE by a curve to the right the radius of which is 325.61 ft., 212.16 ft. to a point;

THENCE N.  $47^{\circ}15'54''$  E. 80.87 ft. to a point;

THENCE by a curve to the left the radius of which is 557.89 ft., 159.43 ft. to a point;

THENCE N.  $30^{\circ}53'29''$  E. 286.16 ft. to a point;

THENCE by a curve to the right the radius of which is 760.82 ft., 207.63 ft. to a point;

THENCE N.  $46^{\circ}31'38''$  E. 114.03 ft. to a point;

THENCE by a curve to the left the radius of which is 1,266.66 ft., 123.84 ft. to a point;

THENCE N.  $40^{\circ}55'35''$  E. 154.50 ft. to a point;

The last 15 course being by the Easterly line of Breakneck Hill Road.

THENCE S.  $52^{\circ}07'40''$  E. 20.71 ft. to a point;

THENCE S.  $40^{\circ}42'00''$  E. 480.13 ft. to a point;

THENCE S.  $40^{\circ}16'39''$  E. 227.51 ft. to a point;

THENCE S.  $45^{\circ}19'22''$  E. 17.56 ft. to a point;

THENCE N.  $46^{\circ}56'54''$  E. 1,354.22 ft. to a point;

THENCE N.  $16^{\circ}15'50''$  E. 213.02 ft. to a point;

THENCE N.  $01^{\circ}36'51''$  W. 304.96 ft. to a point;

THENCE S.  $61^{\circ}32'52''$  E. 74.01 ft. to a point;

THENCE S.  $09^{\circ}08'07''$  W. 318.18 ft. to a point;

THENCE S.  $67^{\circ}19'09''$  E. 335.94 ft. to a point;

THENCE S.  $68^{\circ}09'26''$  E. 449.75 ft. to Woodland Road and the point of beginning.

Containing 94.01 acres of land.

Excepting therefrom 6 acres located on the Westerly side of Woodland Road located between other land now or formerly of Ray B. and Eleanor M. Davis described as Lot A and as shown on plan entitled "Plan Of Land in Southborough, Mass., Owned by Ray B. & Eleanor M. Davis", dated July 19, 1976, by Highland Land Surveyors, Inc., and recorded with the Worcester District Registry of Deeds, Plan Book 434, Plan 96, and land now or formerly of HMD Realty Trust.

Excepting therefrom 6.01 acres located on the Easterly line of Breakneck Hill Road bounded and described as follows:

BEGINNING on the Easterly line of Breakneck Hill Road;  
THENCE by a curve to the left the radius of which is 557.89 feet, 159.43 ft. to a point;  
THENCE N. 30°53'29" E. 286.16 ft. to a point;  
THENCE by a curve to the right the radius of which is 760.82 ft., 207.63 ft. to a point;  
THENCE N. 46°31'38" E. 114.03 ft. to a point;  
THENCE by a curve to the left the radius of which is 1,266.66 ft., 123.84 ft. to a point;  
THENCE S. 49°04'25" E. 275 ft. to a point;  
THENCE S. 36°07'39" W. 618 ft. to a point;  
THENCE N. 71°15'01" W. 30 ft. to a point;  
THENCE S. 41°51'27" W. 285 ft. to a point;  
THENCE N. 42°44'06" W. 250 ft. to the point of beginning.

Subject to a right-of-way granted by Ray B. and Eleanor M. Davis to Marion C. Davis over the following described premises:

BEGINNING at a point on the Westerly line of Woodland Road at the corner of land now or formerly of Ray B. and Eleanor M. Davis;

THENCE S. 23°52'34" W. 60.26 ft. by the line of said Woodland Road to a point;  
THENCE N. 70°24'22" W. 430.46 ft. by land of Marion C. Davis to a point;  
THENCE N. 26°08'21" E. 77.33 ft. to a point;  
THENCE S. 68°09'26" E. 426.47 ft. to the point of beginning.

Together with a right-of-way over a 30 ft. drive located on the Westerly line of Breakneck Hill Road from said Breakneck Hill Road through property of Ray B. and Eleanor M. Davis to the parcel to be conveyed herewith which right of way shall terminate upon sale of said property by Ray B. and Eleanor M. Davis.

MOTION MADE:

To reconsider ARTICLE 21. (2/3 vote required)

DEFEATED by UNANIMOUS VOTE to reconsider ARTICLE 21.

**ARTICLE 20:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate a sum of \$15,000.00 to be held and administered in accordance with the provision of the General Laws, Chapter 40, Section 5(51), or do or act anything in relation thereto.

VOTED UNANIMOUSLY:

That ARTICLE 20 (as stated above) be WITHDRAWN.

**ARTICLE 22:**

To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate a sum of money to be used for expenses incurred for Municipal Bonds issued by the Town in the fiscal year July 1, 1979 to June 30, 1980, or do or act anything in relation thereto.

VOTED UNANIMOUSLY:

That ARTICLE 22 (as stated above) be WITHDRAWN.

**ARTICLE 23:**

To see if the Town will vote to transfer the sum of \$4,500.00 from the Cemetery Reserve Fund and appropriate the same to be used for the resurfacing and grading of existing roads at Rural Cemetery, or do or act anything in relation thereto.

VOTED UNANIMOUSLY:

To transfer the sum of Four Thousand Five Hundred 00/100 Dollars (\$4,500.00) from the Cemetery Reserve Fund and appropriate the same to be used for the resurfacing and grading of existing roads at Rural Cemetery.

**ARTICLE 24:**

To see if the Town will vote to raise and appropriate or transfer from any available funds and appropriate \$12,775.80 and to transfer from a reimbursement received from the Commonwealth of Massachusetts for Highway-related activity the sum of \$4,724.80 and appropriate for a total of \$17,500.00 to be used in conjunction with \$4,500.00 currently in the so-called Consulting Engineering Account for the purpose of contracting with professional engineers to undertake a Town-wide drainage and stream survey under the direction of the Highway Superintendent, or do or act anything in relation thereto.

VOTED UNANIMOUSLY that ARTICLE 24 (as stated above) be WITHDRAWN.

**ARTICLE 25:**

To see if the Town will vote to transfer from a reimbursement received from the Commonwealth of Massachusetts for highway-related activity under Section 33B of Chapter 90 and appropriate the sum of \$50,000.00 for the purpose of installing a storm drainage system on Latisquama Road, or do or act anything in relation thereto.

MOTION MADE:

That the Town vote to transfer from a reimbursement received from the Commonwealth of Massachusetts for highway-related activity under Section 33B of Chapter 90 and appropriate the sum of \$50,000.00 for the purpose of installing a storm drainage system, repaving reconstructing on Latisquama Road. (2/3 vote required)

**AMENDMENT to MOTION:**

It is proposed to Amend Article 25 to be subject to the Board of Selectmen Appointing a Committee to study the drainage problems in the Town as a whole and to present recommendations at the next Town Meeting.

PASSED by MAJORITY VOTE:

(Amendment to Motion) To Amend Article 25 to be subject to the Board of Selectmen Appointing a Committee to study the drainage problems in the Town as a whole and to present recommendations at the next Town Meeting.

VOTED UNANIMOUSLY (As AMENDED):

To transfer from a reimbursement received from the Commonwealth of Massachusetts for highway-related activity under Section 33B of Chapter 90 and appropriate the sum of Fifty Thousand 00/100 Dollars (\$50,000.00) for the purpose of installing a storm drainage system, repaving reconstructing on Latisquama Road, and that the Board of Selectmen appoint a Committee to study the drainage problems in the Town as a whole and to present recommendations at the next Town Meeting.

**ARTICLE 26:**

To see if the Town will vote to raise, appropriate or transfer from any of its available funds (and appropriate) the sum necessary for the purpose of conducting an engineering study to determine the feasibility and cost of installing the proper drainage and sidewalks on Parkerville Road South, from Middle Road to Richards Road, approximately 2,500 feet more or less.

MOTION MADE:

To Table Article #26.

PASSED by following hand count vote to TABLE Article #26:

YES: 154      NO: 33

**ARTICLE 27:**

To see if the Town will vote to raise, appropriate or transfer from any of its available funds (and appropriate) the sum necessary for the purpose of installing proper drainage and sidewalks; to run on Parkerville Road South, from Middle Road to Richards Road, approximately 2,500 feet more or less.

VOTED UNANIMOUSLY:

That ARTICLE 27 (as stated above) be WITHDRAWN.

**ARTICLE 28:**

We petition the town meeting to authorize all expenditures to correct the drainage problem on High Street, including expenditures for engineering, easements and construction.

VOTED UNANIMOUSLY:

That ARTICLE 28 (as stated above) be WITHDRAWN.

**ARTICLE 29:**

To see if the Town will vote to authorize the Board of Selectmen to accept donations from private individuals and/or corporations for the purpose of installing a storm drainage system and rebuilding the road surface on Pine Hill Road in the vicinity of the proposed Pine Hill Subdivision and the Pine Hill Riding Center, and further to see if the Town will authorize the Board of Selectmen to accept the necessary easements for the installation of this storm drainage system.

VOTED UNANIMOUSLY:

That ARTICLE 29 (as stated above) be WITHDRAWN.

MODERATOR GOLDIN Called a SUSPENSION of our RULES (which is undebatable)

PASSED UNANIMOUSLY:

To Suspend the Rules.

THE FOLLOWING ARTICLES are taken out of order: 34, 35, 37, 38, 39, 40 & 41.

ARTICLES 30, 31, 32, 33, & 36 were voted at the April 17, 1979 Adjourned Session of this Annual Town Meeting.

**ARTICLE 34:**

To see if the Town will vote to accept as a public way that portion of New York Avenue described on a plan entitled "Acceptance Plan of New York Avenue in Southborough Mass." dated April 17, 1978 by MacCarthy & Sullivan Engineering, Inc., or do or act anything in relation thereto.

VOTED UNANIMOUSLY:

That ARTICLE 34 (as stated above) be WITHDRAWN.

**ARTICLE 35:**

To see if the Town will vote to accept as a public way that portion of Learned Street described on a plan entitled, "Acceptance Plan of Learned Street in Southborough, Mass." dated February 9, 1979, by MacCarthy & Sullivan Engineering, Inc., or do or act anything in relation thereto.

VOTED UNANIMOUSLY:

That the Town accept as a public way that portion of Learned Street described on a plan entitled "Acceptance Plan of Learned Street in Southborough, Mass." dated February 9, 1979, by MacCarthy & Sullivan Engineering, Inc.  
MOTION MADE:

To move to ARTICLE 37 before ARTICLE 36:

VOTED UNANIMOUSLY:

To move to ARTICLE 37 before ARTICLE 36. See page (71) of this transcript for the vote on ARTICLE 36.

**ARTICLE 37:**

To see if the Town will vote to discontinue public use of portions of the public way known as Valley Road described in the plan entitled "Plan of Land in Southboro, Mass." scale 1" = 40' dated February 12, 1979 Drake Associates Inc., Framingham, Mass. as provided under Chapter 82, Section 32A of the General Laws of the Commonwealth of Massachusetts, or do or act anything in relation thereto.

VOTED UNANIMOUSLY:

That ARTICLE 37 (as stated above) be WITHDRAWN.

**ARTICLE 38:**

To see if the Town will vote to increase the size of the Industrial Development Commission from five (5) members to nine (9) members, or do or act anything in relation thereto.

VOTED UNANIMOUSLY:

That the Town increase the size of the Industrial Development Commission from five (5) members to nine (9) members.

**ARTICLE 39:**

To see if the Town will vote to amend the Town of Southborough By-Laws by substituting the following for Article XA, SECTION 6 PENALTY:

**XA. Section 6 Penalty** Any owner found in violation of the provision of this by-law shall be punished by a fine for each offense in accordance with the following schedule: First offense - \$5.00, second offense - \$10.00, third and succeeding offenses - \$20.00;

or do or act anything in relation thereto. (2/3 vote required)

VOTED UNANIMOUTLY:

To amend the Town of Southborough By-Laws by substituting the following for Article XA, **Section 6** Penalty:

"Approved Atty. General on: June 1, 1979"

**XA Section 6 Penalty** Any owner found in violation of the provision of this by-law shall be punished by a fine for each offense in accordance with the following schedule: First offense - \$5.00, second offense - \$10.00, third and succeeding offenses - \$20.00.

**ARTICLE 40:**

To see if the town will vote to amend the Town of Southborough By-Laws by substituting the following for Article X Section 10.

Section 10. No person shall keep, use, consume or have in his/her possession any alcoholic beverages as defined under Chapter 138 of the General Laws in any park, playground or public school premises in the Town of Southborough except as may be sold and distributed in connection with a license issued by the Board of Selectmen under said Chapter 138;

and further by adding to Article X Section 11 as follows:

Section 11. Whoever violates any provision of Article X Sections 8, 9 or 10, shall be punished with a fine of not more than fifty dollars;

or do or act anything in relation thereto. (2/3 vote required)

VOTED UNANIMOUSLY:

To amend the Town of Southborough By-Laws by substituting the following for Article X Section 10.

"approved by Atty. General on: June 1, 1979"

Section 10. No person shall keep, use, consume or have in his/her possession any alcoholic beverage as defined under Chapter 138 of the General Laws in any park, playground or public school premises in the Town of Southborough except as may be sold and distributed in connection with a license issued by the Board of Selectmen under said Chapter 138;

and further by adding to Article X Section 11 as follows:

Section 11. Whoever violates any provision of Article X Section 8, 9 or 10, shall be punished with a fine of not more than fifty dollars.

## **ARTICLE 41:**

To see if the Town will vote to amend the Town of Southborough By-Laws Article XIA by adding Section 6A  
**Foundation Inspection.** no superstructure above or on a foundation, may be erected until the foundation has been certified by a professional engineer or land surveyor, showing lot lines and set back distances from front line, side line and rear line; or do or act anything in relation thereto. (2/3 vote required)

### **MOTION MADE:**

That the Town vote to amend the Town of Southborough By-Laws Article XIA by adding Section 6A  
**Foundation Inspection.**

Except in the case of an addition to an existing structure, no structure shall be erected on a foundation until the Building Inspector has received from a professional engineer or registered land surveyor a certified plan showing the actual location of the foundation, its elevation and the actual setback distances of the foundation from all lot lines. (2/3 votes required)

Request from Mr. Peter Rogers, Grove St., Hudson, Ma. (a non-registered voter) to speak at this Adjourned Annual Town Meeting, pertaining to Article 41.

### **VOTED UNANIMOUSLY:**

To allow Mr. Peter Rogers, Grove St., Hudson, Ma. (a non-registered voter) to speak at this Adjourned Annual Town Meeting, pertaining to Article 41.

**MOTION** (as stated above) DEFEATED by the following HAND COUNT VOTE:

YES: 59      NO: 83

CHALLENGE from the floor of a quorum, COUNT TAKEN (150 voters =quorum).

PRESENT (175) Voters, there was a quorum present.

MOTION made to ADJOURN to Monday, April 23, 1979 at 7:30 p.m. (MAJORITY VOTE REQUIRED)

DEFEATED to ADJOURN to Monday, April 23, 1979 at 7:30 p.m., did not have a Majority Vote as required.

## **ARTICLE 42:**

To see if the Town will vote to add Article XIC to the By-Laws of the Town of Southborough as follows:

### **ARTICLE XI C**

1. **Definitions.** The following definitions shall apply in the interpretation and enforcement of this By-Law:

- (1) "Person" shall mean any person, firm, partnership, association, corporation, company or organization of any kind;
- (2) "Vehicle" shall mean a machine propelled by power other than human power designed to travel along the ground by use of wheels, treads, runners, or slides and transport persons or property or pull machinery and shall include, without limitation, automobile, truck, trailer, motor cycle, mo-ped, tractor, buggy and wagon;
- (3) "Public property" shall mean any real property within the Town which property is owned by the Town, and which is not a street, highway or privately-owned property;

2. **Use of Vehicles.** No "person" shall permit any "vehicle" in his control or charge to be driven upon any public property in the Town of Southborough except with the express permission of the Board of Selectmen;

3. **Penalties.** Any person violating any section of the provisions of this By-Law shall be deemed guilty of a misdemeanor and upon conviction thereof be fined in an amount not exceeding \$250.00. Each violation shall constitute a separate offense and shall be punished as such hereunder.

If any section of this By-Law is held to be invalid, it shall not effect the other sections of the By-Law; or do or act anything in relation thereto.

### **MOTION MADE:**

That the Town vote to add Article XIC to the By-Laws of the Town of Southborough as follows:

### **ARTICLE XIC**

1. **Definitions.** The following definitions shall apply in the interpretation and enforcement of this By-Law:

- (1) "Person" shall mean any person, firm, partnership, association, corporation, company or organization of any kind;
- (2) "Vehicle" Shall mean a machine propelled by power other than human power designed to travel along the ground by use of wheels, treads, runners, or slides and transport persons or property or pull machinery and shall include, without limitation, automobile, truck, trailer, motorcycle, mo-ped, tractor, buggy and wagon;
- (3) "Public property" shall mean any real property within the Town which is not a street, highway or privately-owned property;

- 2. Use of Vehicles.** No "person" shall permit any "vehicle" in his control or charge to be driven upon any public property in the Town of Southborough except with the express permission of the Board of Selectmen;
  - 3. Penalties.** Any person violating any section of the provisions of this By-Law shall be deemed guilty of a misdemeanor and upon conviction thereof be fined in any amount not exceeding \$250.00. Each violation shall constitute a separate offense and shall be punished as such hereunder.

If any section of this By-Law is held to be invalid, it shall not effect the other sections of the By-Law.

### **AMENDMENT TO MOTION:**

To add "SNOWMOBILE" to definition of "VEHICLE".

**SECOND AMENDMENT TO MOTION:**

To add to (3) after "privately-owned property", the words any way to which the public has a right of way.  
MOTION made at (11:10 P.M.) to ADJOURN the Tuesday, April 10, 1979 Adjourned Session of the Annual Town Meeting to Tuesday, April 17, 1979 at 7:30 p.m.

A true copy:

Attest:

Paul J. Berry, Town Clerk

# **ANNUAL TOWN MEETING ADJOURNED SESSION**

April 17, 1979

At the Adjourned Annual Town Meeting duly called and held in the A. S. Woodward Memorial School, Southborough, Ma., on Tuesday, April 17, 1979 at 7:30 p.m., the following Articles were voted upon in a legal manner. There was a quorum present (150 voters = quorum, (230) voters were present).

**Checkers:** Janet M. E. Mattioli      **Benita M. Hubley**  
                  Gladys R. Binder           Lidia A. Kileu

The Meeting was called to order at (7:55) p.m. by Town Moderator, Nelson H. Goldin.

The following Tellers were appointed by Moderator Goldin and sworn-in by Town Clerk, Paul J. Berry:

**John P. Mosher, 3 Carolyn Terrace**

Judith G. Knorr, 7 Tara Road

Carolyn J. Waite, 21 Overlook Drive

Jacqueline G. McClelland, 12 Reservoir Drive

Moderator Goldin had a request from the following non-voter to attend the Adjourned Session of the Annual Town Meeting:

Danny Capuso, 72 Nashoba Drive, Marlboro, Ma. Marlboro Enterprise

There being no objections from the floor, it was voted to allow the above non-voter to remain

The boundaries of the hall were outlined by the Moderator to include all of the floor area-with the exception of the bleachers on the left side of the room. These bleachers were for the non-registered (non-voting) public.

Moderator Goldin noted the receipt of the return of the posting of the Warrant for this Adjourned Session of the Annual Town Meeting by the Constable.

It was voted unanimously to waive the reading of the Warrant.

## **ARTICLE A2:**

To see if the Town will vote to add Article XIC to the By-Laws of the Town of Southborough as follows:

ARTICLE XIC

- 1. Definitions.** The following definitions shall apply in the interpretation and enforcement of this By-Law:
    - (1) "Person" shall mean any person, firm, partnership, association, corporation, company or organization of any kind;
    - (2) "Vehicle" shall mean a machine propelled by power other than human power designed to travel along the ground by use of wheels, treads, runners, or slides and transport persons or property or pull machinery and shall include, without limitation automobile, truck, trailer, motor cycle, mo-ped, tractor, buggy and wagon;
    - (3) "Public property" shall mean any real property within the Town which property is owned by the Town, and which is not a street, highway or privately-owned property;
  - 2. Use of Vehicles.** No "person" shall permit any "vehicle" in his control or charge to be driven upon any public property in the Town of Southborough except with the express permission of the Board of Selectmen;
  - 3. Penalties.** Any person violating any section of the provisions of this By-Law shall be deemed guilty of a misdemeanor and upon conviction thereof be fined in an amount not exceeding \$250.00. Each violation shall constitute a separate offense and shall be punished as such hereunder.

If any section of this By-Law is held to be invalid, it shall not effect the other sections of the By-Law; or do or act anything in relation thereto.

**MOTION MADE:**

That the Town vote to add Article XIC to the By-Laws of the Town of Southborough as follows:

**ARTICLES XIC**

1. **Definitions.** The following definitions shall apply in the interpretation and enforcement of this By-Law:
  - (1) "Person" shall mean any person, firm, partnership association, corporation, company or organization of any kind;
  - (2) "Vehicle" shall mean a machine propelled by power other than human power designed to travel along the ground by use of wheels, treads, runners, or slides and transport persons or property or pull machinery and shall include, without limitation, automobile, truck, trailer, motorcycle, mo-ped, tractor, buggy and wagon;
  - (3) "Public property" shall mean any real property within the Town which property is owned by the Town, and which is not a street, highway or privately-owned property;
2. **Use of Vehicles.** No "person" shall permit any "vehicle" in his control or charge to be driven upon any public property in the Town of Southborough except with the express permission of the Board of Selectmen;
3. **Penalties.** Any person violating any section of the provisions of this By-Law shall be deemed guilty of a misdemeanor and upon conviction thereof be fined in any amount not exceeding \$250.00. Each violation shall constitute a separate offense and shall be punished as such hereunder.

If any section of this By-Law is held to be invalid, it shall not effect the other sections of the By-Law.

**AMENDMENT TO MOTION:**

To add "SNOWMOBILE" to definition of "Vehicle."

**SECOND AMENDMENT TO MOTION:**

To add to (3) after "privately-owned property", the words any way to which the public has a right of way.

**MOTION MADE:**

To WITHDRAW SECOND AMENDMENT to MOTION (Article 42).

**VOTED UNANIMOUSLY:**

To WITHDRAW SECOND AMENDMENT to MOTION (Article 42).

**MOTION MADE:**

To WITHDRAW AMENDMENT to MOTION (Article 42).

**VOTED UNANIMOUSLY:**

To WITHDRAW AMENDMENT to MOTION (Article 42).

**MOTION MADE:**

To WITHDRAW the ORIGINAL MOTION on Article 42 made April 10, 1979.

That the vote to add article XIC to the By Laws.

That the Town vote to add Article XIC to the By-Laws of the Town of Southborough as follows:

**ARTICLE XIC**

1. **Definitions.** The following definitions shall apply in the interpretation and enforcement of this By-Law:
  - (1) "Person" shall mean any person, firm, partnership association, corporation, company or organization of any kind;
  - (2) "Vehicle" shall mean a machine propelled by power other than human power designed to travel along the ground by use of wheels, treads, runners, or slides and transport persons or property or pull machinery and shall include, without limitation automobile, truck, trailer, motor cycle, trail bikes, mo-peds, tractor, buggy, wagon, or snowmobile;
  - (3) "Public property" shall mean any real property within the Town which property is owned by the Town and which is under the Administrative control of the Recreation Commission, Conservation Commission or School Committee, and which is not a street, highway, paved driveway or paved parking area.
2. **Use of Vehicles:** No "person" shall permit any "vehicle" in his control or charge to be driven upon any public property in the Town of Southborough except with the express permission of the Board of Selectmen; and except for ordinary maintenance of said property by authorized parties.
3. **Penalties:** Any person violating any section of the provisions of this By-Law shall be deemed guilty of a misdemeanor and upon conviction thereof be fined in any amount not exceeding \$250.00. Each violation shall constitute a separate offense and shall be punished as such hereunder.

If any section of this By-Law is held to be invalid, it shall not effect the other sections of this By-Law.

VOTED UNANIMOUSLY:

That the Town vote to add Article XIC to the By-Laws of the Town of Southborough as follows:

### **ARTICLE XIC**

1. **Definitions.** The following definitions shall apply in the interpretation and enforcement of this By-Law:
  - (1) "Person" shall mean any person, firm, partnership, association, corporation, company or organization of any kind;
  - (2) "Vehicle" shall mean a machine propelled by power other than human power designed to travel along the ground by use of wheels, treads, runners, or slides and transport persons or property or pull machinery and shall include, without limitation, automobile, truck, trailer, motor cycle, trail bikes, mo-peds, tractor, buggy, wagon, or snowmobile;
  - (3) "Public property" shall mean any real property within the Town which property is owned by the Town and which is under the Administrative control of the Recreation Commission, Conservation Commission or School Committee, and which is not a street, highway, paved driveway or paved parking area.
2. **Use of Vehicles:** No "person" shall permit any "vehicle" in his control or charge to be driven upon any public property in the Town of Southborough except with the express permission of the Board of Selectmen; and except for ordinary maintenance of said property by authorized parties.
3. **Penalties:** Any person violating any section of the provisions of this By-Law shall be deemed guilty of a misdemeanor and upon conviction thereof be fined in any amount not exceeding \$250.00.\* Each violation shall constitute a separate offense and shall be punished as such hereunder.

If any section of this By-Law is held to be invalid, it shall not effect the other sections of this By-Law.

\*"approved by Atty. General on: June 1, 1979 with the exception that in Article 42 the maximum penalty is reduced from \$250.00 to \$200.00"

### **ARTICLE 30:**

To see if the Town will vote to amend the Zoning By-Laws as follows:

### **SECTION VII-C**

#### **THE OPEN SPACE RESIDENTIAL DISTRICT**

1. The Open Space Residential Development (OSRD) is intended to provide an alternative pattern of land development to the pattern permitted in the A & B Districts only. Specifically, it is intended to encourage the conservation of more significant common open space than is normally the case, while at the same time providing for a greater mixture of housing types in the Town, without an increase in population density. This is intended to be done by allowing the construction of appropriate clusters of dwelling units which will not detract from the ecological and visual qualities of the environment. An Open Space Residential Development should result in:
  - (a) conservation of significant tracts of open space;
  - (b) efficient allocation, distribution and maintenance of common open spaces;
  - (c) economic and efficient street, utility and public facility installation, construction and maintenance;
  - (d) a variety of housing types and characteristics;
  - (e) housing and land development harmonious with natural features;
  - (f) the development and maintenance of real property values consistent with the needs of the people of the Town.
2. Uses permitted in an OSRD District:  
Any use permitted in an A or B Single-Family Residence District subject to the same use and development restrictions as are prescribed therein.
3. Uses Permitted in an OSRD District subject to permission of the Planning Board:  
Detached & semi-detached dwelling units provided that no building permits for a development which does not conform to the use and development restrictions of an A or B District shall be issued hereunder unless a site plan has been submitted and approved, and the Planning Board has issued a special permit.

**4. Development Regulations for a tract of land situated with an OSRD District not subject to the restrictions of the A Districts.**

The development regulations for A Single Residence District shall apply to any development in the OSRD Districts unless an owner or owners of land (or their agent) in an OSRD District submits a site plan meeting the requirements to the Planning Board for its approval. After notice and public hearing, the Planning Board may approve such site plan, in which case the area of lots, the street frontage, the yard sizes and the widths of lot at building shall be as shown on the site plan as approved; provided, however, that the height of buildings shall not exceed 36 feet.

**5. The Planning Board may approve a site plan for an OSRD Development provided such site plan meets the requirements and provided further that:**

- (a) that area of the tract to be developed is not less than twenty-five (25) acres;
- (b) the total amount of land permitted to be developed under this By-Law shall not exceed 100 acres;
- (c) the number of dwelling units to be constructed in the development does not exceed the number of lots upon which dwellings could be constructed in the total land area of the tract which is usable for residential construction if the tract were subject to the restrictions of the A Single Family Residence District;
- (d) not more than 20% of the dwelling units are detached single-family dwelling units;
- (e) provision shall be made so that at least 70% of the qualifying land area of the tract, and all land not usable for residential construction, shall be Open Land;
- (f) provision shall be made so that the Open Land in the development shall be owned;
- (i) by the Town;
- (ii) by a Land Conservation Trust; or
- (iii) in any other manner (including an association of the owners of the land) that may be approved by the Planning Board, with provisions for limited easements for recreational use by residents of the Town, provided that such ownership shall vest in the Town, sufficient rights to enable it to enforce compliance with the restrictions imposed by the Planning Board as conditions of its special permit;

In all cases, a perpetual restriction of the type described (including future amendments thereto and corresponding provisions of future laws) running to or enforceable by the Town shall be recorded in respect to such land. Such restriction shall provide that the Common Open Space shall be retained in perpetuity for one or more of the following uses: Conservation, agriculture, recreation or park. Such restriction shall be in such form and substance as the Planning Board shall prescribe and may contain such additional restrictions on development and use of the common land as the Planning Board may deem appropriate;

- (g) provision shall be made so that the Open Land shall be restricted to any one more of the uses allowed in a Conservation District, except that, subject to approval of the Board of Health, the Planning Board may permit the Open Land to be used for subsurface waste disposal where it finds that such use would not be detrimental to the character or quality of the Open Land;
- (h) each dwelling shall have reasonable access to the Open Land, but need not front directly on such Open Land;
- (i) the size, shape and location of any buildings to be constructed are not detrimental to the neighborhood, are appropriate to the terrain in which they are located, and do not adversely affect the visual character of the neighborhood or the Town;
- (j) the plan provides for the convenience and safety of vehicular and pedestrian movement on the site and for adequate location of driveways in relation to the street traffic;
- (k) the plan provides for an adequate arrangement and number of parking spaces in relation to the dwelling units to be constructed;
- (l) the plan provides adequate methods on the site for waste disposal, surface and subsurface drainage;
- (m) the plan provides for the construction of all roads and the installation of all utilities underground in accordance with this By-Law and the rules and regulations as may be from time to time adopted by the Planning Board;
- (n) the application sets forth a specific plan for maintenance of all Open Land, waste disposal and drainage facilities, roadways, and other improvements to be constructed in the development;
- (o) the location and layout of the Open Land shall take into account, preserve, and where appropriate, promote such features of the tract as rivers, streams, ponds, marshes, wetlands, historic sites, wildlife refuges, unique geological or botanical areas or features, and existing or potential trails, paths and open space links;
- (p) the plan provides Open Land which is of a size, shape and location, and has adequate access so as to benefit the Town and the residents of the development;
- (q) the proposed plan is appropriate to the natural terrain of the tract to be developed;

- r) in the case of an OSRD development, the applicant demonstrates to the satisfaction of the Planning Board that the population density and traffic generated by the development will not be significantly greater than the population density and traffic generated by a Residence A development;
  - (s) in connection with its approval or disapproval of a site plan submitted in accordance with this Section VII-C, the Planning Board shall issue to the applicant and file with the Town Clerk a written decision explaining the reasons for its action.
6. Application to the Planning Board for special permit for development in an OSRD District.
- (a) An owner or owners of land situated within an A or B District (including their authorized agent) in connection with the submission of an OSRD site plan for Planning Board approval and after consultation with the Board of Health, may make an application to the Planning Board for a special permit permitting development of the tract of land for conservation of land for conservation of open space uses in keeping with the purpose of the OSRD District.
  - (b) Each application for a special permit hereunder shall be accompanied by a written statement setting forth the reason why, in the opinion of the applicant, the proposed plan is in the public interest and consistent with the objectives of the OSRD District. Such application shall also be accompanied by an environmental impact statement in the form prescribed by the Rules and Regulations of the Planning Board governing the Subdivision of Land (whether or not the development constitutes a subdivision).
  - (c) Such application shall be accompanied by the site plan submitted to the Planning Board, and shall include floor plans and elevations of all proposed buildings.
  - (d) After notice and public hearings, and after due consideration of the recommendations of the Board of Health and the Conservation Commission, the Planning Board may grant such a permit provided that: It finds that the proposed plan: (a) is in harmony with the purpose and intent of this By-Law and will promote the purposes of the OSRD District; (b) does not have a detrimental impact on the neighborhood and is in harmony with the longrange plan of the Town; (c) will not, during construction or thereafter, have an adverse environmental impact on the neighborhood or on any river, stream, lake, pond, marsh or other wetland; (d) will not adversely affect any potable water supply.
  - (e) The Planning Board may, in appropriate cases, impose further restrictions upon the tract, or parts thereof, as a condition to granting the special permit.
  - (f) In connection with an application for a special permit under this section, the Planning Board shall, in addition to filling its decision with respect to the site plan, submit in writing, prior to the hearing, its recommendations.
  - (g) In connection with an application for a special permit under this section, the Board of Health and the Conservation Commission shall submit in writing, prior to the hearing, their recommendations and reports to the Planning Board. The Board of Health and the Conservation Commission may supplement their reports within five days after the hearing. The reports shall include as a minimum:
    - (i) an evaluation of the proposed methods for waste disposal, surface and subsurface drainage with particular reference to the protection which such methods afford to any river, stream, lake, pond, marsh, or other wetlands which may be affected by the proposed amendment;
    - (ii) a recommendation as to the advisability of granting the special permit, and as to any restrictions which should be imposed upon the development as a condition of such permit.

The Planning Board shall give due consideration to the reports of the Board of Health and the Conservation Commission, and where its decision differs from the recommendations of the Board of Health or the Conservation Commission, shall state the reasons therefor in writing.

- (h) The application for any permit hereunder shall set fourth the manner in which the applicant proposes to ensure that the development will be constructed in accordance with the plan, and any permit issued hereunder shall specify that no certificate of occupancy shall be signed by the Building Inspector until the Building Inspector has certified to the Planning Board that the premises to be occupied have been built in accordance with the approved site plan.

Or do or act anything in relation thereto.

MOTION MADE:

That the Town vote to amend the Zoning By-Laws as follows:

## SECTION VII-C

### THE OPEN SPACE RESIDENTIAL DISTRICT

1. The Open Space Residential Development (OSRD) is intended to provide an alternative pattern of land development to the pattern permitted in the A & B Districts only. Specifically, it is intended to encourage the conservation of more significant common open space than is normally the case, while at the same time providing for a greater mixture of housing types in the Town, without an increase in population density. This is intended to be done by allowing the construction of appropriate clusters of dwelling units which will not detract from the ecological and visual qualities of the environment. An Open Space Residential Development should result in:
  - (a) conservation of significant tracts of open space;
  - (b) efficient allocation, distribution and maintenance of common open spaces;
  - (c) economic and efficient street, utility and public facility installation, construction and maintenance;
  - (d) a variety of housing types and characteristics;
  - (e) housing and land development harmonious with natural features;
  - (f) the development and maintenance of real property values consistent with the needs of the people of the Town.

2. Uses permitted in an OSRD District:

Any use permitted in an A or B Single-Family Residence District subject to the same use and development restrictions as are prescribed therein.

3. Uses Permitted in an OSRD District subject to permission of the Planning Board:

Detached & semi-detached dwelling units provided that no building permits for a development which does not conform to the use and development restrictions of an A or B District shall be issued hereunder unless a site plan has been submitted and approved, and the Planning Board has issued a special permit.

4. Development Regulations for a tract of land situated with an OSRD District not subject to the restrictions of the A Districts.

The development regulations for the A Single Residence District shall apply to any development in the OSRD Districts unless an owner or owners of land (or their agent) in an OSRD District submits a site plan meeting the requirements to the Planning Board for its approval. After notice and public hearing, the Planning Board may approve such site plan, in which case the area of lots, the street frontage, the yard sizes and the widths of lot at building shall be as shown on the site plan as approved; provided, however, that the height of buildings shall not exceed 36 feet.

5. The Planning Board may approve a site plan for an OSRD Development provided such site plan meets the requirements and provided further that:

- (a) that area of the tract to be developed is not less than twenty-five (25) acres;
- (b) the total amount of land permitted to be developed under this By-Law shall not exceed 100 acres;
- (c) the number of dwelling units to be constructed in the development does not exceed the number of lots upon which dwellings could be constructed in the total land area of the tract which is usable for residential construction if the tract were subject to the restrictions of the A Single Family Residence District;
- (d) not more than 20% of the dwelling units are detached single-family dwelling units;
- (e) provision shall be made so that at least 70% of the qualifying land area of the tract, and all land not usable for residential construction, shall be Open Lane;
- (f) provision shall be made so that the Open Land in the development shall be owned:
  - (i) by the Town;
  - (ii) by Land Conservation Trust; or
  - (iii) in any other manner (including an association of the owners of the land) that may be approved by the Planning Board, with provisions for limited easements for recreational use by residents of the Town, provided that such ownership shall vest in the Town, provided that such ownership shall vest in the Town sufficient rights to enable it to enforce compliance with the restrictions imposed by the Planning Board as conditions of its special permit;

In all cases, a perpetual restriction of the type described (including future amendments thereto and corresponding provisions of future laws) running to or enforceable by the Town shall be recorded in respect to such land. Such restriction shall provide that the Common Open Space shall be retained in perpetuity for one or more of the following uses: conservation, agriculture, recreation or park. Such restriction shall be in such form and substance as the Planning Board shall prescribe and may contain such additional restrictions on development and use of the common land as the Planning Board may deem appropriate;

- (g) provision shall be made so that the Open Land shall be restricted to any one or more of the uses allowed in a Conservation District, except that, subject to approval of the Board of Health, the Planning Board may permit the Open Land to be used for subsurface waste disposal where it finds that such use would be detrimental to the character or quality of the Open Land;

- (h) each dwelling unit shall have reasonable access to the Open Land, but not front directly on such Open Land;
- (i) the size, shape and location of any buildings to be constructed are not detrimental to the neighborhood, are appropriate to the terrain in which they are located, and do not adversely affect the visual character of the neighborhood or the Town;
- (j) the plan provides for the convenience and safety of vehicular and pedestrian movement on the site and for adequate location of driveways in relation to the street traffic;
- (k) the plan provides for an adequate arrangement and number of parking spaces in relation to the dwelling units to be constructed;
- (l) the plan provides adequate methods on the site for waste disposal, surface and subsurface drainage;
- (m) the plan provides for the construction of all roads and the installation of all utilities underground, in accordance with this By-Law and the rules and regulations as may be from time to time adopted by the Planning Board;
- (n) the application sets forth a specific plan for maintenance of all Open Land, waste disposal and drainage facilities, roadways, and other improvements to be constructed in the development;
- (o) the location and layout of the Open Land shall take into account, preserve, and where appropriate, promote such features of the tract as rivers, streams, ponds, marshes, wetlands, historic sites, wildlife refuges, unique geological or botanical areas or features, and existing or potential trails, paths and open space links;
- (p) the plan provides Open Land which is of a size, shape and location, and has adequate access so as to benefit the Town and the residents of the development;
- (q) the proposed plan is appropriate to the natural terrain of the tract to be developed;
- (r) in the case of an OSRD development, the applicant demonstrates to the satisfaction of the Planning Board that the population density and traffic generated by the development will not be significantly greater than the population density and traffic generated by a Residence A development;
- (s) in connection with its approval or disapproval of a site plan submitted in accordance with this Section BII-C, the Planning Board shall issue to the applicant and file with the Town Clerk a written decision explaining the reasons for its action.

5. Application to the Planning Board for special permit for development in an OSRD District.

- (a) An owner or owners of land situated within an A or B District (including their authorized agent) in connection with the submission of an OSRD site plan for Planning Board approval and after consultation with the Board of Health, may make an application to the Planning board for a special permit permitting development of the tract of land for conservation of land for conservation of open space uses in keeping with the purpose of the OSRD District.
- (b) Each application for a special permit hereunder shall be accompanied by a written statement setting forth the reason why, in the opinion of the applicant, the proposed plan is in the public interest and consistent with the objectives of the OSRD District. Such application shall also be accompanied by an environmental impact statement in the form prescribed by the Rules and Regulations of the Planning Board governing the Subdivision of Land (whether or not the development constitutes a subdivision).
- (c) Such application shall be accompanied by the site plan submitted to the Planning Board, and shall include floor plans and elevations of all proposed buildings.
- (d) After notice and public hearings, and after due consideration of the recommendations of the Board of Health and the Conservation Commission, the Planning Board may grant such a permit provided that: It finds that the proposed plan: (a) is inharmony with the purpose and intent of this By-Law and will promote the purposes of the OSRD District; (b) does not have a detrimental impact on the neighborhood and is in harmony with the longrange plan of the Town; (c) will not, during construction or thereafter, have an adverse environmental impact on the neighborhood or on any river, stream, lake, pond, marsh or other wetland; (d) will not adversely affect any potable water supply.
- (e) The Planning Board may, in appropriate cases, impose further restrictions upon the tract, or parts thereof, as a condition to granting the special permit.
- (f) In connection with an application for a special permit under this section, the Planning Board shall, in addition to filing its decision with respect to the site plan, submit in writing, prior to the hearing, its recommendations.
- (g) In connection with an application for a special permit under this section, the Board of Health and the Conservation Commission shall submit in writing, prior to the hearing, their recommendations and reports to the Planning Board. The Board of Health and the Conservation Commission may supplement their reports within five days after the hearing. The reports shall include as a minimum:

- (i) an evaluation of the proposed methods for waste disposal, surface and subsurface drainage with particular reference to the protection which such methods afford to any river, stream, lake, pond, marsh, or other wetlands which may be affected by the proposed amendments;
- (ii) a recommendation as to the advisability of granting the special permit, and as to any restrictions which should be imposed upon the development as a condition of such permit.

The Planning Board shall give due consideration to the reports of the Board of Health and the Conservation Commission, and where its decision differs from the recommendations of the Board of Health or the Conservation Commission, shall state the reasons therefor in writing.

- (h) The application for any permit hereunder shall set forth the manner in which the applicant proposes to ensure that the development will be constructed in accordance with the plan, and any permit issued hereunder shall specify that no certificate of occupancy shall be signed by the Building Inspector until the Building Inspector has certified to the Planning Board that the premises to be occupied have been built in accordance with the approved site plan.

**MOTION MADE to AMEND Article 30:**

5 (b) be amended to read . . . "not to exceed 100 acres within the Town".

**PASSED by MAJORITY VOTE:**

To AMEND Article 30: 5 (b) to read . . . "not to exceed 100 acres within the Town."

**MOTION MADE:**

That Article 30 (OSRD) Development be TABLED. MOTION (as stated above) DEFEATED by MAJORITY VOTE.

**MOTION MADE to AMEND Article 30:**

Paragraph 5 Sub Par. 5a--No tract of land which is less than 25 acres shall be deemed eligible to be an Open Space Residential District;

**PASSED by MAJORITY VOTE:**

To AMEND Article 30: Paragraph 5 Sub Par. 5a--No tract of land which is less than 25 acres shall be deemed eligible to be an Open Space Residential District;

**MOTION MADE to AMEND Article 30:**

To Amend Section 6 to add at the end of 6 (a) the following "and subject to the provisions and limitations of paragraphs 1, 2, 3, 4 and 5".

**PASSED by MAJORITY VOTE:**

To AMEND Article 30: Section 6 to add at the end of 6 (a) the following "and subject to the provisions and limitations of Paragraph 1, 2, 3, 4 and 5".

**MOTION MADE:**

To LIMIT DEBATE on ARTICLE 30. (2/3 vote required)

**VOTED UNANIMOUSLY:**

To LIMIT DEBATE on ARTICLE 30.

**MOTION with AMENDMENTS:**

(2/3 vote required) DEFEATED by the following HAND COUNT VOTE.

YES: 87      NO: 107

**ARTICLE 31:**

To see if the Town will vote to amend the Zoning By-Law by adding a new section, Section VII-B, as follows:

**SECTION VII-B**

**ACCESSORY APARTMENTS IN RESIDENCE A & B DISTRICTS ONLY**

1. An owner or owners of a single-family dwelling in Residence A & B Districts only (and in no other Districts) may, after consultation with the Planning Board, apply to the Board of Appeals for a special permit for the construction and occupancy of an accessory dwelling unit in such single-family dwelling in an accessory dwelling unit thus created being hereinafter referred to as an apartment.
2. After notice and public hearing, and after due consideration of the reports and recommendations of the Planning Board and the Board of Health (see subparagraph 4 and 5 below), the Board of Appeals may grant such a special permit provided that:
  - (a) The apartment is accessory to the principal residence and either the apartment or the principal residence is occupied by the owner of the lot on which the apartment is to be located, except for bona fide temporary absences;

- (b) Adequate provision has been made for the disposal of sewage, waste and drainage generated by the occupancy of such apartment in accordance with the requirements of the Board of Health;
  - (c) Adequate provision has been made for ingress and egress to the outside from such apartment;
  - (d) The construction and occupancy of the apartment will not be detrimental to the neighborhood in which the subject lot is located or injurious to persons or property;
  - (e) The apartment shall be a maximum of 25 per cent of the principal residence, exclusive of any garage, shed, or similar structure of accessory use attached to the single-family dwelling;
  - (f) The building in which the apartment is to be constructed existed on January 1, 1979;
  - (g) There is no other apartment on the lot on which the apartment is to be located;
  - (h) No more than minimum exterior alterations shall be made to the single-family dwelling and any accessory building;
  - (i) Floor plans of the dwelling unit and single-family dwelling with a site plan showing the single-family dwelling on the lot have been filed with the Building Inspector prior to the application to the Board of Appeals.
3. No permit for an apartment shall be issued under this Section VII-B if it will cause the number of such apartments (cumulative from the date of adoption of this Section VII-B) to exceed five per cent of the total number of single-family residences existing in the Town at the beginning of the year in which the application is filed (according to the records of the Assessors). For purposes of this paragraph 3, a residence which contains one more apartments shall be counted as one single-family residence.
4. In order to ensure compliance with Section 2. (a) above, the applicant shall obtain and submit to the Board of Appeals prior to the hearing, a written report of the Board of Health certifying that the conditions of Section 2. (b) have been met.
5. In connection with an application for a special permit under this section, the Planning Board shall submit, in writing prior to the hearing, its recommendation and report to the Board of Appeals. The Planning Board may supplement its report within five days after the hearing. The report of the Planning Board shall include as a minimum:
- (a) A determination of the area of the lot on which the dwelling is located;
  - (b) A general description of the neighborhood in which the lot lies and the effect of the proposed apartment on the neighborhood;
  - (c) The Planning Board's recommendations as to the advisability of granting the special permit and as to any restrictions which should be imposed as a condition of such permit;
  - (d) Provision for adequate off-street parking for the additional apartment dwellers in such a fashion as is consistent with the character of a single-family residence.
6. The Board of Appeals shall give due consideration to the report of the Planning Board and, where its decision differs from the recommendation of the Planning Board, shall state the reasons therefor in writing.

And by amending Section IV, Paragraph 2, subparagraph (g) by deleting same;  
or do or act anything in relation thereto.

**MOTION MADE:**

That the Town vote to amend the Zoning By-Law by adding a new section, Section VII-B as follows:

**SECTION VII-B**

**ACCESSORY APARTMENTS IN RESIDENCE A & B DISTRICTS ONLY**

1. An owner or owners of a single-family dwelling in Residence A & B Districts only (and in no other Districts) may, after consultation with the Planning Board, apply to the Board of Appeals for a special permit for the construction and occupancy of an accessory dwelling unit in such single-family dwelling or in an accessory dwelling unit thus created being hereinafter referred to as an apartment.
2. After notice and public hearing, and after due consideration of the reports and recommendations of the Planning Board and the Board of Health (see subparagraph 4 and 5 below), the Board of Appeals may grant such a special permit provided that:
  - (a) The apartment is accessory to the principal residence and either the apartment or the principal residence is occupied by the owner of the lot on which the apartment is to be located, except for bona fide temporary absences;
  - (b) Adequate provision has been made for the disposal of sewage, waste and drainage generated by the occupancy of such apartment in accordance with the requirements of the Board of Health;
  - (c) Adequate provision has been made for ingress and egress to the outside from such apartment;

- (d) The construction and occupancy of the apartment will not be detrimental to the neighborhood in which the subject lot is located or injurious to persons or property;
  - (e) The apartment shall be maximum of 25 per cent of the principal residence, exclusive of any garage, shed, or similar structure of accessory use attached to the single-family dwelling;
  - (f) The building in which the apartment is to be constructed existed on January 1, 1979;
  - (g) There is no other apartment on the lot on which the apartment is to be located;
  - (h) No more than minimum exterior alterations shall be made to the single-family dwelling and any accessory building;
  - (i) Floor plans of the dwelling unit and the single-family dwelling with a site plan showing the single-family dwelling on the lot have been filed with the Building Inspector prior to the application to the Board of Appeals.
3. No permit for an apartment shall be issued under this Section VII-B if it will cause the number of such apartments (cumulative from the date of adoption of this Section VII-B) to exceed five per cent of the total number of single-family residences existing in the Town at the beginning of the year in which the application is filed (according to the records of the Assessors). For purposes of this paragraph 3, a residence which contains one or more apartments shall be counted as one single-family residence.
4. In order to ensure compliance with Section 2. (b) above, the applicant shall obtain and submit to the Board of Appeals prior to the hearing, a written report of the Board of Health certifying that the conditions of Section 2. (b) have been met.
5. In connection with an application for a special permit under this section, the Planning Board shall submit, in writing prior to the hearing, its recommendation and report to the Board of Appeals. The Planning Board may supplement its report within five days after the hearing. The report of the Planning Board shall include as a minimum:
- (a) A determination of the area of the lot on which the dwelling is located;
  - (b) A general description of the neighborhood in which the lot lies and the effect of the proposed apartments on the neighborhood;
  - (c) The Planning Board's recommendations as to the advisability of granting the special permit and as to any restrictions which should be imposed as a condition of such permit;
  - (d) Provision for adequate off-street parking for the additional apartment dwellers in such a fashion as is consistent with the character of a single-family residence.
6. The Board of Appeals shall give due consideration to the report of the Planning Board and, where its decision differs from the recommendation of the Planning Board, shall state the reasons therefor in writing.

#### **AMENDMENT TO MOTION:**

That the town vote to amend the zoning by-law as written by adding a new section, Section VII-B as written in the motion:

to include under Section II-Definitions

16. **Accessory Apartment:** One or more rooms with separate kitchen and bathroom facilities in a home originally constructed as a single housing unit designed for the occupancy of a separate household.

17. **Minimum Exterior Alterations:** No exterior alterations, enlargements, or extensions of the building or structure other than those necessary to comply with applicable health, building and fire codes.

And is further amended by striking out "Amend Section IV, Paragraph 2, subparagraph (g) by deleting same".

#### **VOTED UNANIMOUSLY:**

(amendment to motion) That the town vote to amend the zoning by-law as written by adding a new section, Section VII-B as written in the motion:

to include under Section II-Definitions

16. **Accessory Apartment:** One or more rooms with separate kitchen and bathroom facilities in a home originally constructed as a single housing unit designed for the occupancy of a separate household.

17. **Minimum Exterior Alterations:** No exterior alterations, enlargements, or extensions of the building or structure other than those necessary to comply with applicable health, building and fire codes.

And is further amended by striking out "Amend Section IV, Paragraph 2, subparagraph (g) by deleting same".

#### **SECOND AMENDMENT TO MOTION:**

To amend Article 31 to delete paragraph 2 (d).

#### **SECOND AMENDMENT TO MOTION:**

(as stated above) DEFEATED by MAJORITY VOTE.

#### **THIRD AMENDMENT TO MOTION:**

To amend Article 31 2(d) to add "giving full weight and effect to the feelings and desires of the neighboring property owners".

**THIRD AMENDMENT TO MOTION:**

(as stated above) DEFEATED by MAJORITY VOTE.

**MOTION MADE:**

To LIMIT DEBATE on ARTICLE 31. (2/3 vote required)

**PASSED:**

(by the following HAND COUNT VOTE) to LIMIT DEBATE ON ARTICLE 31.

YES: 153 NO: 15

**VOTED:**

MOTION (as amended) by the following HAND COUNT VOTE: (2/3 vote required)

YES: 143 NO: 34

That the Town vote to amend the Zoning By-Law by adding a new section, Section VII-B, as follows:

**SECTION VII-B**

**ACCESSORY APARTMENTS IN RESIDENCE A & B DISTRICTS ONLY**

1. An owner or owners of a single-family dwelling in Residence A & B Districts only (and in no other Districts) may, after consultation with the Planning Board, apply to the Board of Appeals for a special permit for the construction and occupancy of an accessory dwelling unit in such single-family dwelling or in an accessory building, the accessory dwelling unit thus created being hereinafter referred to as an apartment.
2. After notice and public hearing, and after due consideration of the reports and recommendations of the Planning Board and the Board of Health (see subparagraph 4 and 5 below), the Board of Appeals may grant such a special permit provided that:
  - (a) The apartment is accessory to the principal residence and either the apartment or the principal residence is occupied by the owner of the lot on which the apartment is to be located, except for bona fide temporary absences;
  - (b) Adequate provision has been made for the disposal of sewerage, waste and drainage generated by the occupancy of such apartment in accordance with the requirements of the Board of Health;
  - (c) Adequate provision has been made for ingress and egress to the outside from such apartment;
  - (d) The construction and occupancy of the apartment will not be detrimental to the neighborhood in which the subject lot is located or injurious to persons or property;
  - (e) The apartment shall be a maximum of 25 per cent of the principal residence, exclusive of any garage, shed, or similar structure of accessory use attached to the single-family dwelling;
  - (f) The building in which the apartment is to be constructed existed on January 1, 1979;
  - (g) There is not other apartment on the lot on which the apartment is to be located;
  - (h) No more than minimum exterior alterations shall be made to the single-family dwelling and any accessory building;
  - (i) Floor plans of the dwelling unit and the single-family dwelling with a site plan showing the single-family dwelling on the lot have been filed with the Building Inspector prior to the application to the Board of Appeals.
3. No permit for an apartment shall be issued under this Section VII-B if it will cause the number of such apartments (cumulative from the date of adoption of this section VII-B) to exceed five per cent of the total number of single-family residences existing in the Town at the beginning of the year in which the application is filed (according to the records of the Assessors). For purposes of this paragraph 3, a residence which contains one or more apartments shall be counted as one single-family residence.
4. In order to ensure compliance with Section 2. (b) above, the applicant shall obtain and submit to the Board of Appeals prior to the hearing, a written report of the Board of Health certifying that the conditions of Section 2. (b) have been met.
5. In connection with an application for a special permit under this section the Planning Board shall submit, in writing prior to the hearing, its recommendation and report to the Board of Appeals. The Planning Board may supplement its report within five days after the hearing. The report of the Planning Board shall include as a minimum:
  - (a) A determination of the area of the lot on which the dwelling is located;
  - (d) A general description of the neighborhood in which the lot lies and the effect of the proposed apartment on the neighborhood;
  - (c) The Planning Board's recommendations as to the advisability of granting the special permit and as to any restrictions which should be imposed as a condition of such permit;

- (d) Provision for adequate off-street parking for the additional apartment dwellers in such a fashion as is consistent with the character of a single-family residence.
- 6. The Board of Appeals shall give due consideration to the report of the Planning Board and, where its decision differs from the recommendation of the Planning Board, shall state the reasons therefor in writing.  
And by amending to include under Section II-Definitions
- 16. **Accessory Apartment:** One or more rooms with separate kitchen and bathroom facilities in a home originally constructed as a single housing unit designed for the occupancy of a separate household.
- 17. **Minimum Exterior Alterations:** No exterior alterations, enlargements, or extensions of the building or structure other than those necessary to comply with applicable health, building and fire codes.  
And is further amended by striking out "Amend Section IV, Paragraph 2, subparagraph (g) by deleting same".

#### **ARTICLE 32:**

To see if the Town will vote to amend the Zoning By-Law as follows:

Amend Section VII, Paragraph 4 to read as follows:

**ABANDONMENT:** A nonconforming use which has been discontinued for a period of more than two years shall not be re-established and any further use shall conform with this By-Law.

In Section VIII, Paragraph 2 in the first paragraph, next to last line, delete the words "Section 17 of".

Add to Sectio VIII, Paragraph 2 subparagraph (b) the following:

Special permits shall only be issued following public hearings held within sixty-five days after filing of an application with the Board of Appeals, a copy of which shall forthwith be given to the Town Clerk by the applicant. A special permit shall lapse within six months (including such time required to pursue or await the determination of an appeal) from the grant thereof, if a substantial use thereof has not sooner commenced except for good cause or, in the case of a special permit for construction, if construction has not begun by such date except for good cause. Uses, whether or not on the same parcel as activities permitted as a matter of right, accessory to activities permitted as a matter of right, which activities are necessary in connection with scientific research or scientific development or related production, may be permitted upon the issuance of a special permit provided by the Board of Appeals finds that the proposed accessory use does not substantially derogate from the public good.

Amend Section VIII, Paragraph 2, subparagraph (c) to read as follows:

The Board of Appeals shall hear and decide requests for variances (including use and other variances) from the terms of this By-Law where literal enforcement would involve substantial hardship because of conditions unique to the building or land in question.

In Section VIII, re-number the present paragraphs 3, 4, and 5 as paragraphs 4, 5, and 6 and insert a new paragraph 3 as follows:

3. Construction or operations under a building or special permit shall conform to any subsequent amendment of the By-Law unless the use or construction is commenced within a period of six months after the issuance of the permit and, in cases involving construction, unless such construction is continued through completion as continuously and expeditiously as is reasonable;

or do or act anything in relation thereto.

**MOITION MADE:**

(2/3 vote required) That the Town vote to amend the Zoning By-Law as follows:

Amend Section VII, Paragraph 4 to read as follows:

**ABANDONMENT:** A nonconforming use which has been discontinued for a period of more than two years shall not be re-established and any further use shall conform with this By-Law.

In Section VIII, Paragraph 2 in the first paragraph, next to last line, delete the words "Section 17 of".

Add to Section VIII, Paragraph 2 subparagraph (b) the following:

Special permits shall only be issued following public hearings held within sixty-five days after filing of an application with the Board of Appeals, a copy of which shall forthwith be given to the Town Clerk by the applicant. A special permit shall lapse within six months (including such time required to pursue or await the determination of an appeal) from the grant thereof, if a substantial use thereof has not sooner commenced except for good cause or, in the case of a special permit for construction, if construction has not begun by such date except for good cause. Uses, whether or not on the same parcel as activities permitted as a matter of right, accessory to activities permitted as a matter of right, which activities are necessary in connection with scientific development or related production, may be permitted upon the issuance of a special permit provided the Board of Appeals finds that the

proposed accessory use does not substantially derogate from the public good.

Amend Section VIII, Paragraph 2, Subparagraph (c) to read as follows:

The Board of Appeals shall hear and decide requests for variances (including use and other variances) from the terms of this By-Law where literal enforcement would involve substantial hardship because of conditions unique to the building or land in question.

In Section VIII, re-number the present paragraphs 3, 4 and 5 as paragraph 4, 5, and 6 and insert a new paragraph 3 as follows:

3. Construction or operations under a building or special permit shall conform to any subsequent amendment of the By-Law unless the use or construction is commenced within a period of six months after the issuance of the permit and, in cases involving construction, unless such construction is continued through completion as continuously and expeditiously as is reasonable.

VOTED UNANIMOUSLY:

(motion) That the Town vote to amend the Zoning By-Law as follows:

"approved Atty. General on June 1, 1979

Amend Section VII, Paragraph 4 to read as follows:

**ABANDONMENT:** A nonconforming use which has been discontinued for a period of more than two years shall not be re-established and any further use shall conform with this By-law.

In Section VIII, Paragraph 2 in the first paragraph, next to last line, delete the words "Section 17 of".

Add to Section VIII, Paragraph 2 subparagraph (b) the following:

Special permits shall only be issued following public hearings held within sixty-five days after filing of an application with the Board of Appeals, a copy of which shall forthwith be given to the Town Clerk by the applicant. A special permit shall lapse within six months (including such time required to pursue or await the determination of an appeal) from the grant thereof, in a substantial use thereof has not sooner commenced except for good cause or, in the case of a special permit for construction, if construction has not begun by such date except for good cause. Uses, whether or not on the same parcel as activities permitted as a matter of right, accessory to activities permitted as a matter of right, which activities are necessary in connection with scientific development or related production, may be permitted upon the issuance of a special permit provided the Board of Appeals finds that the proposed accessory use does not substantially derogate from the public good.

Amend Section VIII, Paragraph 2, subparagraph (c) to read as follows:

The Board of Appeals shall hear and decide requests for variances (including use and other variances) from the terms of this By-law where literal enforcement would involve substantial hardship because of conditions unique to the building or land in question.

In Section VIII, re-number the present paragraphs 3, 4 and 5 as paragraphs 4, 5, and 6 and insert a new paragraph 3 as follows:

3. Construction or operations under a building or special permit shall conform to any subsequent amendment of the By-Law unless the use or construction is commenced within a period of six months after the issuance of the permit and, in cases involving construction, unless such construction is continued through completion as continuously and expeditiously as is reasonable.

### **ARTICLE 33:**

To see if the Town will vote to amend Section IV, paragraph 1, subparagraph (g) of the Zoning By-Laws, as follows:

Delete subparagraph (g) in its entirety and add in its place the following:

(g) Customary home occupation, such as professional offices or studios accommodating occupations customarily conducted in a dwelling or building accessory thereto by a person residing on the premises provided that:

- i. such use is clearly incidental and secondary to the use of the premises for residential purposes;
- ii. not more than two persons other than residents of the premises are regularly employed thereon in connection with such use;
- iii. no offensive noise, traffic, vibration, smoke, dust, odors, heat, glare or unsightliness if produced;
- iv. there is no public display of goods or wares. One sign not over four square feet may be displayed;
- v. there is no exterior storage of material or equipment (including the parking of more than one commercial vehicle) and no other exterior indication of such use or variation from the residential character of the premises;
- vi. off-street parking spaces for employees and for visitors in connection with the home occupation is provided;

vi. an evaluation of the proposed methods of waste disposal, surface and subsurface drainage by the Board of Health;  
or do or act anything in relation thereto.

**MOTION MADE:**

That the Town vote to amend Section IV, paragraph 1, subparagraph (g) of the Zoning By-Law, as follows:  
Delete subparagraph (g) in its entirety and add in its place the following:

(g) Customary home occupation, such as professional offices or studios accommodating occupations customarily conducted in a dwelling or building accessory thereto by a person residing on the premises provided that:

- i. such use is clearly incidental and secondary to the use of the premises for residential purposes;
- ii. not more than two persons other than residents of the premises are regularly employed thereon in connection with such use;
- iii. no offensive noise, traffic, vibration, smoke, dust, odors, heat, glare or unsightliness if produced;
- iv. there is no public display of goods or wares. One sign not over four square feet may be displayed;
- v. There is no exterior storage of material or equipment (including the parking of more than one commercial vehicle) and no other exterior indication of such use or variation from the residential character of the premises;
- vi. off-street parking spaces for employees and for visitors in connection with the home occupation is provided;
- vii. an evaluation of the proposed methods of waste disposal, surface and subsurface drainage by the Board of Health.

(2/3 vote required)

**AMENDMENT TO MOTION:**

To amend Article 33 to read:

(g)

- iv. One sign not over four square feet may be displayed
- v. Exterior storage of material or equipment must be adequately fenced
- vi. Delete Section vi.

**AMENDMENT TO MOTION:**

(as state above) DEFEATED by MAJORITY VOTE.

**SECOND AMENDMENT to MOTION:**

To amend Article 33 (g) iv. to read no "exterior" public display.

**VOTED UNANIMOUSLY:**

(Second Amendment to Motion) to amend Article 33 (g) iv. to read no "exterior" public display.

**VOTED UNANIMOUSLY:**

(motion as amended - 2/3 vote required) That the Town vote to amend Section IV, paragraph 1, subparagraph (g) of the Zoning By-Law as follows:

"approved by Attorney General on: June 1, 1979

Delete subparagraph (g) in its entirety and add in its place the following:

(g) Customary home occupation, such as professional offices or studios accomodating occupations customarily conducted in a dwelling or building accessory thereto by a person residing on the premises provided that:

- i. such use is clearly incidental and secondary to the use of the premises for residential purposes;
- ii. not more than two persons other than residents of the premises are regularly employed thereon in connection with such use;
- iii. no offensive noise, traffic, vibration, smoke, dust, odors, heat, glare or unsightliness if produced;
- iv. There is no "exterior" public display of goods or wares. One sign not over four square feet may be displayed;
- v. There is no exterior storage of material or equipment (including the parking of more than one commercial vehicle) and no other exterior indication of such use or variation from the residential character of the premises;
- vi. off-street parking spaces for employees and for visitors in connection with the home occupation is provided;
- vii. an evaluation of the proposed methods of waste disposal, surface and subsurface drainage by the Board of Health.

**ARTICLE 36:**

To see if the Town will vote to accept as a public way that portion of Fairview Drive and Banfill lane described on a plan entitled, "Acceptance Plan of Fairview Drive and Banfill Lane", or do or act anything in relation thereto.

VOTED UNANIMOUSLY:

To accept as a public way that portion of Fairview Drive and Banfill Lane described on a plan entitled, "Acceptance Plan of Fairview Drive and Banfill Lane."

**ARTICLE 43:**

To see if the Town will amend the By-Laws of the Town of Southborough by substituting the following for Article IV, Section 8:

**Section 8:** The Selectmen shall cause to have delivered the Annual Town Report together with the Warrant for the Annual Town Meeting for the year in which such Annual Town Report is distributed and in their Annual Report, unless such information is contained in other reports to be published in the Annual Town Report, state in detail what action they have taken during the preceding year on all matters within their jurisdiction. They shall cause a copy to be delivered to every occupied dwelling in the Town not later than seven days preceding the Annual Town Meeting; and further, to substitute the following for Article IV, Section 8A:

**Section 8A:** The Selectmen shall cause a copy of the warrant for every Special Town Meeting to be delivered to every occupied dwelling in the town not later than fourteen days preceding such Special Town Meeting; or do or act anything in relation thereto.

VOTED UNANIMOUSLY:

That the Town amend the By-Laws of the Town of Southborough by substituting the following for Article IV, Section 8:

**Section 8:** The Selectmen shall cause to have delivered the Annual Town Report together with the Warrant for the Annual Town Meeting for the year in which such Annual Town Report is distributed and in their Annual Report, unless such information is contained in other reports to be published in the Annual Town Report, state in detail what action they have taken during the preceding year on all matters within their jurisdiction. They shall cause a copy to be delivered to every occupied dwelling in the Town not later than seven days preceding the Annual Town Meeting; and further to substitute the following for Article IV, Section 8A:

**Section 8A:** The Selectmen shall cause a copy of the warrant for every Special Town Meeting to be delivered to every occupied dwelling in the town not later than fourteen days preceding such Special Town Meeting.

**ARTICLE 44:**

To see if the Town will vote to amend the By-Laws of the Town of Southborough as follows: by adding to Art. IX A Soil Erosion, Section 1 Definition:

"Topsoil" --

and further, by substituting the following for Section 2. Removal of Earth:

No topsoil may be removed from any land in the Town. No sand, gravel or other materials except as noted above, may be removed from any land in the Town unless the owner of such land shall have received from the Board of Selectmen or from the Zoning Board of Appeals a permit to do so; or do or act anything in relation thereto.

VOTED UNANIMOUSLY:

That ARTICLE 44 (as stated above) be WITHDRAWN.

**ARTICLE 45:**

To see if the Town will vote to raise and appropriate or transfer from any of its available funds and appropriate, the sum of \$13,500 for the purpose of securing professional appraisal services if and as required to defend industrial and commercial tax abatement cases, or do or act anything in relation thereto. (2/3 vote required)

VOTED UNANIMOUSLY:

That the Town raise and appropriate the sum of Thirteen Thousand Five Hundred 00/100 Dollars (\$13,500.00) for the purpose of securing professional appraisal services if and as required to defend industrial and commercial tax abatement cases.

**ARTICLE 46:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of \$340.00 to be used to pay an unremitted bill payable from Fiscal 1977/1978, or do or act anything in relation thereto.

VOTED UNANIMOUSLY:

That the Town raise and appropriate the sum of Three Hundred forty 00/100 Dollars (\$340.00) to be used to pay an unremitted bill payable from Fiscal 1977/1978.

**ARTICLE 47:**

To see if the Town will vote to raise and appropriate or transfer from available funds and appropriate the sum of \$61.00 to pay for the medical expenses incurred by Arthur Cannon when injured while engaged in his duties as a firefighter for the Town of Southborough Fire Department on October 23, 1976 as provided under Chapter 41, Section 100 of the General Laws of the Commonwealth of Massachusetts, or do or act anything in relation thereto.

**VOTED UNANIMOUSLY:**

That the Town raise and appropriate the sum of Sixty-one 00/100 dollars (\$61.00) to pay for the medical expenses incurred by Arthur Cannon when injured while engaged in his duties as a firefighter for the Town of Southborough Fire Department on October 23, 1976 as provided under Chapter 41, Section 100 of the General Laws of the Commonwealth of Massachusetts.

**ARTICLE 48:**

To see if the Town will vote to transfer to Surplus Revenue Account (Excess and Deficiency) a sum of money, or do or act anything in relation thereto.

**MOTION MADE:**

That the Town vote to Transfer the following funds from:

Article 19 ATM 76	\$1,544.62	Hwy. Const. & Maint.
Article 16 ATM 77	.04	Hwy. Maint.
Article 36 ATM 75	.65	Cem. Improvements
Article 11 STM 75	4.79	Cem. Bldg.
Article 6 ATM 75	1,776.36	Water Ext. Chestnut Hill
Article 44 ATM 70	375.22	Water Ext. Park St.
Article 25 ATM 78	100.00	Water Pick-up Truck
Article 13 ATM 77	<u>3.04</u>	Memorial Day 77
	\$3,804.72	

for a total of \$3,804.72 into the Surplus Revenue Account.

**VOTED UNANIMOUSLY:**

That the Town Transfer the following funds from:

Article 19 ATM 76	\$1,544.62	Hwy. Const. & Maint.
Article 16 ATM 77	.04	Hwy. Maint.
Article 36 ATM 75	.65	Cem. Improvements
Article 11 STM 75	4.79	Cem. Bldg.
Article 6 ATM 75	1,776.36	Water Ext. Chestnut Hill
Article 44 ATM 70	375.22	Water Ext. Park St.
Article 25 ATM 78	100.00	Water Pick-up Truck
Article 13 ATM 77	<u>3.04</u>	Memorial Day 77
	\$3,804.72	

for a total of Three Thousand Eight Hundred four 72/100 Dollars (\$3,804.72) into the Suprlus Revne Account.

**ARTICLE 49:**

To see if the Town will authorize the Board of Assessors to use free cash in the Town Treasury, and if so, what sum for the purpose of reducing the amount to be raised and appropriated and assessed as taxes in the fiscal year beginning July 1, 1979 and ending June 30, 1980; or pass any vote relative thereto.

**MOTION MADE:**

That the sum of \$136,000.00 be Transferred from Free Cash to be used to Reduce the amount to be raised and appropriated and assessed as Taxes in the Fiscal Year beginning July 1, 1979 and ending June 30, 1980, and that the Assessors be authorized to apply the same for said purposes.

**VOTED UNANIMOUSLY:**

That the sum of One Hundred Thirty-six Thousand 00/100 Dollars (\$136,000.00) be Transferred from Free Cash to be used to Reduce the amount to be raised and appropriated and assessed as Taxes in the Fiscal Year beginning July 1, 1979 and ending June 30, 1980, and that the Assessors be authorized to apply the same for said purposes.

The Annual Town Meeting of April 9, 1979 and Adjourned Sessions of April 10 & 17, 1979 was Dissolved at 11:13 P.M. on Tuesday, April 17, 1979.

A true copy:  
Attest:  
Paul J. Berry, Town Clerk



**ANNUAL REPORT**  
**of the**  
**Southborough Public Schools**

**For Period Ending December 31, 1979**

# **Education**

## SCHOOL COMMITTEE

Mr. Joseph Gill	Term Expires 1980
Mrs. Judy Badavas	Term Expires 1980
Dr. Robert W. Spayne, Chairman	Term Expires 1981
Mr. Norman N. Clement	Term Expires 1981
Mr. John Martin	Term Expires 1982

## ADMINISTRATION

Superintendent of Schools	Mr. Dennis M. DiSalvo M.A. C.A.G.S.
Assistant Superintendent	Dr. William F. Murphy M.Ed. Ed. D.
Business Manager	Mr. Richard F. Tibert B.S.
Secretary to Superintendent	Mrs. Nancy A. Fraser
Secretary to Assistant Superintendent	Mrs. Sylvia Hogan
Financial Secretary	Mrs. Helen P. Kaminski
Financial Secretary	Mrs. Eleanor W. Watkins
Financial Secretary	Mrs. Elizabeth V. Johnson
Receptionist/Secretary to Business Manager	Mrs. Muriel Mekkelsen
School Nurses	Mrs. Jean Wood, R.N.
School Physician	Mrs. Carolyn Connors, R.N.
Business Office	Marilyn M. Meserve, M.D. Algonquin Regional High School Bartlett Street Northborough, Massachusetts 01532 8:30 A.M. to 4:30 P.M.
Office Hours:	Southborough 485-0452
Telephones:	Northborough 393-2478

## **Report of the School Committee**

Two quotations from last year's Town Report will serve as an introduction to this year's Town Report. From Herb Geele, the former Superintendent of Schools, "I believe that it (Southborough School System) will continue to be an excellent school system with your support." The second quotation is from Phyllis Self, the former School Committee Chairman regarding the then Assistant Superintendent, "In five years the evidence of Mr. DiSalvo's efforts is everywhere. His leadership in curriculum and special needs, his ability to inspire others to work, his understanding of fiscal matters has had remarkable effect in our system."

Let me assure the citizens of Southboro that with their support we have continued the tradition of excellence which has become a high priority of the people of Southboro. While the California

Achievement Tests are not the only criterion by which excellence can be measured, they are surely indicators that in the competitive world of schools, Southboro students are achieving far higher scores than their counterparts in New England and in the U.S.A. Let us also not forget the roles which the highly motivated teachers play in instructing our children, and let us pat ourselves on our backs as we as parents volunteer our support and services to the schools and in the schools. This triumvirate of teachers, parents, and students working together in pleasant, yet academically sound schools is the key to the success of the Southboro Schools.

Let me also assure the citizens of Southboro that the complimentary observations of Phyllis Self dealing with Mr. DiSalvo served as a model for the subsequent hiring of a new Superintendent. From a thorough, intensive nation-wide search which resulted in 170 applicants, ten applicants were chosen as finalists. These finalists were interviewed publicly in the two towns and their respective school committees. The near-unanimous choice of the School Committees was Mr. Dennis DiSalvo, the Assistant Superintendent. Mr. DiSalvo continues to display those traits which were observed earlier and continues to grow in the Superintendency as his individual ideas for the system become reality. Of all the decisions and of all the votes which were taken by your School Committee in the past year, none was more significant than the vote which made Mr. DiSalvo the Superintendent.

Mr. DiSalvo's promotion to Superintendent left his position as Assistant Superintendent vacant. The School Committee after another search appointed Dr. William Murphy as the Assistant Superintendent. Dr. Murphy has had a varied background in all facets of public education.

The Southborough Citizens' Planning Committee completed its excellent survey in the past year, and the School Committee has begun to respond to some of the concerns raised in their report. The lack of widespread community use of schools and school property was one such concern. As a result of this concern, an advisory committee was established with representatives of the School Committee, Advisory Board, Recreation Commission, parents, and any other interested citizens. The purpose of this advising group is to draw up recommendations for policy changes which will result in more community use of schools.

A major Problem affecting our schools this year and as it will in the future is energy. Mr. DiSalvo proposed an Energy Task Force be formed to study all aspects of energy as it affects our school system. Mr. Brent Trottier, Principal of the Neary School, is the Chairman of this task force. Talented citizens from Northboro and Southboro are participating in energy

audits of the schools, studying insulation changes, alternative energy sources, radical approaches to energy savings, etc. It should be remembered that every cost which we have as home owners is also reflected in the schools, but on a much larger scale. If the price of oil goes up for our houses, it also goes up for our schools. As a result of our concern for the disproportionate cost of energy in all forms to the school system (including bus transportation), the School Committee this year has included a separate budget category "Energy."

Lest we forget the primary purpose of our schools, Education, the re-organization of the schools has been successfully completed. The Finn School - South Union Kindergarten Center now houses all of the primary grades, K-2. Neary School houses 3-6, and finally, Woodward School houses only grades 7-8. An internal re-organization of grades 7-8 has been undertaken in that there are now 7th grade teams and 8th grade teams, each with a Team Leader. There is less confusion and corridor traffic as subjects change, since the 7th graders stay together as do the 8th graders. In the Fall of 1980, Spanish will be introduced as an supplement alternative to French in the Middle School. A new "hands-on" science curriculum will also be introduced. The emphasis, as always, will be on a balance of basics with opportunities for enrichment. The program for the gifted will be expanded to encompass grades 2-7.

The past year saw the resignations of two very competent, gracious ladies from the School Committee. Both Anne Freeman and Phyllis Self brought their own inimitable, indelible styles and philosophies to the School Committee. The success of the Southborough School System is a tribute to them both. Because of their resignations, the School Committee met jointly with the Board of Selectmen to appoint their two replacements. Mr. Joseph Gill was appointed to replace Anne Freeman, and Judith Badavas was appointed to replace Phyllis Self. To those other candidates who expressed an interest in serving on the School Committee I thank you for your genuine interest in the desire to serve the educational interests of Southboro.

The School Committee is very cognizant of the apparent decline in student enrollment and is doing everything they can to adjust facilities and faculties to meet these changes. If the decline in enrollment continues, it is possible the Kindergarten Center will be closed and moved to Finn School. It is also possible, unfortunately, that teachers may have to be dismissed, and administrative positions not filled. Inflation also continues to affect the schools drastically.

In spite of the ominous clouds on the horizon, it is all made worthwhile when our kids come home with smiles on their faces and say, "Hey Mom and Dad,

guess what I learned in school today?" The committee and I thank you for your interest and your support.

Respectfully submitted,  
Robert W. Spayne, Ph.D., Chairman

## Superintendent's Report

It is a privilege to submit herein my report concerning the Southborough Public Schools as of December 31, 1979.

This is my first report as Superintendent of Schools. In this new role I seek your help and understanding in administering **your** public schools. I invite **your** participation and cooperation in seeking solutions to the myriad problems schools will face in the future.

### Finn School Reorganization

As schools opened in September 1979, the final phase of the primary school reorganization was implemented smoothly and efficiently. Second grade personnel and materials previously housed at the Margaret Neary School were transferred to the Mary Finn School and were combined, for the first time, with those of Mary Finn for a total of four classes. The last remaining third grades at Mary Finn School were sent to the Margaret Neary School, which now centralizes grades 3-6 town wide.

The teaching model in the second grade is patterned after the first grade model, providing the school with a dual room and two basically self-contained classrooms. The team leader is responsible for the instructional organization and the routine functions to be followed at grade level.

The benefits of the two year "phased-in" reorganization lie in the quality of programming for students and in the inherent ability to allow more flexible practices in meeting individual student needs. Reporting to parents via a new report card and conferencing method raised the previous level of information going home to parents, because it provides more accurate descriptive student data. Parents, because they are able to get a better feel for the progress of their child, become more active and informed co-teachers of their child.

## **Neary School Reorganization**

The reorganization plan for the Neary School is now completed. Neary now houses all Southborough public school children in grades 3 through 6. The transition from our previous organization to this point has been smooth. Children from all sections of town are working and learning harmoniously.

A new discipline procedure has been implemented at the school which provides more consistency in our approach. Certain basic standards of behavior have been set down for all students, with appropriate consequences established and applied in a more consistent fashion. An after school detention hall has been established which is used as often as necessary. Pupils and teachers are working together in order that Neary remain a safe and orderly school.

A new report card reporting system has gone into effect this year. More comprehensive report cards have gone home to the parents for the first time. Numerical averages are included on the report card to give parents feedback on their child's achievement on written work. Comments from parents about the new reporting system have been positive. After a first year run with this new report card we will evaluate this new system for possible modifications.

A new planning room has been created from the old teachers' workroom. Many instructional materials in kit form have been organized and centralized in this room for the use of teachers. The room is used at present, and its use as a place for planning will increase with time.

Although our reorganization has been successful in terms of planning and implementation, we recognize that a continual evaluation and monitoring must take place to keep up with the changing needs of our community and its children.

## **Woodward School Reorganization**

In September of 1979, Woodward began the year with only grades 7 and 8. With decreasing enrollments throughout the town, it was possible to reorganize and to allow all 6th graders to be housed at Neary. This eliminated the split of 6th graders between the Woodward School and the Neary School which we have had for the past several years.

With fewer students and additional space, it was possible to introduce a different organizational pattern within Woodward. In September of 1979, the school was reorganized into a teaming pattern. Two "teams" were set up, namely a 7th grade team consisting of all 7th graders with six (6) core subject teachers, and an 8th grade team consisting of all 8th graders and five (5) core subject teachers. This differed from the previous organization by department. In the departmental setting, the collaboration was between and among teachers who taught the same subject, and the focus

was on the subject matter. Now, in a teaming setting, the focus is on the students, because the commonality is the students within the team. As enrollments decrease and the faculty decreases in size, teachers will teach more than their specialty subject. The teaming arrangement is particularly appropriate when this situation occurs.

The reorganization into a teaming plan enables the 7th grade team to occupy one wing of the building, while the 8th grade team occupies the other wing. Since most classes are held within a wing, pupil travel time throughout the building has been reduced. The decrease in travel time has produced some advantages: There is an increase of personal contact between students and teachers in between classes because students are not rushing from one end of the building to the other; the pace seems more relaxed; behavior is better in the halls. Of course, students still circulate throughout the school for subjects such as Integrated Arts, Art, Music, Physical Education, and French.

Some other advantages of organizing in teams grow out of the fact that this type of organization tends to be more student centered. Staff members are focusing as a team on students and specific learning problems. The reorganization formalizes team meeting times and allows teachers, principal, guidance counselors, and other staff members to plan, diagnose, and evaluate on a regular systematic basis. Not only does this result in better programs for students, but it also becomes a learning process for the staff as they interact with their peers about student learning styles. There is also an indication that teaming provides a situation for better discipline; in addition, it seems to create a sense of community. Another advantage of teaming is that it fosters better communications between teachers and students, amongst teachers and other staff members, and between parents and teachers.

Teaming at Woodward is a natural extension of the organizational patterns at the Neary and Finn Schools, as they are also organized in teams. Teaming at Woodward is new; it will be evaluated very carefully and modified where necessary so that it will be a reflection of the changing patterns of the community of instructional development, and of the needs of pre-adolescent and adolescent youngsters.

## **766/94.142 Special Needs Services**

The Southborough School System has completed five and a half years of full implementation of Chapter 766 and now, for the last two years, Federal Law PL 94-142. As of October 1, 1979 there were 177 identified children in the Southborough Public Schools.

Special education programs encompass a wide range of services for children between ages 3-21. These services include screening pre-school children

who are suspected of having special needs to residential placement for any child who requires 24-hour daily care.

During this year, considerable effort has been devoted to further improving programs and services, some of which were recommended by the March 1978 State Department Program Audit Team. As noted in last year's report, these improvements were viewed mainly as refinements of an already commendable program.

Federal monies continue to be used to supplement local programs. This year's entitlement funds have been applied to providing the above mentioned services as well as others. In three years, federal entitlement dollars have increased. Hopefully, in the near future, Southborough will be able to use some of this money to reduce local program costs.

Since the inception of Chapter 766, the percentage of students in the program has increased. In the last three years the percentage of student involvement has varied depending on the time to the year. Actually, many more children have benefitted from Chapter 766 services since children are yearly released from the program when they no longer require special education plans. Additional speech therapy and adaptive physical education services became available during the 1979 school year, this funding provided by Federal Law 94.142.

### **Assabet Valley Collaborative**

The Assabet Valley Collaborative has been in existence since February, 1976, its purpose to provide a means for the delivery of specialized services on a joint basis and to serve as a clearing house for information exchange among member systems.

The policy-making body of the collaborative is the Board of Directors. Mr. Dennis M. DiSalvo, superintendent of schools, represents the Southborough Public Schools. In addition, Mr. Gerald Kupperschmidt, Administrator of Special Education, serves on the Operating Committee which is responsible for planning and developing collaborative programs.

The funding of the collaborative programs comes from an assessment to the member districts and utilization of federal funds under public laws 89-313 and 94-142. Some of the programs and services provided by the collaborative, or under its auspices for the current school year, are as follows:

1. Pre-school programs at Forbes School, Westborough
2. Resource specialist program for students returning from out of district placements
3. Modified Extended Day Program at Assabet vocational training program
4. Collaborative High School - an alternative type of

program for secondary students

5. Cooperative Services Project - a new project to effect cost savings through joint bidding for transportation and purchasing
6. M.O.V.E. Program - Mobile Occupational/Vocational Exploratory Program, a new alternative vocational program providing vocational instruction at Algonquin during the regular school day

### **Title I**

Title I is a federal law established under the Elementary and Secondary Education Act to provide educational assistance to communities predicated upon economic conditions; Southborough's grant for Fiscal Year '79 was \$12,834. The Mary Finn School was, again, the target school based upon its qualifications. The project developed continued to emphasize the basic reading skills with the inclusion of a math counterpart. The hours of the two part-time teachers were extended so that a greater number of children could be served.

First, second and third grade children who qualified, received intensive remedial assistance in conjunction with the regular classroom program. The Title I Parent Advisory Council held a number of programs for parents in an attempt to promote awareness of issues which would assist them in parenting.

### **Chapter 622/IX**

The Southborough Public Schools are in compliance with Title IX of the Educational Amendments of 1972, the federal law which prohibits discrimination in the schools on the basis of sex, and Chapter 622 of the General Laws, Acts of 1971, the Massachusetts law, which prohibits discrimination in schools on the basis of race, color, sex, religion or national origin. All aspects of public school education are fully open and available to members of both sexes and of minority groups. No school excludes a child from any course, activity, service, facility, or resource available in that school on account of race, color, sex, religion or national origin of the child.

The Southborough Public Schools conform to the practice of non-discrimination in employment proceedings. Notification of non-discriminatory practices is annually made available to the general public in the fall.

## **ESEA Title IVB, P.L. 93-380, FY 1979**

The purpose of our Title IVB project this year was to provide the materials necessary to implement a codified comprehensive science curriculum Grades K-6 that will help students to:

- a. improve understanding of basic science concepts;
- b. develop science skills useful to all persons;
- c. appreciate the complex nature of today's technological world;
- d. understand the diverse interrelationships in the environment;
- e. become interested in the natural world, and learn effective methods for investigating it.

The funds received and materials for which they were expended were as follows:

Funds received:	\$2,795.55
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### **Expenditures:**

Encyclopedia Americans (Fay School)	\$399.00
ESS Kits (43; Grades K-6)	1,288.02
Gateway Texts T.E. (22; Grades K-4)	167.10
Gateway Texts (188; Grades K-4)	986.22
Shipping	15.21
	\$2,795.55

### **Project SAGE**

Project SAGE, Southborough's program of enrichment for academically gifted students, began its first full year of implementation in September 1979 at the Neary School under the direction of Mary T. Nied, Coordinator/resource teacher. Twenty-seven third through sixth graders were recommended for participation after a comprehensive five month screening and selection process had occurred. All students consented to participate. The addition of the new students increased the total number of participants to 37, 7.9% of the Neary School population.

An evening "coffee," highlighted by the film "Why Man Creates," was held on October 24th to welcome all students and their parents to the year's program and its schedule and responsibilities. Teachers were involved not only in the recommendation and selection process but also in the scheduling and program evaluation procedures.

Students were organized by grades into two groups, each meeting weekly from 12:45-2:15 p.m. on either Wednesdays or Fridays. Completing an Interest-A-Lyzer in the opening session helped them become more familiar with their own interest and things they might like to do if given the opportunity. Usually, each enrichment session was divided into an opening forum of shared experiences, thoughts, and interests,

followed by a discussion of research skills and methods, and the opportunity to do "hands-on" inquiry on an individual or small group basis. Sometimes the school media center became the focus of activity; on other occasions, field experiences were arranged so students could use primary sources of information.

A random sample of the experiments, projects and field experiences included: designing and building an electric windmill, dissecting a frog and preparing slides of tissue, exploring the desert environment, building a ten-foot-high Indian tepee, learning how to write and to use a computer program, visiting the General Motors assembly line, attending a musical based on Thomas Edison's magic "Why".

On-going efforts were made to involve building principals and teachers at all Southborough Schools in the use of screening and selection instruments as well as classroom enrichment techniques.

### **SCHOOL CALENDAR**

The Superintendent's Report does not contain a school calendar for the 1980-81 school year. The reason for this omission is due primarily to our Energy Crisis. A Northborough-Southborough Energy Committee is presently engaged in exploring alternatives that will hopefully alleviate increasing energy costs to the school department and town. Part of this committee charge is to take a hard look at what has been our traditional school calendar in order to see if an alternative calendar would assist us in conserving energy.

Since this committee's recommendations will be forthcoming in the spring of 1980 you can expect to receive a calendar by the end of the 1979-80 school year.

Respectfully submitted,  
Dennis M. DiSalvo  
Superintendent of Schools

**ENROLLMENT BY GRADES**  
**October 1, 1979**

SCHOOL	K	1	2	3	4	5	6	7	8	Total
Finn At South Union	91	96	80							267
Neary				125	128	106	105			464
Woodward Middle School							140	116		256
Total	91	96	80	125	128	106	105	140	116	987

**PROJECTED ENROLLMENT BY GRADES**  
**1980-81**

SCHOOL	K	1	2	3	4	5	6	7	8	Total
Kindergarten At South Union	107									107
Mary Finn School		89	94							183
Margaret Neary School				80	125	127	104			436
Woodward School							105	137		242
Total Southborough	107	89	94	80	125	127	104	105	137	968

**FACULTY OF  
SOUTHBOROUGH PUBLIC SCHOOLS**

SOUTHBOROUGH KINDERGARTEN CENTER

Mr. Edward G. Valinski B.S.Ed., M.S.Ed., Worcester S.C.	Principal
Mrs. Catherine D. Alsterlund, B.S. Mt. Holyoke	Kindergarten
Mrs. Dorothy A. Minville, B.S.Ed., Cornell Univ., M.A., Framingham S.C.	Kindergarten
Mrs. Mary Jane Sparrow, B.A., University of Mass.	Kindergarten
Mrs. Penelope Hodges, B.S., Ohio State University	Special Needs

MARY E. FINN SCHOOL

Mr. Edward G. Valinski, B.S.Ed., M.S.Ed., Worcester S.C.	Principal
Miss Diane Buffone, B.S., Worcester S.C.	Grade 1
Mrs. Marjorie R. Mitchell, B.A.Ed., Whittier College, M.S.Ed., Wheelock College	Grade 1
Mrs. Marjorie B. Wolf, B.A., Keuka College	Grade 1
Mrs. Monica Steinberg, M.S., City College of New York	Grade 1
Mrs. Sara Miller, B.S.Ed., Wheelock College	Grade 1
Mrs. Marie Marsan, B.A., Framingham S.C.	Grade 2
Mrs. Faye A. McCloskey, B.S.Ed., Fram. S.C. Ed. M. Tufts University	Grade 2
Mrs. Sylvia I. Johnson, B.S.Ed., Worcester S.C.	Grade 2
Miss Sharon A. Rice, B.S.Ed., Framingham S.C.	Grade 2
Miss Mildred Bransfield, A.B. Emmanuel College	Special Needs
Mrs. Araksie K. Tashjain, B.A., Framingham S.C. M.S.Ed., Lesley College	Special Needs
Mrs. Lorraine Q. Robinson, B.S.Ed., Franigham S.C.	Title I
Mrs. Joyce Burzillo B.S.Ed., Framingham S.C., M.Ed. Framingham S.C.	Remedial Reading
Mrs. Marie Quinn, B.S. Bridgewater S.C.	Title I

A. S. WOODWARD MIDDLE SCHOOL

Mr. Robert M. Rosenblatt, B.S.Ed., Bridgewater State College, M.Ed., Boston University	Principal
Mr. James M. Burke, B.A. American International College, M.Ed., Framingham S.C.	Social Studies
Mr. Paul T. Doherty, B.S. Univ. of Mass. M.S., Univ. of Wisconsin	Science
Ms. Gail Dufault, B.A., M.Ed., Worcester S.C.	Language Arts
Mrs. Nancy M. Durkee, B.S. University of North Carolina; M.Ed., Boston University	Guidance
Ms. M. Rebekah Gough, A.B. Eastern Nazarene College; M.E. Duke University	Language Arts
Mr. Lawrence R. Hockstad, A.B., M.A.T. Harvard University	Science

Mrs. Pauline Kelly, B.S. University of Maine at Orono	Home Economics
Mr. Peter Langelier, B.S.Ed., Worcester State College	Science & Math
Ms. Margaret T. Marinelli, B.A. Boston College	French
Ms. Janet Marker, B.S. Physical Education, University of New Hampshire	Physical Education
Mr. Thomas J. McGinn, B.S., M.S. College of the Holy Cross	Mathematics
Mrs. Linda Miller, A.B. English Bates College, M.A.T. Harvard University	Language Arts
Mr. William O'Connor, B.S. Ed., Northeastern University	Physical Education
Mr. David Seymour, B.S.Ed., Fitchburg State College	Social Studies
Mr. David Smith, B.S. Keene State College, M.E. Worcester State College	Social Studies
Mr. Douglas Somerville, B.A., M.Ed. Bridgewater State College	Industrial Arts
Mr. Anthony Teso, A.S., Quinsigamond College, B.A. Univ. of Mass. at Amherst	Special Needs
Mrs. Lee Thomas, B.S.Ed., University of Missouri	Science
Mrs. Jane Tranen, B.A. Queens College, N.Y., M. Ed. Framingham State College	Reading
Mrs. Carolyn Urbán, B.S. Worcester State College	Reading
Mr. Stephen Wambach, B.S. M. Ed., Worcester State College	Language Arts

### MARGARET A. NEARLY SCHOOL

Mr. P. Brent Trottier, B.S.Ed. Worc. S.C. M.Ed. Fitchburg S.C.	Principal
Ms. Mary T. Nied, B.A. Rutgers Univ., M.Ed. Framingham S.C.	Ass't Principal
Mr. Patrick G. Aja, B.S.Ed., Framingham S.C.	Grade 3
Mrs. Pamela Beck, B.S.Ed., Temple, B.A. Denison	Grade 3
Miss Elna Héadberg, B.S. Framingham S.C., M.Ed., Worc. S.C.	Grade 3
Mrs. Karen Hierman, B.S. North Adams S.C.	Grade 3
Mrs. Marie A. Majeski, A.B. Anna Maria College, M.Ed., Worcester S.C.	Grade 3
Mr. Raymond Anastas, B.S. Framingham S.C. M.Ed. Northeastern Univ.	Grade 4
Mrs. Jacqueline G. Aspesi, B.S. Ed., Framingham S.C., M.S.Ed. Worc. S.C.	Grade 4
Mrs. Marion W. Doren, B.A. Connecticut College	Grade 4
Mrs. Katharine L. Howard, B.A. Anna Maria College, M.Ed., Worc. S.C., C.A.G.S. Equivalency	Grade 4
Miss Mary E. Lewis, B.S.Ed., Framingham State College	Grade 4
Mrs. Rosalie M. Vendetti, B.A. Paterson State College	Grade 4
Miss Marie E. Delaney, B.S.Ed., Ed. M. Worcester State	Grade 5
Mrs. Cecilia A. Lynch, B.A. Anna Maria College, M.Ed. Worcester S.C.	Grade 5
Mrs. Marilyn M. Shanahan, B.A. Emmanuel College M.Ed. Worcester State	Grade 5
Mr. Daniel C. Shea, A.A. Worc. Jr. College, B.S.Ed. Bridgewater S.C.	Grade 5
Miss Janice A. Silva, B.A. Anna Maria College, M.Ed. Worcester S.C.	Grade 5
Mrs. Sandra S. Bennett, B.S. Ed. Framingham S.C., M.A. Framingham S.C.	Grade 6
Mr. Richard E. Gablaski, B.S.Ed., Worc. S.C., M.S. Worcester S.C.	Grade 6
Mr. Charles E. Gobron, A.B. College of the Holy Cross, M.Ed. Framingham State College	Grade 6
Mrs. Patricia A. Pastner, B.A. Anna Maria College, M.ED., Worcester S.C.	Grade 6
Mrs. Carol Trzaskos, A.S. Mohawk Valley Comm. College B.A. State U. Potsdam	Grade 6
Mrs. Marcia Bachman, B.S. Spec. Ed., Syracuse University	Special Needs
Miss Kathleen E. Denning, B.A. Spec. Ed., St. Joseph College, M.Ed. Boston College	Special Needs
Mrs. Joan Lane, B.S.Ed. Worcester State College	Remedial Reading
Mrs. Edith Soodak, B.A. Brooklyn College, M.Ed., Framingham S.C.	Remedial Reading

### SOUTHBOROUGH ITINERANT PERSONNEL

Miss Francis Alibrio, B.S. University of Connecticut	Inst. Music
Miss Roseanne Argento, B.A. Northwest Missouri State University	Art
Mr. Hubert H. Bower, B.A. Boston University	Vocal Music
Miss Melinda M. Carneiro, B.A. Westfield State College	Vocal Music
Mrs. Barbara Cowles, A.B. Univ. of Michigan, M.A. Univ. of Michigan	Guidance
Mr. Stephen Curtis, B.A. Berklee College of Music	Instr. Music
Mrs. Beverly J. Dodd, B.F.A. Mass. College of Art	Art
Mrs. Susan M. Flanders, B.S. Central Conn. State Teachers	Spec. Needs Aide
Mrs. Claire A. Green, A.B. Regis, M. Ed. Boston College, C.A.G.S. Northeastern	Psychologist/Counselor
Mr. Richard P. Griffin, Jr., B.S. Holy Cross, M.Ed., Worc. S.C.C.A.G.S. Worc. State College	Media Director

Mrs. Penelope Hodges, B.S. Ohio State University	Special Needs Tutor
Mr. Raymond LaChance, B.S. Springfield College	Physical Education
Mrs. Brenda Lutsky, B.S. Bridgewater S.C., M.S. Bridgewater S.C.	Physical Education
Mrs. Phyllis Sackler, B.F.A. Ohio University M.A. Ohio University	Speech Therapist
Mr. Gerald L. Kupperschmidt, A.A. LaSalle Peru Oglesby Jr. College, B.A. Elmhurst College Director of Special Ed.	Director of Special Ed.
Mrs. Suzanne P. Day, B.S. Wheelock	Dir. School Volunteers
Mrs. Jean Wood, R.N. Deaconess Hospital, B.S. & M.S. Boston U.	Nurse
Mrs. Carolyn Connors, R.N., R.N., St. Joseph's School of Nursing	Nurse

#### SCHOOL SECRETARIES

Mrs. June Carpenter	Neary School P/T
Helen Rego	Neary School P/T
Mrs. Frances Rabeni	Woodward School
Mrs. Cecile Merchant	Woodward School
Lee Hakansson	Neary School Spec. Ed. Sec.
Josephine Jerome	Finn School

#### CLERICAL AIDES

Mrs. Patricia Stroup	Woodward School
Mrs. Sarah J. L'Heureux	Neary School
Jean Lesleur	Finn School

#### LIBRARY AIDES

Mrs. Geraldine Molloy	Woodward School
Jeanne Davis	Neary School
Eleanor Wlodarczyk	Finn School

#### TEACHER AIDES

Mrs. Nancy Deschenes	Woodward School
Dorothy Grady	Kindergarten Aide
Marge McNeish	Patrol

#### CUSTODIANS

Mr. Francis Tylor	Woodward School
Mr. Paul Ritacco	Woodward School
Mr. Clifton Cunningham	Woodward School
Mr. Richard S. Piper	Finn School
Mr. Lawrence M. Stevens	Finn School
Mr. Kenneth A. Ritacco	Finn School
Mr. Charles Buzzell	Neary School
Mr. Paul Burgess	Neary School
Mr. William Pessolano	Neary School
Mr. Raymond J. Provencal	Neary School

## CAFETERIA PERSONNEL

Mrs. Arlene M. Williams	Finn School
Mrs. Susan B. Bernard	
Mrs. Theresa Langley	
Mrs. Stella Jackman	Neary School
Mrs. Benita M. Hubley	
Mrs. Elizabeth Taylor	
Mrs. Anna Maria Pasacane	
Mrs. Ellen Tate	
Mrs. Ruth M. Packard	Woodward School
Mrs. Mary D. Bezokas	
Mrs. Rhea Desrosiers	

## ATTENDANCE OFFICER

Mr. Danny R. Chernewski

**TOWN OF SOUTHBOROUGH, MASS.**  
**SCHOOL FINANCIAL STATEMENT**  
**FOR THE FISCAL YEAR ENDING JUNE 30, 1979**

Appropriation	
Regular Day	\$1,793,432.68
P.L. #874	6,110.91
Spec. Ed.-Chapter 766	<u>244,233.81</u>
	\$2,043,777.40

**REGULAR DAY PROGRAMS**

**EXPENDITURES**

School Committee	\$ 2,608.69
Superintendents office	49,869.01
Supervision	11,602.77
Principals office	108,530.54
Teaching (Salaries & Supplies)	1,156,109.69
Textbooks	9,025.81
Library Services (Salaries & Supplies)	41,062.83
Audio Visual	3,373.82
Guidance	26,312.28
Personnel	1,095.00
Health Services	17,082.68
Transportation	99,593.50
Food Services	12,516.82
Athletics-Coaching	4,120.00
Student Activities-Supervision	1,300.00
Custodial Services (Salaries & Supplies)	96,353.65
Heating Buildings	48,315.55
Electricity	32,312.16
Telephone	7,978.98
Gas & Gasoline	1,438.86
Water	1,554.14
Maintenance of Grounds	3,937.45
Rubbish Removal	2,999.00
Maintenance of Building-Routine Repairs	29,973.30
Maintenance of Buildings-Spec. Projects	—
Maintenance of Plant-Student Activities	274.99
Maintenance of Plant-Equipment Repairs	6,167.34
Maintenance of Plant-Equipment Replacement	4,284.62
New Equipment	4,509.90

**SPECIAL EDUCATION - Chapter 766**

School Committee	1,552.00
Supervision	27,205.72
Teaching (Slaries & Supplies)	113,572.22
Psychological Services	7,362.00
Personnel	14,741.28
Health Services	958.00
Telephone	589.19
Equipment Repair	124.03
New Equipment	300.25
Tuition & Transportation	79,859.03
Tuition & Transportation (Collaborative)	<u>10,021.22</u>
	\$2,040,588.32
Unexpended Balance	<u>3,189.08</u>
	\$2,043,777.40

### VOCATIONAL EDUCATION

Appropriation Transportation & Tuition	\$3,575.00
Over expended	<u>\$4,312.18</u> <u>- 737.18</u>

### TITLE I

Project #78-276-199 Expended	628.75 628.75
Project #79-276-199 Expended	12,834.00 12,834.00

### SCHOOL LUNCH PROGRAM

All School Combined Receipts & Reimbursements	\$78,066.93
Expended	72,705.26
Balance	<u>5,361.67</u>

### PUBLIC LAW #874

Expended	\$6,110.91 6,110.91**
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\*\*See School account for detailed expenditures

### TITLE IV-B P.L. 93-380

Expended	2,795.55
Balance	399.00 2,396.55
	<u>2,795.55</u>

# MAPS OF SOUTHBOROUGH

MAPS OF SOUTHBOROUGH

## **Southborough Street Index**

- Abandoned Rd. 5F  
Acre Bridge Rd. 1D  
Atwood 5, 6D  
Bantry Rd. 3B  
Bigelow Rd. 2A  
Birchwood Dr. 3DE  
Blackthorne Rd. 3B  
Boston Rd. 3EF  
Boston - Worcester  
Tpk 4CE  
Breakneck Hill Rd. 4, 5E  
Brewer 3F  
Bridge 6C  
Brigham 2A  
Brook La. 4F  
Brookside Rd. 5E  
Bryden Dr. 5, 6D  
Carolyn Ter 5E  
Center 3E  
  
Cherry 3EF  
Chestnut Hill Rd. 2B  
Choate La. 1, 2CD  
Clemmons 2FG  
Clifford 3, 4C  
Collins La 2E  
Common St. 2D  
Cordville Rd. 3, 5C  
Coslin Rd. 4B  
Cottage 6D  
Crestview Dr. 3DE  
Cross 1D  
Crystal Pond Rd. 4B  
Davis Rd. 3B  
Deerfoot Rd. 3C  
East Main 2E  
Edgewood Rd. 5E  
Fairview Dr. 5C  
Fay Ct. 6C  
Firmin Av. 3F  
Fisher Rd. 1BC  
Flagg Rd. 3, 4B  
Foley Dr. 3E  
Framingham Rd. 1D  
Framingham Rd. 3F  
Francis Rd. 6E  
Gen. Henry Knox Rd. 4D  
Gilmore Rd. 5C  
Granvaile Rd. 3A  
  
Grove 3EF  
Hammond 6D  
Harrington 6D  
Harris Dr. 6D  
Hickory Dr. 3C  
High 3A  
Highland 6CD  
Hillside Av. 2D  
Hiltop Dr. 4F  
Howes Ct. 2DE  
Jericho Hill Rd. 1B  
John 3EF  
John Matthews Rd. 4D  
Johnson Rd. 2AB  
Lamb Hill Rd. 3F  
Latisquama Rd. 3D  
Learned 3EF  
Leonard Dr. 5, 6D  
Lovers La 3B  
  
Lyman 2D  
Lynnbrook † 2 2B  
Macneille Dr. 3DE  
Main 2, 3BD  
Main Stone Rd. 2D  
Maple 4F  
Maplecrest Dr. 1, 2E  
Marlboro Rd. 1D  
Mass. Turnpike 5DE  
Meadow La. 3E  
Middle Rd. 3, 4D  
Mitchell 3E  
Moulton Dr. 5, 6D  
Mt. Vickery Rd. 4, 5D  
Newton 2D  
New York Av. 3G  
Nichols 2FG  
North 6D  
Northboro Rd. 2AB  
Oak Hill Rd. 4F  
Orchard Rd. 3BC  
Oregon Rd. 5EF  
Overlook Dr. 2DE  
Park 3D  
Parker 6D  
Parkerville Rd. 3, 4C  
Parmenter Rd. 1G  
Partridge Hill Rd. 3D  
Peach Tree La. 3, 4B  
  
Pearl 6D  
Peggy Dr. 3D  
Phillips Rd. 1C  
Pinecone La. 1, 2E  
Pine Hill Rd. 1, 2G  
Pleasant 3, 4F  
Prentiss 6C  
Red Gate La. 3B  
Reservior Rd. 1D  
Reservior Rd. 3E  
Rhode Island Av. 3G  
Richards Rd. 5D  
Ridge Rd. 5C  
River RD River Rd. 6D  
Rockpoint Rd. 5D  
Rockridge Rd. 3C  
Route 495 4AB  
St Marys 2D  
School 2D  
  
Sears Rd. 2C  
Southville Rd. 6CE  
Spring Meadow Rd. 6C  
Stone Rd. 2D  
Stoneybrook Rd. 2, 3G  
Stowe Rd. 1C  
Strawberry Hill Rd. 3C  
Stub-Toe La. 3, 4D  
Summer 3E  
Summit Rd. 4C  
Tara Rd. 3B  
Ted La. 5E  
Turnpike Interchange  
No. 12, 4G  
View Hill Rd. 4E  
Walker 2, 3D 2, 3E  
Walnut Dr. 4F  
Ward Rd. 2A  
Washington 4AB  
Waterview Ter. 1E  
White Bagely Rd. 3E  
Willow 3F  
Winchester 2, 3DE  
Winter 3, 4E  
Wolfpen Rd. 1CD  
Wood 6C  
Woodbury Rd. 6E  
Woodland Rd. 5E  
Wyndemere Dr. 2C

# TOWN OF SOUTHBOROUGH



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# Town Directory

## Town of Southborough

### Emergency Numbers

**Police 485-2121**

**Fire 485-3232**

**Ambulance 485-3232**

DEPARTMENT:	OFFICE HOURS:	PHONE	INFORMATION:	LOCATION:
Appeals Board	9:00-1:00			
Assessors	8:00-4:00		Assessments & Abatements	
Building Inspector	8:00-5:00		Building Permits Sealer Weights & Measures Energy Officer	
Health, Board of	9:00-1:00		Garbage Pick-up, Septic System Permits	
Recreation	9:00-11:00 Thrs.		Program Info - Carroll Harris	
Selectmen	9:00-5:00			
Town Accountant	8:30-4:30		Elaine Hinckley	
Town Clerk	9:00-5:00		Public Records, Vital Statistics	
	Tu., 7:30-8:30 P.M.		Dog, Hunting & Fishing Lic. Gasoline Lic., Voter Registr.	
Town Collector	9:00-4:00		Bill Payment	
Veteran's Agent	Tu., 7:30-8:30 or By Appointment		Irene Burkis	

#### FAYVILLE 42 CENTRAL STREET

Hot Meals	485-5969	Call by 10:30 A.M. for next day reservations	
Youth Commission	485-5676	Bonnie Idlis , Director	
Custodian	485-4896	For rentals to Community Groups	
Conservation	481-1006	Variances, Special Permits Wetland Hearings	OTHER
Council on Aging	485-6755		
Dog Officer	485-5947	Charles F. Hamel	
Highway Dept.	8:30-2:30	485-1210	Cordaville Rd.
Housing Authority	9:00-12:00	485-2166	Colonial Gardens
Indust. Devel. Comm.	Evenings	481-7809	
Library	10:00-5:00	485-5031	Mon. thru Sat.
	7:00-9:00		Tues, Wed., Thurs.
Personnel Board	485-7979		Main Street
Planning Board	481-5133	Zoning	
Rec Line	481-0537	Late Registrations	
Transfer Station	8:00-5:00	485-2511	Tues. thru Sat.
Tree Warden	485-7840		Cordaville Rd.
Water Dept.	8:00-4:30	485-1845	
Algonquin	485-7949	Carroll Paine, Acting Prin.	Common St.
Assabet Valley	485-9430	David Tobin, Principal	SCHOOLS
Kindergarten	485-3176	Edward Valinsky, Principal	Bartlett St., Northborough
Margaret Neary	481-2300	Brent Trottier, Principal	Fitchburg St., Marlborough
Mary Finn	485-3176	Edward Valinsky, Principal	Highland St., Southborough
Woodward	485-2400	Robert Rosenblatt, Principal	Parkerville Rd., Southborough
Superintendent's Office	485-0452		Richards Rd., Southborough
F.I.S.H.	485-9611	Emergency Aid (non-medical)	Cordaville Rd., Southborough
			Bartlett St., Northborough